



BID NO. 25/26-18

**APPLE PRODUCTS, ACCESSORIES &
RELATED SERVICES
(Technology)**

April 9, 2026

**DOWNEY UNIFIED SCHOOL DISTRICT
11627 BROOKSHIRE AVENUE
DOWNEY, CA 90241**

NOTICE INVITING BIDS

Notice is hereby given that the Board of Education for the **DOWNEY UNIFIED SCHOOL DISTRICT**, Downey, CA (Los Angeles County), will receive bids for the procurement of the following:

Bid Number 25/26-18 Apple Products, Accessories, & Related Services (Technology)

Bid documents are available on the District's [Online Vendor Portal](#) on PlanetBids (click on "Bid Opportunities") or by visiting the District's Purchasing website: <https://web.dusd.net/purchasing/#bids> and clicking on the "[PlanetBids](#)" logo.

Questions related to this solicitation are to be submitted electronically through PlanetBids only using the "Q&A" tab and will be due on **April 16, 2026 at 12:00 PM**. Any RFI submitted in any other format or in any other method shall go unanswered.

Bids are to be submitted and uploaded electronically via the District's [Online Vendor Portal](#) on PlanetBids **on or before 12:00 PM on April 28, 2026**. Bidder assumes full and sole responsibility for timely receipt of its Bid and any other documents required to be submitted with the Bid, by the District at the Online Vendor Portal.

Pricing for Apple products and Apple-distributed third-party products shall be based on Apple Inc.'s current K-12 education price lists in effect at the time of order. See Section 14 – Pricing for full requirements.

Downey Patriot Ad Publication Dates: **4/9/26** and **4/16/26**



INSTRUCTIONS AND CONDITIONS

BID NUMBER 25/26-18 APPLE PRODUCTS, ACCESSORIES, & RELATED SERVICES (Technology)

1. PREPARATION OF BIDS

The District invites bids on the forms attached to be submitted at such time and place as it stated in the Notice Inviting Bids. Bids submitted on other than the Bid Forms included herein shall be deemed non-responsive. All blanks in the bid form must be appropriately completed. Pricing for all line items must be submitted along with required bid documents. Pricing for Apple products and Apple-distributed third-party products shall be based on Apple Inc.'s current K–12 education price lists in effect at the time of order. See Section 14 – Pricing for full requirements.

Both unit price and extension (where applicable) for all line items must be submitted along with required bid documents.

Each Bidder is solely responsible for all costs and expenses incurred by the Bidder in preparing and submitting a Bid to the District.

2. ELECTRONIC SUBMISSION OF BIDS

Bids are to be submitted and uploaded electronically via the District's [Online Vendor Portal](#) on PlanetBids **on or before 12:00 PM on April 28, 2026**. Bidder assumes full and sole responsibility for timely receipt of its Bid and any other documents required to be submitted with the Bid, by the District at the Online Vendor Portal.

3. QUESTIONS.

Questions related to this solicitation are to be submitted electronically through PlanetBids only using the "Q&A" tab and will be due on **April 16, 2026 at 12:00 PM**. Any question submitted in any other format or in any other method shall go unanswered.

4. ADDENDA

ALL addenda will be issued via PlanetBids.

5. ERRORS AND CORRECTIONS

Mistakes may be crossed out and corrections made adjacent but must be initialed by person signing bid. Verify your bids before submission as they cannot be withdrawn or corrected after being opened, or withdrawn specified time period has elapsed.

6. BID FORMS

The following forms must be submitted, in their entirety, with appropriate signatures and information. Any omissions may deem your bid non-responsive.

- Bid Form
- Piggyback Clause Form
- Substitutions/Exceptions Form
- Non-Collusion Declaration
- Bid Pricing Sheet (Excel worksheet)

7. SUBSTITUTIONS AND SAMPLES

All items bid must conform to the specifications set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the specifications. When bidding on brands other than those specified, the Bidder must state on the bid the brand, quality, model number, or other trade designation on each item bid other than "as specified". See the attached documents for requirements regarding samples and/or detailed specification sheets. At a minimum, descriptive technical literature fully describing the claimed "or equal" product must be attached to the bid. Suitability and valuation of "equals" rests in the sole discretion of the District. Where samples are requested, they must be furnished free. Samples will be returned at Bidder's expense provided a request accompanies the samples and provided further that samples are not destroyed by tests.

8. SALES TAX

Do not include California State Sales or Use Taxes in unit prices. This tax will be added and paid for by the District. Do not include or add Federal Excise Tax as the District is exempt.

9. BID SIGNATURES

All bids must show the firm/company name and must be signed by a responsible officer or employee fully authorized to bind the organization to the terms and conditions herein. Obligations assumed by such signature must be fulfilled.

10. WITHDRAWALS OF BIDS

Any Bidder may withdraw its bid without penalty, by written request received by the District, prior to the scheduled closing time for the receipt of bids.

11. AWARD OF BID

Award of this bid shall be made by individual line item or groups of line items to the lowest-priced responsible Bidder (for each item or group) who is fully responsive to the terms of this solicitation. A Bidder **must** deliver the items within the required delivery date (RDD) in order to be declared responsive to this bid. The District may consider prompt payment discounts (only terms of 2%/20 days or better will be considered) and other rebates offered on the bid form in determining lowest net cost.

12. TERM OF CONTRACT

Contract term shall be for five (5) years beginning on July 1, 2026 and terminating on June 30, 2031.

