

DOWNEY UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
11627 Brookshire Avenue  
Downey, CA 90241

MINUTES

Regular Meeting

March 16, 2022

The Regular Meeting of the Personnel Commission of the Downey Unified School District was called to order by Dianne Lumsdaine, Chairperson, on Wednesday, March 16, 2022, at 4:00 p.m. in the District Conference Center-A (DCC-A), 11627 Brookshire Avenue, Downey, California and via Zoom video conference.

#174  
PLEDGE OF  
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Angie Rademaker.

#175  
ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present:        John Kennedy  
                     Dianne Lumsdaine  
                     Angie Rademaker

#176  
MINUTES OF REGULAR  
MEETING APPROVED

A motion was made by Ms. Rademaker, seconded by Mr. Kennedy, and the motion carried unanimously, to approve the minutes of the Regular Meeting of February 16, 2022.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		
Angie Rademaker	X		

#177  
CORRESPONDENCE  
RECEIVED

Ms. Arko shared the invitation for the Gangs Out of Downey (GOOD) luncheon on April 4, 2022, from 11:30 am to 2:00 pm.

#178  
ORAL  
COMMUNICATIONS

Ms. Rademaker shared that she attended the recent Board of Education meeting and Read Across America at one of the elementary schools and really enjoyed seeing the little ones.

Ms. Rademaker shared that she was excited for the grant money the District is receiving for the College & Career Readiness department to be used for new CTE programs. Dr. Garcia elaborated that the District started three new CTE Career Pathways (Expanding Advanced Manufacturing and Welding, Game Development/Computer Science, and Technologies with Things) and received grants for them which are being administered from the Community College Chancellor's office.

Ms. Rademaker shared that the Stauffer Foundation recently award approximately \$30,000 to the District's elementary schools.

Ms. Rademaker shared that she will be attending the GOOD luncheon and has also invited the Unit I E-Board to attend.

Ms. Rademaker shared how excited she was to find out that Griffiths Middle School qualified in the most recent Robotics competition.

Mr. Kennedy shared that he attended the 2022 California School Personnel Commissioners Association (CSPCA) Annual Conference in Monterey, CA and stated that it was the best conference he's attended in all the years he's been a commissioner with some very good sessions.

Mr. Kennedy shared that he was saddened that the March Board of Education meeting was Jennifer Boose's last board meeting. He informed the commissioners that there will be a "Farewell" celebration at the Assistance League on Thursday, March 31<sup>st</sup> from 4:00 pm to 6:30 pm.

Mr. Kennedy shared that he visited both Williams and Unsworth Elementary Schools. He stated that he enjoyed visiting both sites and was amazed at the level of technology that these young students are so adept at using.

Mr. Kennedy shared that he attended the "Future Freshman" night at Downey High School.

Mr. Kennedy shared that he attended the recent Western Association of Schools and Colleges (WASC) accreditation kick-off meeting at Downey High School.

Ms. Lumsdaine acknowledged the attendance of Dr. John Garcia, Jr., Superintendent; Rebekah Ruswick, Director, Special Education; Andrea Iacovitti, Assistant Director, Budget & Finance; Chris Nezzar, Chief Technology Officer; Jaimie Valdez, Personnel Analyst; and all others present via Zoom.

Ms. Lumsdaine shared that she also attended the 2022 CSPCA Annual Conference in Monterey, CA and was grateful for the opportunity to attend because she learned a lot about proposed new legislation that is being introduced to amend the Education Code regarding the rank of three.

Ms. Lumsdaine expressed her condolences to the family of Past President of CSEA Unit I, Lorraine Navarro, and those that worked with her, on her recent passing.

Ms. Lumsdaine expressed her condolences to the family of the Warren High School student, Jaylon Connish, who was killed in a recent car crash, in addition to the staff and teachers that knew him.

Ms. Lumsdaine requested that the June 22, 2022, Personnel Commission meeting be moved to the following Wednesday, June 29, 2022, and asked if it could be added to the agenda for the April 13<sup>th</sup> meeting. Ms. Rademaker responded that this date would interfere with something she already has planned.

Ms. Arko shared that she also appreciated being able to attend the 2022 CSPCA Annual Conference in Monterey, CA and liked the new format.

Ms. Arko shared that the District is working on the nominations for the State of California Classified School Employee of the Year in cooperation with the Los Angeles County Office of Education. State Superintendent of Public Instruction, Tony Thurmond, has changed the format this year and has broadened the categories to nine and DUSD is working hard to get nominations in each of the categories.

Ms. Arko shared that she attended the Read Across America at Imperial Elementary School and read to the TK class there.

Ms. Arko shared welcomed the two new Personnel/Credentials Technician in the Certificated HR department, Aime Gastelum and Aileen Gutierrez.

Ms. Arko shared that Martha Machado, the Administrative Secretary supporting Elementary and Secondary Education, has been promoted to Assistant to the Superintendent/Board of Education, replacing Jennifer Boose.

Ms. Arko reviewed and answered questions regarding the March Vacancy/Recruitment Status Report.

#179  
PUBLIC HEARD

Dr. Garcia shared that the entire DUSD family is mourning the loss of the Warren High School student and he commended the staff, administrators, and teachers for the wonderful way that they supported their students and the family of Jaylon Connish.

