

DOWNEY UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
11627 Brookshire Avenue  
Downey, CA 90241

MINUTES  
Regular Meeting

January 21, 2026

The Regular Meeting of the Personnel Commission of the Downey Unified School District was called to order by Dianne Lumsdaine, Chairperson, on Wednesday, January 21, 2026, at 4:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

#151  
PLEDGE OF  
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Angie Rademaker.

#152  
ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present:           John Kennedy  
                          Dianne Lumsdaine  
                          Angie Rademaker

#153  
MINUTES OF SPECIAL  
MEETING APPROVED

A motion was made by Ms. Rademaker, seconded by Mr. Kennedy and the motion carried unanimously, to approve the minutes of the Regular Meeting of December 17, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		
Angie Rademaker	X		

#154  
CORRESPONDENCE  
RECEIVED

None

#155  
ORAL  
COMMUNICATIONS

Ms. Rademaker shared that she is extremely impressed with our students and the way they present to the Board of Education. She commended the teachers and the District for their outstanding work.

She also expressed her appreciation to Superintendent Dr. Brossmer, the Finance Department, and the HR Department, including Ms. Carbajal.

Mr. Kennedy shared that he enjoyed the District breakfast held before the break. He attended the robotics competition at Doty Middle School and noted that it was very well done. He also visited Warren High School and was amazed by the number of VAPA classes offered, including art and design, with more than 1,500 students enrolled. He appreciated his discussion with Dr. White about dual enrollment and the early college program and enjoyed seeing co-teaching classes and inclusive practices in action. He also enjoyed observing the folklórico sessions and highlighted the many opportunities available for students to get involved.

Mr. Kennedy shared that he attended the school board meeting, he was able to learn more about the dual enrollment and early college programs.

Mr. Kennedy also visited Stauffer Middle School and praised Dr. Box for an excellent presentation and thorough preparation. During his visit, he observed culinary arts, robotics, co-teaching, drama, and a presentation by the Spartan Spinners. He was especially impressed by the campus sports academy.

Lastly, he shared that while reviewing the seven consent items on the agenda, he noted that 613 applications had been submitted. Staff carefully reviewed each application, and 90 candidates were selected for interviews. He gave a shout-out to the HR staff, commending them for the significant time and dedication they invest in the application review process.

Ms. Lumsdaine wished everyone a happy, prosperous, and healthy 2026.

She congratulated all parties involved in negotiations and expressed her appreciation for the spirit of cooperation, noting that this collaborative approach is what makes Downey special.

Ms. Lumsdaine also acknowledged the attendance of Dr. Roger Brossmer, Superintendent; Dr. Robert McEntire, Associate Superintendent of Business Services; Darryl Browning, Director of Innovative Education; Dr. Rebakah Ruswick, Director of Special Education; Wesley Lee, Assistant Director of Budget and Finance; Louis Smith, Payroll Supervisor; Chis Nezzar, Chief Technology Officer; Morgen Hoel, Chief Public Relations Officer, Unit II; and Maria Carbajal, Assistant Director of Classified Human Resources, thanking them all for their attendance.

Director Lopez also wished everyone a happy New Year.

Ms. Lopez shared that she attended site visits at Warren High School and Stauffer Middle School. She thanked Dr. White and Dr. Box for their hospitality and for showcasing the many great things happening for our students. She noted that these visits are both energizing and invaluable and that she looks forward to visiting additional school sites throughout the year.

She informed the Commission that the Professional Growth Committee will be partnering with Ana Beth Fishman and Vonnie Caselogno to provide another high-quality professional development opportunity for classified employees. This year's training will focus on *Managing Expectations and Overcoming Objections*. A save-the-date flyer for April 25, 2026 has been distributed, and she is looking forward to another great session.

She also shared that, in partnership with ASCIP, the District will be providing SB 390 training for Campus Security Assistants and others interested in obtaining certification. This training will take place February 18–20, 2026.

Finally, she noted that the HR Department is preparing for a busy season through the end of the school year, including work on next year's budget, the Pin Ceremony, summer school employment, DAA scholarships, and the upcoming CSPCA conference.

Lastly, Ms. Lopez reviewed and responded to questions regarding the January Vacancy and Recruitment Status Report.

#156  
PUBLIC HEARD

None

#157  
CONSENT AGENDA

A motion was made by Ms. Rademaker, seconded by Mr. Kennedy, and the motion was carried unanimously to approve the consent agenda (shown below as Minute Action item (158-164).

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		
Angie Rademaker	X		

#158  
RATIFY CERTIFICATION OF  
CUSTODIAN ELIGIBILITY LIST

**RATIFY** certification of Custodian list established December 3, 2025.

#159  
RATIFY CERTIFICATION OF  
BUS DRIVER ELGIBILITY  
LIST

**RATIFY** certification of Bus Driver list established December 10, 2025.

#160  
RATIFY CERTIFICATION OF  
FOOD SERV. ASST.  
ELIGIBILITY LIST

**RATIFY** certification of Food Service Assistant list established December 11, 2025.

#161  
RATIFY CERTIFICATION OF  
FACE SPECIALIST.  
ELIGIBILITY LIST

**RATIFY** certification of Family and Community Engagement (FACE) Specialist list established December 12, 2025.

#162  
RATIFY CERTIFICATION OF  
FOOD SERV. WAREHOUSE  
WRK. ELIGIBILITY LIST

**RATIFY** certification of Food Service Warehouse Worker list established December 15, 2025.

#163  
RATIFY CERTIFICATION OF  
FOOD SERVICE ASST. I  
ELIGIBILITY LIST

**RATIFY** certification of Food Service Assistant I list established December 19, 2025.

#164  
RATIFY CLASSIFICATION  
OF CAMPUS SEC. ASST.  
POSITION

**RATIFY** the classification of one Campus Security Assistant position established by the Board of Education, assigned to Warren High School, effective January 14, 2026.

#165  
OLD BUSINESS

None

#166  
NEW BUSINESS

Each of the following recommendations was reviewed by Director Lopez prior to approval:

#167  
APPROVE THE CHANGES  
TO THE CAMPUS  
SECURITY ASST. CLASS  
DESCRIPTION

A motion was made by Ms. Rademaker, seconded by Mr. Kennedy and the motion carried unanimously, to **APPROVE** the changes to the class description of Campus Security Assistant, effective January 22, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		
Angie Rademaker	X		

#168  
NEXT REGULAR  
MEETING

February 25, 2026, at 4:00 p.m. in the Grace E. Horney Board Room, at the Gallegos Administration Center, 11627 Brookshire Ave., Downey, CA 90241.

#169  
CLOSED SESSION

The Personnel Commission retired to closed session at 5:28 p.m. in accordance with provisions of the Government Code (Section §54957) to consider Public Employee Performance Evaluation, Title: Director, Classified Human Resources.

#170  
OPEN SESSION

The Personnel Commission returned to open session at 4:22 p.m. There being no reportable actions taken during closed session.

#171  
ADJOURNMENT

The Regular meeting of the Personnel Commission was declared adjourned at 5:55 p.m. with the consent of the members.

Personnel Commission  
DOWNEY UNIFIED SCHOOL DISTRICT

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Dianne Lumsdaine, Chair

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Ceylida Lopez, Director