13. REQUIRED DELIVERY DATES (RDD)

Actual delivery of the equipment or services shall be coordinated with the District. Upon award of bid, supplier shall keep sufficient stocks of product and service material to insure prompt delivery and service schedules. There shall be no minimum quantities required in order for the District to place orders for needed items. **Bid all items F. O. B. shipping point and specify freight as a non-taxable line item unless otherwise directed.**

14. PRICING

Bidders proposing Apple products must be an Apple Authorized Education Reseller and provide proof upon request.

Pricing for Apple products and Apple-distributed third-party products shall be based on Apple Inc.'s current K-12 education price lists in effect at the time of order.

The awarded vendor shall provide pricing consistent with Apple's then-current published pricing for K-12 educational institutions and shall pass through any applicable price reductions to the District.

In the event of a general price decrease by Apple, such decrease shall be reflected in pricing to the District effective immediately. In the event of a general price increase, pricing shall not exceed the Apple price list in effect at the time of the District's purchase order.

The District reserves the right to request documentation verifying current Apple pricing at any time during the term of the contract. Failure to provide pricing consistent with Apple's published education pricing may be grounds for contract termination.

15. MINIMUMS/MAXIMUMS/CHARGES/LIMITATIONS

Bidder shall not specify minimum or maximum quantities or charges for specific order types. Unlimited orders shall be allowed to the awarding district as prices quoted.

16. TECHNOLOGY CLAUSE

As technology advances, it is understood that improved or enhanced products may supersede existing products in both price and performance and yet be essentially similar. This request for bids seeks to address the rapid advances in technology by allowing functionally similar or identical products that may be introduced in the future, during the term of this bid, to be included under the general umbrella of compatible product lines and are thus specifically included in this bid document.

17. HOLD HARMLESS

The vendor shall save, defend, hold harmless and indemnify the District against any and all liability, claim, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of vendor, and subcontractor, or any employee, agent, or representative of vendor and/or subcontractor.

The District also reserves the right to make multiple awards or no award at all and further reserves the right to reject any and all bids and to waive any irregularity or discrepancy associated with this bid.



BID FORM

**BID NUMBER 25/26-18
APPLE PRODUCTS, ACCESSORIES, & RELATED SERVICES
(Technology)**

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as quoted in accordance with the terms, conditions, specifications, and prices herein quoted.

This bid is subject to a cash discount of _____% / _____ days.

Notice, acceptance, or request for additional information should be addressed to the undersigned at the address/email stated below:

Bidder/Company Name: _____

Authorized Agent (Signature): _____

Authorized Agent (Print Name): _____

Authorized Agent (Title): _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

Contact E-Mail Address: _____

*****This form must be fully completed and submitted with bid*****

To: **Downey Unified School District, acting by and through its Governing Board, herein called "District":**

Pursuant to, and in compliance with your Notice Inviting Bids and the other documents relating thereto, the undersigned Bidder, having familiarized themselves with the terms of the contract, the local conditions affecting the performance of the contract and the cost of the work at the place where the work is to be done, and with the contract documents, specifications, addendum, and all other related documents, hereby proposes and agrees to perform, within the time stipulated, the contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment and all utility and transportation services necessary to perform the contract and the work required in connection with: **Bid No. 25/26-18 - Apple Computer Products and Services**, all in strict conformity with the specifications and other contract documents, including all noted addenda numbers _____, _____, _____, _____, on file in the office of the Director of Purchasing for the District.

The names of all persons interested in the foregoing bid as principals are as follows:

It is understood that the District reserves the right to reject this bid and that this bid shall remain open and not be withdrawn for the period specified in the **Notice Inviting Bids**.

*****This form must be fully completed and submitted with bid*****

PIGGYBACK CLAUSE FORM

**BID NUMBER 25/26-18
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For the term of this bid and any mutually agreed extensions, pursuant to this Notice Inviting Bids, at the option of the Bidder, other school districts and community college districts, any public corporation or agency, including any county, city, town or public corporation or agency within the State of California may purchase, or lease-purchase, the identical items at the same prices and upon the same terms and conditions, pursuant to section 20118 (K-12) and 20652 (Community Colleges) of the Public Contract Code.

The Downey Unified School District waives the right to require such other districts and offices to draw their warrants in favor of the District, as provided in said Code sections.

Acceptance or rejection of this clause will not affect the outcome of this bid.

Piggyback option granted: _____

Piggyback option NOT granted: _____

(Please initial one of the above options)

Exclusions:

*****This form must be fully completed and submitted with bid*****

SUBSTITUTIONS/EXCEPTIONS FORM

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Bidder shall indicate any exceptions, deviations, or substitutions from the specifications, including any "or equal" products proposed. Failure to disclose such differences may result in the bid being deemed non-responsive.

Substitutions/Exceptions? **Yes** _____ **No** _____

If yes, please describe:

Bidder Name: _____

Authorized Agent (Signature): _____

Authorized Agent (Print): _____

*****This form must be fully completed and submitted with bid*****

NON-COLLUSION DECLARATION
Public Contract Code § 7106

The undersigned declares:

I am the _____ [Print Title] of

_____ [Print Company Name],
the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other Bidder. All statements contained in the bid are true. The Bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the following date:

Date: _____

Legal Name of Bidder/Company: _____

City, State: _____

Signature: _____

Print Name: _____

Title: _____

*****This form must be fully completed and submitted with bid*****

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****Bid Pricing Sheet (Excel) must be submitted with your bid.****