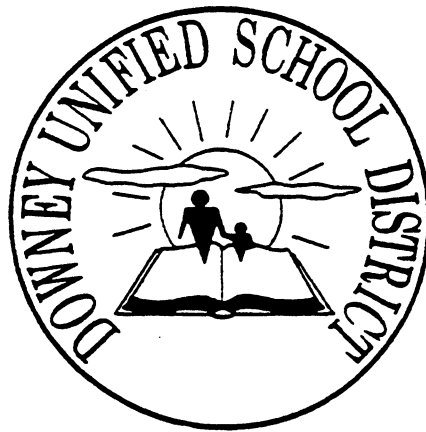


**BOARD OF EDUCATION**  
**DOWNEY UNIFIED SCHOOL DISTRICT**



**ADULT SCHOOL CONTRACTS**

**November 2, 2021 - REGULAR MEETING**

**BOARD ROOM, GALLEGOS ADMINISTRATION CENTER**

**11627 Brookshire Avenue, Downey, California 90241**



AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS

THIS AGREEMENT is made and entered into this 17<sup>th</sup> day of August 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, Atlas Dental Care hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs:

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs:

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs:

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities:

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.

8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.
4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied



health students' education according to the approved curriculum.

5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in the training facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
  - b. Food services as are available to AGENCY staff
  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 08/17/2021

**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

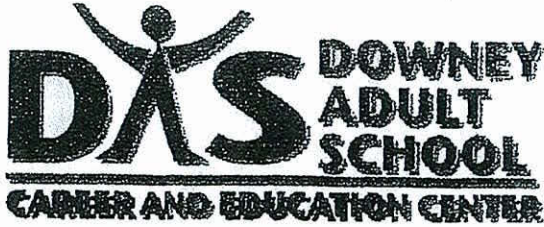
**AGENCY NAME:** Atlas Dental Care

Contact Name: Claudia Andrade Title: Office Manager

Company Address: 2732 Santa Anita Ave, Elmonte, CA 91733

Telephone: 626-444-2605 Email: claudia@atlasdental.com Fax: 562-444-0615

Signature: Claudia Andrade Date: 08/17/2021



AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF EMS  
FACILITIES IN EDUCATING  
Emergency Medical Technician Students

THIS AGREEMENT is made and entered into this August 12, 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and Care Ambulance Service Inc. hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to business skills education for the benefit of students and to meet community needs;

WHEREAS, DISTRICT provides approved programs in business skills which require practical experience for students enrolled in these programs;

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Office Skills Center program;

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Business Skills Center students have opportunities for practical experience to enhance their capabilities;

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in business skills.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, emergency medical experts, or persons assisting in the planning and implementation of aspects of emergency medical education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.

4. AGENCY will permit the staff and students of the DISTRICT to use its facilities for emergency medical skills education according to the approved curriculum.
5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in an emergency medical facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
  - b. Food services as are available to AGENCY staff
  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to training sources approved by the agency of information for educational purposes, such as: Procedure guides, policy manuals, dictionaries, and other references suitable to the emergency medical facility.
8. AGENCY may refuse access to its emergency medical facility to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of



patients and general AGENCY operation.

**PART VI: PERIOD OF AGREEMENT**

1. This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue  
Downey, CA 90241-7017

Downey Adult School  
12340 Woodruff Avenue  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent  
Business Services

By Mariana Pacheco  
Mariana Pacheco  
Director of Nursing  
Downey Adult School

Date \_\_\_\_\_

Date 8/15/21

AGENCY NAME: Care Ambulance Services Inc.

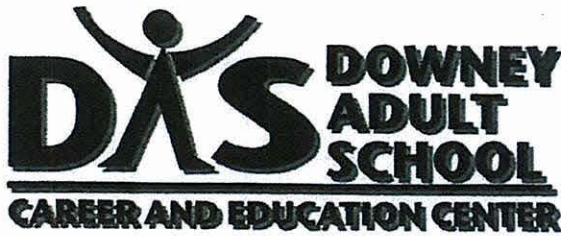
Contact Name: Bill Weston

Company Address: 1517 W. Braden Ct. Orange, CA 92868

Telephone No.: \_\_\_\_\_ Email: Billw@careambulance.net

Print Name: MICHAEL GORMAN Signature: [Signature]

Title: MANAGING DIRECTOR Date: 8/12/2021



**AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS**

THIS AGREEMENT is made and entered into this 16<sup>th</sup> day of September 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, Cosmetic and Dental Implant Center hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs:

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs:

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs:

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities:

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
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13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.
4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied

health students' education according to the approved curriculum.

