

REGULAR BOARD OF EDUCATION MEETING AGENDA #3
Downey Unified School District
Published: Aug 02, 2019 03:12 PM

Tuesday, August 6, 2019
Open Session: 5:00 PM | Closed Session: 6:00 PM
11627 Brookshire Avenue

MINUTES

Attendance:

Attendees	Present/Absent	Arrival	Departure
Board Members			
Nancy Swenson	Present	5:00 PM	8:21 PM
Donald LaPlante	Present	5:00 PM	8:21 PM
Tod Corrin	Present	5:00 PM	8:21 PM
Mark Morris	Present	5:00 PM	8:21 PM
Giovanna Perez-Saab	Present	5:00 PM	8:21 PM
Barbara Samperi	Present	5:00 PM	8:21 PM
Martha Sodetani	Present	5:00 PM	8:21 PM
Superintendent			
John Garcia	Present	5:00 PM	8:21 PM

I. GENERAL BOARD FUNCTIONS

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL

Minutes:

Present

Nancy A. Swenson
Donald E. LaPlante
Tod M. Corrin
D. Mark Morris
Giovanna Perez-Saab
Barbara R. Samperi
Martha E. Sodetani

John A. Garcia, Jr, Ph.D.

- E. ADOPT Agenda #3 for the Regular Meeting of the Board of Education held on August 6, 2019.

Minutes:

ADOPT Agenda #3 for the Regular Meeting of the Board of Education held on August 6, 2019 including corrected Agenda Page #343.

Votes:

Motion:

Motion By: Barbara Samperi

Seconded By: Mark Morris

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- F. APPROVE Official Minutes of the Regular Board of Education Meetings held on June 18, 2019 and July 11, 2019, as submitted or with the necessary corrections.

Votes:

Motion:

Motion By: Martha Sodetani

Seconded By: Giovanna Perez-Saab

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna	YES

Perez-Saab	
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- G. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.

Minutes:

There was no correspondence to be received.

- H. HEAR presentations on 2019 Summer School Programs by Summer School Principals.

- I. HEAR Oral Communications from Members of the Board of Education and Superintendent.

Minutes:

Mrs. Samperi thanked the Adult School for their fall brochure. She thanked the community for donations on tonight's agenda totaling more than \$21,000. She thanked our Food Services department for providing free breakfast and lunch for our students this summer through the seamless summer meal program.

Mr. Morris thanked staff at Columbus High School for holding the graduation ceremony this summer for our students. It was very important for the parents of those students.

Mrs. Perez-Saab gave a special thanks to the principals for a great summer school program for our students. She reported that GOOD gave away backpacks to over 300 kids, along with Assisteens, Lions Club and Rotary. Mrs. Perez-Saab noted that it was very nice seeing our leadership team visiting the local business to share the great things we are doing in Downey Unified. She had the pleasure of attending the Girls on Fire summer camp run by the City of Downey and was able to teach a yoga class to 160 girls during this camp. She reported that her daughter will be starting school at Carpenter and that the PTA has already met and is off to a good start. Mrs. Perez-Saab shared that her thoughts and prayers are with the families from Dayton and El Paso.

Mr. Corrin reported that he enjoyed the groundbreaking ceremony at Griffiths Middle School, noting how exciting it is to see all the things already happening on site.

Mrs. Sodetani also had the pleasure of participating in the GOOD backpack distribution and appreciated Courage Forward providing hot dogs. She added that there are many resources available in the city that can help families. Mrs. Sodetani announced that the Downey National Night Out is being held tonight at 6:00 and that the police will be service hot dogs.

Mr. LaPlante expressed his condolences to the family of Larry Latimer who was a true historian of Downey. He noted that Larry's wife is currently working for us and his mother, Cleo Latimer had worked for us also. Mr. LaPlante reported that he met with Senator Lena Gonzalez, who represents the South Gate and Bell Gardens portion of the District, and provided information on the school district needs. He announced that Senator Bob Archuleta will be here at the District Office meeting with Board of Education members and the California School Boards Association on August 23rd.

Ms. Swenson had the pleasure of attending the end-of-the-year MADE work experience ceremony at the Columbia Space Center, adding that Downey Unified received a grant which allowed student interns to be paid for working with local business.