Dr. Garcia shared that he heard back from the Downey High School WASC accreditation team and received some very positive feedback. He gave his appreciation to the administrators, staff and students at Downey High School for all their hard work.

Dr. Garcia shared that three of the Districts middle schools, Doty, Griffiths and Stauffer, were recognized by the California League of Schools and re-designated as "California Schools to Watch" at the annual conference in Monterey, CA, which was held on March 3-5, 2022. They will now move on to the National level in Washington, DC, at the end of June.

Dr. Garcia gave his appreciation to Ms. Arko and Ms. Valdez for running the recruitment for the Assistant to the Superintendent/Board of Education position and acquiring such an outstanding pool of candidates.

#180  
CONSENT AGENDA

A motion was made by Ms. Rademaker and seconded by Mr. Kennedy, and the motion was carried unanimously to approve the consent agenda (shown below as Minute Action Item 181-188).

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		
Angie Rademaker	X		

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| <p>#181<br/>RATIFY CERTIFICATION OF<br/>FOOD SERVICE SUPV. III<br/>ELIGIBILITY LIST</p>                            | <p><b>RATIFY</b> certification of Food Service Supervisor III eligibility list established March 8, 2022.</p>  |
| <p>#182<br/>RATIFY CERTIFICATION OF<br/>GROUNDSKEEPER<br/>ELIGIBILITY LIST</p>                                     | <p><b>RATIFY</b> certification of Groundskeeper eligibility list established February 25, 2022.</p>  |
| <p>#183<br/>RATIFY CERTIFICATION OF<br/>NETWORK SPECIALIST<br/>ELIGIBILITY LIST</p>                                | <p><b>RATIFY</b> certification of Network Specialist eligibility list established March 9, 2022.</p>   |
| <p>#184<br/>RATIFY CERTIFICATION OF<br/>PERSONNEL/CREDENTIALS<br/>TECH. ELIGIBILITY LIST</p>                       | <p><b>RATIFY</b> certification of Personnel/Credentials Technician eligibility list established February 16, 2022.</p>   |
| <p>#185<br/>RATIFY CERTIFICATION OF<br/>REGISTERED BEHAVIOR<br/>TECH. ELIGIBILITY LIST</p>                         | <p><b>RATIFY</b> certification of Registered Behavior Technician eligibility list established February 15, 2022.</p>   |
| <p>#186<br/>RATIFY CERTIFICATION OF<br/><b>CORRECTED</b> SPEECH<br/>LANG. PATHOLOGY ASST.<br/>ELIGIBILITY LIST</p> | <p><b>RATIFY</b> certification of <b>CORRECTED</b> Speech Language Pathology Assistant eligibility list established March 11, 2022.</p>  |
| <p>#187<br/>RATIFY CLASSIFICATION<br/>OF ONE SECRETARY-<br/>BILINGUAL ORAL POSITION</p>                            | <p><b>RATIFY</b> the classification of one Secretary-Bilingual Oral position established by the Board of Education, assigned to Downey High School, effective December 13, 2021.</p>   |
| <p>#188<br/>RATIFY CLASSIFICATION<br/>OF ONE SR. INSTRUCT.<br/>ASST.-BEHAVIOR<br/>POSITION</p>                     | <p><b>RATIFY</b> the classification of one Senior Instructional Assistant-Behavior position established by the Board of Education, assigned to Griffiths Middle School, effective February 4, 2022.</p>                          |
| <p>#189<br/>OLD BUSINESS</p>   | <p>None.</p>   |
| <p>#190<br/>NEW BUSINESS</p>   | <p>Each of the following recommendations was reviewed by Director Arko prior to approval:</p>  |
| <p>#191<br/>DISCUSS STATE ASSEMBLY<br/>BILL AB2045</p>   | <p>A discussion was held regarding California Legislature Assembly Bill 2045 (AB2045), regarding amending the Education Code to allow districts to place applicants on eligibility lists in ranked groups according to their</p> |

relative merit as determined by competitive examinations. Currently, the bill would replicate what other civil service entities at the state and county level are presently doing. This bill would also allow school districts the ability to opt in or opt out of this option.

#192  
NEXT REGULAR  
MEETING

The next Regular Meeting of the Personnel Commission will be April 20, 2022, at 4:00 p.m., District Conference Center-A (DCC-A), 11627 Brookshire Ave., Downey, California.

#193  
CLOSED SESSION

The Personnel Commission retired to closed session at 4:43 p.m. in accordance with provisions of the Government Code (Section §54957) to consider Public Employee Performance Evaluation, Title: Director, Classified Human Resources.

#194  
OPEN SESSION

The Personnel Commission returned to open session at 4:50 p.m. There were no reportable actions taken during closed session.

#195  
ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned in memory of Lorraine Navarro, Intermediate Clerical Assistant in the DHH Program; Rosa Orozco, sister-in-law of Nancy Rodriguez Chavez, Intermediate Clerical Assistant in the Student Services Department; Nancy Rendon, mother of Nancy Moreno, Data & Compliance Specialist in the Special Education Department; and John Willett, father-in-law of Julia Willett, Sr. Accounting Technician in the Food Services Department, at 4:51 p.m. with the consent of the members.

Personnel Commission  
DOWNEY UNIFIED SCHOOL DISTRICT

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Dianne Lumsdaine, Chair

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BethAnn Arko, Director