5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in the training facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
  - b. Food services as are available to AGENCY staff
  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

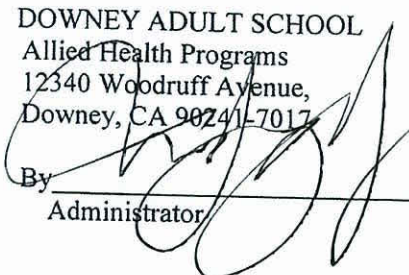
1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By  \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 09/16/2021

**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

AGENCY NAME: Cosmetic and Dental Implant Center

Contact Name: Rosa Nieto Title: Office Manager

Company Address: 19080 Brookhurst Street, Huntington Beach, CA 92646

Telephone: 714-968-2527 Email: HBmanger@cdicdental.com Fax: 714-968-2502

Signature:  \_\_\_\_\_ Date: 09/16/2021



**AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS**

THIS AGREEMENT is made and entered into this 16<sup>th</sup> day of September 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, Cosmetic and Dental Implant Center hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs:

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs:

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs:

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities:

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.
4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied

health students' education according to the approved curriculum.

5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in the training facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
  - b. Food services as are available to AGENCY staff
  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 09/16/2021

**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

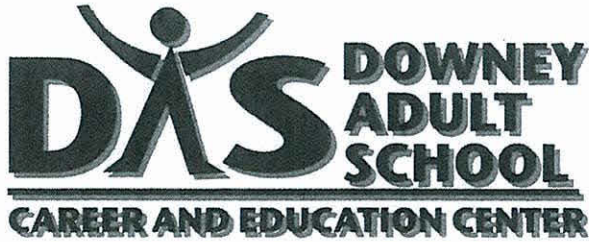
**AGENCY NAME:** Cosmetic and Dental Implant Center

**Contact Name:** Martha Chavez **Title:** Office Manager

**Company Address:** 782 N. Brea Blvd., Brea, CA 92821

**Telephone:** 714-257-0330 **Email:** Breamanager@cdicdental.com **Fax:** 714-257-0550

**Signature:** Martha Chavez **Date:** 09/16/2021



**AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS**

THIS AGREEMENT is made and entered into this 13<sup>th</sup> day of July by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, Cypress Plaza Dental Group hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs:

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs:

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs:

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities:

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.
4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied

health students' education according to the approved curriculum.

5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in the training facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
  - b. Food services as are available to AGENCY staff
  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By  \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 07/13/2021

-----  
**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

**AGENCY NAME:** Cypress Plaza Dental Group

Contact Name: Debbie Duran Title: Office Manager

Company Address: 5460 Orange Avenue, Cypress, CA 90630

Telephone: 714-226-9630 Email: Debbie.cypressplazadentalgroup@gmail.com Fax: 714-226-0190

Signature:  Date: 07/13/2021



AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS

THIS AGREEMENT is made and entered into this 16<sup>th</sup> day of August by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, DREAMLAND DENTAL & ORTHODONTICS hereinafter referred to as AGENCY .

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs:

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs:

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs:

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities:

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.
4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied

health students' education according to the approved curriculum.

5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in the training facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
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  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 08/16/2021

**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

**AGENCY NAME: DREAMLAND DENTAL & ORTHODONTICS**

Contact Name: Brenda Tazano Title: Office Manager

Company Address: 16537 Bellflower Blvd, Ste. # B Bellflower, CA 90706

Telephone: 562-867-2026 Email: info@dreamlanddental.com Fax: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: 08/16/2021



**AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS**

THIS AGREEMENT is made and entered into this 15<sup>th</sup> day of September 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, Fabulous Smiles Dental Care hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs:

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs:

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs:

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities:

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
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5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
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14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.
4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied

health students' education according to the approved curriculum.

5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in the training facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
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Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 09/15/2021

**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

**AGENCY NAME:** Fabulous Smiles Dental Care

**Contact Name:** Ivan Lozano, DDS

**Title:** Dentist

**Company Address:** 602 W. Sepulveda Blvd., Carson, CA 90745

**Telephone:** 424-378-4337 **Email:** fabuloussmilesdentalcare@gmail.com **Fax:** 424-378-4338

**Signature:** \_\_\_\_\_

**Date:** 09/15/2021



**AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS**

THIS AGREEMENT is made and entered into this 16<sup>th</sup> of August, 2021 by and between the Board of Northeast Community Clinic hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs;

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs;

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs;

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities;

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
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5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
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7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
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9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.
4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied

health students' education according to the approved curriculum.