Dr. Garcia introduced and welcomed new Downey High School Assistant Principal Kelsey Simpson. He recognized Marc Milton for the work done this summer by providing free breakfast and lunch for students in summer school. Dr. Garcia announced that he met recently with the Mary R. Stauffer Foundation and appreciates meeting with them annually. He recognized Linda Saldana and noted that she will be speaking tonight about all the Downey Foundation for Educational Opportunities programs and what they are looking forward to in the future. Dr. Garcia discussed our Leadership Institute meeting where the team went out in groups to welcome new families to the Downey Unified School District and went to Downey businesses who have supported the District to let them know we are accepting applications from parents who work in the city of Downey. He also reported at last night's Special Board of Education Meeting we discussed the possibility of entering into a joint use of facilities agreement with the YMCA. Dr. Garcia thanked everyone for their condolences on the passing of his father-in-law.

Ms. Swenson announced that Dr. Stauffer is turning 102 years old and the Stauffer Foundation is paying for a free day at the Columbia Space Center in celebration of her birthday for anyone interested. Dr. Stauffer will be there from 10:00 am to noon.a

- J. HEAR Public on items not appearing on the Agenda.

Minutes:

The following individuals were heard:

Linda Saldana, Downey Foundation for Educational Opportunities, reporting on the programs the Foundation offered last year and what programs will be offered this year. She is very excited with all the different classes they have been able to offer.

Dr. John Larcabal spoke regarding the Vision Exam program in Downey Unified where they were able to provide 650 free eye exams as well as 554 free pairs of glasses for students. He expressed his appreciation to the Downey Unified team.

Joe Sullivan, Building Trades Career Technical Education, spoke regarding the National Electrical Contractors Union and the great apprentice program they have for incoming students. He noted that the school district has a great electrical program and wants to partner with Downey Unified so students can "earn while they learn."

II. CONSENT AGENDA

Votes:

Motion:

Motion By: Martha Sodetani

Seconded By: Tod Corrin

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- A. ACCEPT with gratitude and in accordance with Board Policy 6372 the gift donations received through July 2019.

- B. RATIFY and/or APPROVE attendance of actual and necessary expenses, including registration fees; and AUTHORIZE payment of expenses as described herein, as provided by Board Policy and Administrative Regulation 7310, Convention and Conference Attendance.
- C. RATIFY Master Contract with Cleta Harder Developmental School for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- D. RATIFY Master Contract with Del Sol School for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- E. RATIFY Master Contract with Speech and Language Development Center for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- F. RATIFY Agreement as submitted for services provided for Special Education Placement #201819-19C for the period of July 1, 2018 to June 30, 2019.
- G. RATIFY Agreement as submitted for services provided for Special Education Placement # 201819-45C for the period of July 1, 2018 to June 30, 2019.
- H. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-05 for the period of July 1, 2019 to June 30, 2020.
- I. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-08 for the period of July 1, 2019 to June 30, 2020.
- J. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-10 for the period of July 1, 2019 to June 30, 2020.
- K. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-11 for the period of July 1, 2019 to June 30, 2020.
- L. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-14 for the period of July 1, 2019 to June 30, 2020.
- M. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-16 for the period of July 1, 2019 to June 30, 2020.
- N. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-18 for the period of July 1, 2019 to June 30, 2020.
- O. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-19 for the period of July 1, 2019 to June 30, 2020.
- P. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-20 for the period of July 1, 2019 to June 30, 2020.
- Q. RATIFY Agreement as submitted for services provided for Special Education Placement

#201920-21 for the period of July 1, 2019 to June 30, 2020.

