

DOWNEY UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
11627 Brookshire Avenue  
Downey, CA 90241

MINUTES  
Regular Meeting

March 18, 2026

The Regular Meeting of the Personnel Commission of the Downey Unified School District was called to order by Dianne Lumsdaine, Chairperson, on Wednesday, March 18, 2026, at 4:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

#198  
PLEDGE OF  
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by John Kennedy.

#199  
ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present:           John Kennedy  
                          Dianne Lumsdaine

Absent:            Angie Rademaker

#200  
MINUTES OF SPECIAL  
MEETING APPROVED

A motion was made by Mr. Kennedy and seconded by Ms. Lumsdaine and the motion carried unanimously, to approve the minutes of the Regular Meeting with the recommended amendments of February 25, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		

#201  
CORRESPONDENCE  
RECEIVED

None

#202  
ORAL  
COMMUNICATIONS

Mr. Kennedy shared that he recently visited Downey High School, where he attended the assembly for incoming 8<sup>th</sup> graders and found it enjoyable to watch.

He also participated in the TLC 5K, describing it as a wonderful event that brings the community together.

In addition, he attended the Board of Education meeting, where he particularly enjoyed the presentation by the environmental science class from Downey High School. He also acknowledged the recognition of the Downey High cheerleaders for winning the State Championship for the second consecutive year. He commented on the cell phone presentation by Dr. Rani Bertch and noted his understanding that the same policy

remains in place. He concluded by sharing that he appreciated the financial presentation by Dr. McEntire.

Lastly, Mr. Kennedy attended the Downey High School showcase, where he was impressed by the variety of CTE courses offered and spent much of his time in the engineering building. He also attended the GOOD luncheon and enjoyed the experience.

He further shared that he visited Garcia Elementary, where he had the opportunity to see ongoing construction, classrooms, and new furniture.

Ms. Lumsdaine shared that she was invited to visit Unsworth, where she enjoyed a comprehensive tour with Principal Naval. She noted the strong sense of spirit on campus and highlighted the great work taking place throughout the school.

She also attended the TLC 5K Walk, where she helped sponsor several walkers, and described the atmosphere as impressive.

Additionally, she attended the GOOD luncheon and remarked on how inspiring it is to see what can be accomplished as a community. She was especially pleased to see strong representation from the District.

Ms. Lumsdaine also attended the School Board meeting, where she enjoyed the presentation from the Environmental Science class and reflected on the valuable life skills students gain through such experiences. She appreciated seeing Mr. Houts' pride in the Downey High cheer team. She found the discussion on cell phone use to be thoughtful and meaningful, and noted that it was encouraging to see challenging topics addressed in an open and collegial manner. She shared that this continues to inspire her in her role as a commissioner.

Ms. Lumsdaine also acknowledged the attendance of Dr. Roger Brossmer, Superintendent; Dr. Alyda Mir, Deputy Superintendent; Dr. Robert McEntire, Associate Superintendent of Business Services; Dr. Darryl Browning, Director, Innovative Education Programs; Chris Nezzar, Chief Technology Information Officer; Michael Martinez, Senior Director, Financial Services; Louis Smith, Payroll Supervisor; John Shook, Director, MOT; Hismelda Macias, President CSEA Unit I; Marisol Alarid, 1<sup>st</sup> Vice President CSEA Unit I; Morgen Hoel, Chief Public Relations Officer, Unit II; thanking them all for their attendance.

Ms. Lopez shared that the CSPCA conference was a valuable experience for all who attended. The team represented the District well.

Lastly, Ms. Lopez reviewed and responded to questions regarding the February Vacancy and Recruitment Status Report.

#203  
PUBLIC HEARD

None

#204  
CONSENT AGENDA

A motion was made by Mr. Kennedy and seconded by Ms. Lumsdaine, and the motion was carried unanimously to approve the consent agenda (shown below as Minute Action item (205-208).

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		

#205  
RATIFY CERTIFICATION OF  
SIA-BEHAVIOR ELIGIBILITY  
LIST

**RATIFY** certification of Senior Instructional Assistant – Behavior list established January 30, 2026.

#206  
RATIFY CERTIFICATION OF  
I.A. - NURSING ELGIBILITY  
LIST

**RATIFY** certification of Instructional Assistant – Nursing list established March 5, 2026.

#207  
RATIFY CLASSIFICATION  
OF E.C.A. POSITION

**RATIFY** the classification of one (1) Elementary Campus Assistant position established by the Board of Education, assigned to Old River Elementary School, effective March 11, 2026.

#208  
RATIFY CLASSIFICATION  
OF FINANCIAL AID  
POSITION

**RATIFY** the classification of one (1) Financial Aid position established by the Board of Education, assigned to Downey Adult School, effective March 11, 2026.

#209  
OLD BUSINESS

None

#210  
NEW BUSINESS

Each of the following recommendations was reviewed by Director Lopez prior to approval:

#211  
APPROVE THE CHANGES  
TO THE PLANT GROUNDS  
ASST. CLASS  
DESCRIPTION

A motion was made by Mr. Kennedy and seconded by Ms. Lumsdaine and the motion carried unanimously, to **APPROVE** the changes to the class description of Plant Grounds Assistant, effective March 11, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		

#212  
APPROVE THE CHANGES  
TO THE PHYSICAL  
THERAPIST CLASS  
DESCRIPTION

A motion was made by Mr. Kennedy and seconded by Ms. Lumsdaine and the motion carried unanimously, to **APPROVE** the changes to the class description of Physical Therapist, effective March 11, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		

#213  
APPROVE THE CHANGES  
TO THE FOOD SERVICE  
SUPERVISOR I CLASS  
DESCRIPTION

A motion was made by Mr. Kennedy and seconded by Ms. Lumsdaine and the motion carried unanimously, to **APPROVE** the changes to the class description of Food Service Supervisor I, effective March 11, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		

#214  
REVIEW PROPOSED 2026-  
2027 PERSONNEL  
COMMISSION BUDGET

Ms. Lopez reviewed the proposed 2026-2027 Personnel Commission Budget noting necessary changes. The proposed 2026-2027 Personnel Commission Budget will be an item on the April 22, 2026, agenda for public hearing and adoption.

#215  
NEXT REGULAR  
MEETING

April 22, 2026, at 4:00 p.m. in the Grace E. Horney Board Room, at the Gallegos Administration Center, 11627 Brookshire Ave., Downey, CA 90241.

#216  
CLOSED SESSION

The Personnel Commission retired to closed session at 4:26 p.m. in accordance with provisions of the Government Code (Section §54957) to consider Public Employee Performance Evaluation, Title: Director, Classified Human Resources.

#217  
OPEN SESSION

The Personnel Commission returned to open session at 4:46 p.m. There being no reportable actions taken during closed session.

#218  
ADJOURNMENT

The Regular meeting of the Personnel Commission was declared adjourned at 4:46 p.m. with the consent of the members.

Personnel Commission  
DOWNEY UNIFIED SCHOOL DISTRICT

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Dianne Lumsdaine, Chair

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Ceylida Lopez, Director