5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in the training facility.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
  - b. Food services as are available to AGENCY staff
  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 08-17-21

-----  
**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

**AGENCY NAME:** Northeast Community Clinic

**Contact Name:** Dr. Christopher Lau, MD

**Title:** Executive Director

**Company Address:** 2550 W. Main Street, Suite 301, Alhambra, CA 91801

**Telephone:** 626-457-6913

**Email:** kbmarroquin@necc.net

**Fax:** 626-457-2835

**Signature:** \_\_\_\_\_

**Date:** 08-17-2021



**AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF NURSING  
FACILITIES IN EDUCATING  
PHLEBOTOMY TECHNICIAN STUDENTS**

THIS AGREEMENT is made and entered into this 16<sup>th</sup>. of August. 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and Olympic Medical Group hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to Phlebotomy Technician skills education for the benefit of students and to meet community needs;

WHEREAS, DISTRICT provides approved programs in Phlebotomy Technician skills which require practical experience for students enrolled in these programs;

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Phlebotomy Technician program;

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Phlebotomy Technician students have opportunities for practical experience to enhance their capabilities;

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
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13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in business skills.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, CPTI experts, or persons assisting in the planning and implementation of aspects of phlebotomy education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.

4. AGENCY will permit the staff and students of the DISTRICT to use its clinical facilities for phlebotomy skills education according to the approved curriculum.
5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in a medical office.
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  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



## PART VI: PERIOD OF AGREEMENT

1. This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

## PART VII: ANNUAL REVIEW

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

DOWNEY ADULT SCHOOL  
Phlebotomy Program  
12340 Woodruff Avenue, H-61  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services  
Downey Unified School District

By Mariana Pacheco  
Mariana Pacheco  
Phlebotomy Program Director  
Downey Adult School

Date \_\_\_\_\_

Date 8/18/21

CLINICAL FACILITY NAME: Olympic Medical Group

CLIA# 65D0686636

Contact Name: Jennifer Leon

Company Address: 2428 W. Whittier Blvd Montebello, Ca 90640

Telephone: 323-722-5550 Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: 8/18/21



AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF NURSING  
FACILITIES IN EDUCATING  
PHLEBOTOMY TECHNICIAN STUDENTS

THIS AGREEMENT is made and entered into this 16<sup>th</sup> of June, 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and Regulans & In Medical Group, hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to Phlebotomy Technician skills education for the benefit of students and to meet community needs;

WHEREAS, DISTRICT provides approved programs in Phlebotomy Technician skills which require practical experience for students enrolled in these programs;

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Phlebotomy Technician program;

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Phlebotomy Technician students have opportunities for practical experience to enhance their capabilities;

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
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  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
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13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in business skills.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and\* physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

**PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, CPT1 experts, or persons assisting in the planning and implementation of aspects of phlebotomy education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.

4. AGENCY will permit the staff and students of the DISTRICT to use its clinical facilities for phlebotomy skills education according to the approved curriculum.
5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
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  - a. Parking Areas
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Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

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#### PART V: STATUS OF STUDENTS

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

**PART VII: ANNUAL REVIEW**

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In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

By Christina Aragon  
Christina Aragon  
Associate Superintendent, Business Services  
Downey Unified School District

DOWNEY ADULT SCHOOL  
Phlebotomy Program  
12340 Woodruff Avenue, H-61  
Downey, CA 90241-7017

By Mariana Pacheco  
Mariana Pacheco  
Phlebotomy Program Director  
Downey Adult School

Date 11/2/2021

Date 10/15/21

CLINICAL FACILITY NAME: Regullano & Yu Medical Group  
CLIA# 05D0968062

Contact Name: Claire Regullano

Company Address: 2101 W. Beverly Blvd Ste 202 Montebello, CA 90641

Telephone: (323) 588-2058 Email: \_\_\_\_\_

Signature: [Signature]

Date: 06/17/2021



AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF OFFICE  
FACILITIES IN EDUCATING  
ALLIED HEALTH STUDENTS

THIS AGREEMENT is made and entered into this 7<sup>th</sup> day of July by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, Rosecrans Dental Group hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to the Allied Health Students' skills education for the benefit of students and to meet community needs:

WHEREAS, DISTRICT provides approved programs in the Allied Health field which require practical experience for students enrolled in these programs:

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Allied Health programs:

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Allied Health students' have opportunities for practical experience to enhance their capabilities:

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
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6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
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### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

