



**Downey Unified**  
SCHOOL DISTRICT

April 17, 2024

TO: ALL BID DOCUMENT HOLDERS OF RECORD

FROM: FLORENCE SHIH, BUYER

SUBJECT: **ADDENDUM NO. 1 TO BID DOCUMENTS FOR FOOD SERVICE DAIRY PRODUCTS, BID NUMBER 24/25-1**

This Addendum forms a part of the bid documents for the project identified above. All remaining portions of the bid documents not specifically mentioned or otherwise revised by this Addendum remain in full force and effect.

The bid documents are modified as set forth below:

1. Pages 26 and 27 of the bid documents, BID FORM (1 of 2) and (2 of 2) are replaced in their entirety with EXHIBIT II, attached hereto. Failure to complete and submit BID FORM (1 of 3), (2 of 3), and (3 of 3) REVISED will deem the bid non-responsive.
2. Responses to questions received from proposers concerning these bid documents are included herein as EXHIBIT I.

**Failure to acknowledge this addendum in the bid forms will subject the bidder to disqualification.**

Sincerely,

Florence Shih  
Buyer

## EXHIBIT I

1. Q. Please clarify the usage numbers provided.
  - A. Clarity is provided in BID FORM (3 of 3) REVISED, EXHIBIT II, of this addendum. Unit of measure is now standardized to “each” and the revised usage numbers reflect annual usage.
2. Q. Are we to bid per case, or per each individual item?
  - A. Bid per each individual item. Refer to item 1 on page 1 of this addendum.