

**MINUTES OF THE
ASSET MANAGEMENT ADVISORY/7-11 COMMITTEE
DOWNEY UNIFIED SCHOOL DISTRICT
March 21, 2023**

Regular Meeting

Pace Education Center Conference Room
9625 Van Ruiten Street
Bellflower, California 90706

Members Present:

Dean Michael – District Composition
Jeffrey Worthy – Business Representative
James Walton – Landowner/Renter
Rola Saikali – Teacher
Kathy Estevez – Administrator
Brian Heyman – Person of Expertise
Jeff Townsend – Parent of Student

Others Present:

Christina Aragon, Associate Superintendent, Business Services
Angel Kellogg, Administrative Secretary, Business Services
Sarine Abrahamian, Legal Counsel
Lee Squire, Community Member

Call to Order

The meeting was called to order by Jeffrey Worthy, Committee Chair, at 4:05 p.m.

Pledge of Allegiance/Welcome and Introductions

The Pledge of Allegiance to the Flag of the United States of America was led by Kathy Estevez.

Action Items

Approval of the Minutes of March 2, 2023

Jim Walton moved, Dean Michael seconded, and the motion carried unanimously to approve the official minutes of the regular 7-11 Committee meeting held on March 2, 2023, as presented.

Public Hearing

A Public Hearing was held to receive community input regarding property disposition options.

A motion to open the public hearing was made by Brian Heyman, James Walton seconded and the motion carried unanimously.

One member of the public, Lee Squire, attended the meeting and made a comment regarding notification of the lessee that the recommendation to surplus the property will be made.

A motion to close the public hearing was made by Jeff Townsend, James Walton seconded and the motion carried unanimously.

Discussion Items:

Drafting a Recommendation Report

The Committee reviewed the draft recommendation report with updates from discussions by the Committee at the meeting on March 2, 2023. Sarine pointed out the Committee's concerns were addressed in the updates – that the recommendations are in no particular order and to get the best value for the property. Also, the series of photos of the buildings will be added to Page 9, Exhibit B, of the document.

Brian noted a typographical error on Page 7, number 4 – add the word “allow” to the phrase, “and would allow the District to benefit from the Brookshire Lease’s present cash value”.

Jeffrey Worthy made the motion to approve the draft recommendation, Kathy Estevez seconded and the motion carried unanimously.

Sarine informed the Committee that there will be a presentation of the Committee approved recommendation to the Downey USD Board of Education at the next regular meeting on April 18, 2023, and that the Committee Chair, Jeffrey Worthy, will present an introduction and information about what the Committee did.

Questions or Comments by Committee Members

None

Public Comment

There were no comments made by the public member present.

Next Meeting

This was the last meeting of the Asset Management Advisory/7-11 Committee, and Christina thanked the members for their work and service on behalf of the District.

Adjournment

Brian Heyman moved, Jeff Townsend seconded, and the motion carried unanimously to adjourn the meeting at 4:15 p.m.

Minutes were approved by the Committee on April 17, 2023, as presented .
Respectfully submitted by Angel Kellogg, Administrative Secretary, Business Services.