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2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, medical assistant experts, or persons assisting in the planning and implementation of aspects of medical assistant education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
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4. AGENCY will permit the staff and students of the DISTRICT to use its office facilities for allied

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1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



**PART VI: PERIOD OF AGREEMENT**

1. *This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.*
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**PART VII: ANNUAL REVIEW**

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
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DOWNEY ADULT SCHOOL  
Allied Health Programs  
12340 Woodruff Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services

By \_\_\_\_\_  
Administrator

Date \_\_\_\_\_

Date 07/07/2021

-----  
**AGENCY INFORMATION**

\*Note: Please attach a business card when mailing the agreement\*

**AGENCY NAME:** Rosecrans Dental Group

Contact Name: Mary Diaz

Title: Office Manager

Company Address: 9222 Rosecrans Ave., Bellflower, CA 90706

Telephone: 562-272-0222

Email: mary.rosecransdentalgroup@gmail.com

Fax: 562-408-3736

Signature: \_\_\_\_\_

Date: 07/07/2021



AGREEMENT FOR FURNISHING PRACTICAL  
EXPERIENCE AND THE USE OF NURSING  
FACILITIES IN EDUCATING  
PHLEBOTOMY TECHNICIAN STUDENTS

THIS AGREEMENT is made and entered into this 9th<sup>th</sup> of March, 2021 by and between the Board of Education of DOWNEY UNIFIED SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and Yehowa Medical Services hereinafter referred to as AGENCY.

**PART I: BASIS AND PURPOSE OF AGREEMENT**

WHEREAS, DISTRICT and AGENCY acknowledge a public obligation to contribute to Phlebotomy Technician skills education for the benefit of students and to meet community needs;

WHEREAS, DISTRICT provides approved programs in Phlebotomy Technician skills which require practical experience for students enrolled in these programs;

WHEREAS, AGENCY has facilities suitable for the needs of the students in the Phlebotomy Technician program;

WHEREAS, it is to the benefit of both DISTRICT and AGENCY that Phlebotomy Technician students have opportunities for practical experience to enhance their capabilities;

NOW THEREFORE, the DISTRICT and AGENCY do covenant and agree as follows:

**PART II: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

1. DISTRICT agrees to abide by existing policies of the AGENCY.
2. DISTRICT agrees to indemnify and relieve the AGENCY, its directors, officers, agents, and employees, for any liability to the DISTRICT, its directors, officers, agents, employees, students and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the DISTRICT during the performance of this AGREEMENT, including the rendition of any service by any faculty member or student of the DISTRICT in performing activities under or pursuant to this AGREEMENT.
3. DISTRICT shall plan days and hours of practical experience for students of the DISTRICT. All such plans for observation and/or practical experience shall be subject to the approval of the AGENCY.
4. DISTRICT shall assume responsibility for the development, organization, and implementation of the curriculum under the direction of a qualified instructional staff.
5. DISTRICT shall assume responsibility for supervision of students and instruction required in each program, except in such instances as may otherwise be specifically and formally planned and arranged.
6. DISTRICT shall orient all faculty members of school not previously oriented to AGENCY's facilities prior to the start of each semester.
7. DISTRICT shall provide orientation for students to program facility, which will include information as to the general regulations and policies of the AGENCY.



8. DISTRICT shall establish rules and/ or policies concerning:
  - a. Discipline
  - b. Grading
  - c. Emergency medical care
  - d. Liability insurance
  - e. Monitoring services
9. DISTRICT, if requested, shall provide Worker's Compensation insurance covering all DISTRICT personnel.
10. DISTRICT shall supply AGENCY with documentation of such coverage within thirty (30) days of the effective date of this AGREEMENT. DISTRICT shall also keep records of program attendance for the audit fund.
11. DISTRICT, if requested, shall provide, for all its students and staff members, public liability insurance with minimum limits of \$1,000,000 per occurrence in a form acceptable to AGENCY. DISTRICT shall provide to the AGENCY, within thirty (30) days of the effective date of this AGREEMENT, documentation evidencing such coverage. AGENCY shall be provided with no less than ten (10) days notice prior to the cancellation or modification of any such insurance policies.
12. The numerical size of the class utilizing AGENCY facilities shall be limited by experience and capacity, as determined by the DISTRICT with approval of AGENCY.
13. DISTRICT has the privilege of regularly scheduled meetings with the AGENCY staff, including administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in business skills.
14. DISTRICT shall be responsible for assuring that students meet the standards of health and physical fitness as designated by the AGENCY.
15. DISTRICT will exercise confidentiality with regard to all patient/staff information gained during the experience.

