

Downey Unified School District  
**Request to Not Release Student Information**

Schools are regularly requested to release student information to a variety of school support and public agencies, including State and local law enforcement, the military, and for the benefit of a student who is seeking scholarships, awards, or employment, or who is deserving of public recognition in athletics, music, drama, scholastic or another meritorious achievement. The District limits such information to the following: student name, address, telephone number, e-mail address, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees, and awards received, and the most recent public or private school attended by the student, and transcript data with authorized organizations. No information may be released to a private profit-making entity other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. Student information may be disclosed without prior consent from the parent or legal guardian unless the parent or legal guardian submits a written notice to the school to deny access to his/her student's information.

Federal Law requires school districts to disclose names, addresses, and telephone numbers of high school juniors and seniors upon request by military recruiters unless individual students or their parents request the information not be released.

Per *California Ed Code section 60900.5*, Downey Unified School District will share student transcript data with authorized organizations (for example, post-secondary institutions and the Student Aid Commission) that have a legitimate educational interest in the data to better serve students unless individual students or their parents request the information not be released.

The Downey Unified School District's annual *Parent- Student Guide* indicates that student information will not be released when the parent notifies the district in writing that such information not be disclosed, pursuant to Education Code 49073 and 49073.5.

Parents or guardians who do not wish student information to be released should complete this form and return it to the school's Records Office.

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**Check One or More (PLEASE PRINT)**

I withhold consent for student information to be released. (military, post-secondary institutions, and Student Aid Commission)

I withhold consent for student information to be released to post-secondary institutions and Student Aid Commission.

I withhold consent for student information to be released to military recruiters.

Other: (Please Specify) \_\_\_\_\_

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Student Last Name	Student First Name	Student I.D. #
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Parent/Guardian Name	Parent/Guardian Signature	Date
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Student Signature	Date
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