

Downey Unified School District
CITIZENS' BOND OVERSIGHT COMMITTEE
11627 Brookshire Avenue
January 31, 2022 4:30 p.m.

MINUTES

REGULAR MEETING

The regular meeting of the Citizens' Bond Oversight Committee (CBOC) was called to order by Jeff Townsend, Monday, January 25, 2022 at 4:49 p.m. at Pace Training Center, 9625 Van Ruiten Street Bellflower, California 90706.

A quorum of the Citizens' Bond Oversight Committee was in attendance as established by roll call:

	Present	Absent
Danielle De Buhr	X	
James R. Hendricks		X
Donald E. LA Plante	X	
Dahlya McDonald	X	
Alfredo Perez	X	
Jorge Somoano	X	
Jeff Townsend	X	

DISTRICT STAFF PRESENT:

Dr. John Garcia, Superintendent
Christina Aragon, Associate Superintendent, Business Services
Vince Madsen, Senior Director, Facilities Planning and Development
Kay Domingo, Senior Secretary, Facilities Planning and Development
Lisa Stenstrom, Budget and Financial Analyst, Facilities Planning and Development

DISTRICT CONSULTANTS PRESENT:

Rick Alonzo, CPA, Eide Bailly, LLP, Certified Public Accountants

RECORDER:

Kay Domingo, Senior Secretary, Facilities Planning and Development

WELCOME FROM DR. GARCIA

Dr. Garcia provided background on the middle school focus of the Measure O Bond before discussing the possibility of a November 2022 bond focused on the elementary schools. The Facilities Master Plan will identify needs of the elementary schools including Columbus High School and the process will be presented at the February Board of Education meeting.

AGENDA ADOPTED

Jorge Somoano moved, Danielle De Buhr seconded, and the motion carried unanimously to adopt Agenda #23 for the Regular meeting of the Citizens' Bond Oversight Committee held Monday, January 31, 2022.

APPROVED MINUTES OF OCTOBER 25, 2021

Alfredo Perez moved, Jorge Somoano seconded, and the motion carried unanimously to approve Official Minutes of the regular meeting of the Citizens' Bond Oversight Committee meeting held on October 25, 2021 as submitted or with the necessary corrections.

ORAL COMMUNICATIONS HEARD

None.

HEAR PUBLIC

None.

RECEIVE AND ACCEPT THE AUDIT REPORT

Rick Alonzo expressed that the district indeed spent funds approved by voters for projects. After reviewing a large amount of expenditures, Eide Bailly, LLP, Certified Public Accountants agreed with District number and had no findings. Jorge Somoano questioned why the local revenues were negative and whether the encumbrances were liquidated. Rick Alonzo and Christina Aragon communicated that the county pool was negative creating an unrealized lost and defined encumbrance as services not yet received or included in the financial statement. Jeff Townsend inquired if the fund balance included commitments and Rick Alonzo responded no.

Jorge Somoano moved, Danielle De Buhr seconded, and the motion carried unanimously to accept the Audit Report on the Building Fund (Measure O) for the 2020-21 fiscal year as prepared by Eide Bailly, LLP, Certified Public Accountants.

REVIEW ANNUAL REPORT

Christina Aragon introduced the new Annual Report format to be approved at the next committee meeting. Danielle De Buhr suggested to add a photo of the Sussman two-story building or gymnasium, and Jorge Somoano asked for the expenditures to reconcile with the audit report.

REVIEW PROGRESS OF SCHOOL CONSTRUCTION PROJECTS

Doty Middle School gymnasium is currently occupied. Due to the pandemic causing long lead times, the north field is left to be completed. The entire site will be irrigated by reclaimed water as the district has found this to be more cost effective. This summer the culinary arts project and lunch shelters will begin.

Stauffer Middle School gymnasium construction is underway and will be open the start of next school year. Bernards Construction was awarded the preliminary Guaranteed Maximum Price (GMP) for Stauffer two-story building including fifteen classrooms will begin in June. Jeff Townsend inquired if the culinary arts room will be similar to that at Griffiths. Vince confirmed and answered no to Jorge Somoano's question regarding whether the district has received funding from the water district.

FUTURE ITEMS

Jorge Somoano requested a list of past, present, and future projects to be presented during the construction updates.

NEXT MEETING

The next meeting of the Citizens' Bond Oversight Committee will be March 28, 2022 at the Pace Training Center.

ADJOURNMENT

Danielle De Buhr moved, Dahlya McDonald seconded, and the motion carried unanimously to adjourn the regular meeting of the Citizens' Bond Oversight Committee at 5:33 p.m.