### **PART III: GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

1. AGENCY will maintain the standards (including OSHA standards) which make it eligible for approval as a practical experience facility for instruction in an accredited program.
2. AGENCY staff may participate in the educational program on request of the DISTRICT instructor. This may be resource persons, CPT1 experts, or persons assisting in the planning and implementation of aspects of phlebotomy education. Such participation will be voluntary and shall not interfere with assigned AGENCY duties.
3. AGENCY will designate a staff member who will function as Education Coordinator for education uses of the AGENCY facilities, including joint planning with representatives of all involved health science programs.

4. AGENCY will permit the staff and students of the DISTRICT to use its clinical facilities for phlebotomy skills education according to the approved curriculum.
5. AGENCY agrees to indemnify and relieve DISTRICT, its directors, officers, agents and employees, for any liability to AGENCY, its directors, officers, agents, employees, and contractors, or to any third party for any loss, cost, claim, damage, or expense arising out of any act or failure to act by the AGENCY during performance of this AGREEMENT, including the rendition of any service by any personnel of AGENCY in performing activities under or pursuant to this AGREEMENT.
6. AGENCY will permit the educational use of such supplies and equipment as are commonly available in a medical office.
7. AGENCY will permit use of the following facilities and services by students and faculty at such times and to the degrees considered feasible by the AGENCY.
  - a. Parking Areas
  - b. Food services as are available to AGENCY staff
  - c. First aid treatment
  - d. Equipment demonstration areas
  - e. Access to sources of information for educational purposes, such as:  
Procedure guides, policy manuals, dictionaries, and other references suitable to the office area.
8. AGENCY may refuse access to its office areas to students or DISTRICT faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the AGENCY and the DISTRICT.

#### **PART IV: JOINT RESPONSIBILITIES AND PRIVILEGES**

1. Neither the DISTRICT nor AGENCY shall permit its respective students, faculty, or other personnel from publishing any material relative to their practical experience under this AGREEMENT without prior written approval of both the DISTRICT and the AGENCY. Each party to this AGREEMENT shall take affirmative steps to prevent its respective students, staff and other personnel from publishing such unauthorized material described above. Each party shall require that all personnel involved with this health science program shall receive written notification of this provision and all regulations promulgated there under prior to their commencement of participation in said program.

#### **PART V: STATUS OF STUDENTS**

1. Students and faculty members of the DISTRICT shall be licensees of the AGENCY for the limited purpose expressed in this AGREEMENT. Such students and faculty shall not at any time be deemed employees or the agents of the AGENCY.
2. Students are subject to the authority, policies, and regulations of the DISTRICT. They are also subject, during program assignments, to applicable AGENCY regulations and must conform to the same standards as are set for AGENCY employees in matters relating to the welfare of patients and general AGENCY operation.



## PART VI: PERIOD OF AGREEMENT

1. This AGREEMENT shall remain in full force and effect for a maximum of five (5) years or until terminated by either party, upon thirty (30) days written notice to the other party.
2. It is the express agreement and understanding of the AGENCY and the DISTRICT that this AGREEMENT affects the rights, duties, and obligations of only the AGENCY and the DISTRICT, and that it is not intended to, nor does it affect the rights, duties or obligations of, nor does it inure to the benefit of any third party.

## PART VII: ANNUAL REVIEW

1. This AGREEMENT shall be administratively reviewed annually by both the DISTRICT and AGENCY.

In Witness whereof, the AGENCY has caused this AGREEMENT to be subscribed by its administrator and the DISTRICT has caused this AGREEMENT to be signed in its behalf by its duty authorized officer.

DOWNEY UNIFIED SCHOOL DISTRICT  
11627 Brookshire Avenue,  
Downey, CA 90241-7017

By \_\_\_\_\_  
Christina Aragon  
Associate Superintendent, Business Services  
Downey Unified School District

DOWNEY ADULT SCHOOL  
Phlebotomy Program  
12340 Woodruff Avenue, H-61  
Downey, CA 90241-7017

By M. Pacheco, LW  
Mariana Pacheco  
Phlebotomy Program Director  
Downey Adult School

Date \_\_\_\_\_

Date 10/4/21

CLINICAL FACILITY NAME: Yehowa Medical Service

CLIA# 05D2025244

Contact Name: Raquel Bernardino

Company Address: 1039 W. Florence ave Los Angeles, Ca 90044

Telephone: 323-776-1500

Email: clinic@ymedical.org

Signature: [Signature]

Date: 04/27/21