- R. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-22 for the period of July 1, 2019 to June 30, 2020.
- S. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-23 for the period of July 1, 2019 to June 30, 2020.
- T. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-24 for the period of July 1, 2019 to June 30, 2020.
- U. AUTHORIZE updated signatories, as presented, effective July 1, 2019, and to remain in effect until subsequent action is taken by the Board of Education.
- V. RATIFY and/or APPROVE per Board Policy 6362 the purchase orders prepared by the Purchasing Department for the 2018-19 fiscal year.
- W. APPROVE the Second Amendment to the Agreement for Claims Administration Services with York Risk Services Group, Inc., to be effective from July 1, 2019 through June 30, 2022.
- X. APPROVE renewal agreements with Williams Scotsman for the lease of portable buildings at Griffiths Middle School and Maude Price Elementary School.
- Y. APPROVE Revised Student Teaching Agreement between Western Governors University and Downey Unified School District effective August 1, 2019 through June 30, 2022.
- Z. AMEND Agreement No. 201819-140 with Elizabeth Gallardo to extend the agreement ending date from March 6, 2019 to December 30, 2019.
- AA. APPROVE the renewal of the refuse/recycling system contract for the 2019-20 fiscal year with CALMET Services, Inc., Paramount, in the amount of \$232,917.10, to be charged to the General Fund.
- BB. APPROVE revised Agreement No. 201920-33 with PCM Technologies, LLC to provide background music services in the Warren High School cafeteria from July 1, 2019 through June 30, 2024.
- CC. APPROVE Agreement for Independent Consultant Services No. 201920-41 with Dr. John Larcabal, O.D., to provide mandated vision screening to students from August 14, 2019 through May 29, 2020.
- DD. RATIFY Agreement for Independent Consultant Services No. 201920-42 with Darrell Jackson to provide services for at-risk youth from July 1, 2019 - June 29, 2020.
- EE. RATIFY Agreement No. 201920-45 between Downey Unified School District and N2Y, LLC for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.

- FF. RATIFY Service Agreement No. 201920-65 with Total Education Solutions to provide individual specialized academic instruction and speech/language services to a Downey Unified student from July 1, 2019 through June 30, 2020.
- GG. RATIFY Agreement for Independent Consultant Services No. 201920-66 with Miranda L. Cummings to provide voice writing consulting services to the Downey Adult School from July 1, 2019 through June 30, 2020.
- HH. RATIFY Service Agreement No. 201920-67 with DigiCal, Inc. to provide website hosting and maintenance services to the Downey Adult School from July 1, 2019 through June 30, 2020.
- II. APPROVE Service Agreement No. 201920-68 with Speechcom Inc. to provide speech therapy, assessments, and IEP attendance as needed by the Special Education Department from August 14, 2019 through June 30, 2020.
- JJ. APPROVE Service Agreement No. 201920-70 with Pacific Audiologics to provide hearing screenings to D.U.S.D. students at the request of the Student Services Department from August 1, 2019 through June 30, 2020.
- KK. APPROVE Agreement No. 201920-72 with Summit Speech Pathology Services, Inc. to provide speech and language therapy and attend IEP meetings at the request of the Special Education Department from August 14, 2019 through June 30, 2020.
- LL. RATIFY Agreement No. 201820-73 with Jewish Family & Children's Service of Long Beach and West Orange County to provide mental health services to Downey Unified students at the request of the Special Education Department from July 1, 2019 through June 30, 2020.
- MM. APPROVE Service Agreement No. 201920-76 with The Bayha Group to provide grant compliance and consulting services for the K12 Strong Workforce Program, the CTE Incentive Grant, and the Perkins Grant from September 1, 2019 through June 30, 2020.
- NN. RATIFY Agreement No. 201920-77 with Next Level Elevator, Inc. to provide elevator maintenance and repair services from July 1, 2019 through June 30, 2020.
- OO. APPROVE Agreement No. 201920-78 with The Arc of Los Angeles & Orange Counties to provide custodial services at Warren and Downey High Schools from July 1, 2019 through June 30, 2020.
- PP. APPROVE Agreement for Independent Consultant Services No. 201920-79 with Ms. Jenette Reneau to serve as an instructor for CPR certification courses to be held from August 12, 2019 through August 13, 2019.
- QQ. APPROVE Service Agreement No. 201920-80 with Thrively, Inc. to provide a District-wide license to Thrively Pro for students and professional development for teachers from August 6, 2019 through June 30, 2020.

- RR. APPROVE the USC School/School District Placement Agreement for graduate degree programs with USC Rossier School of Education and The USC Suzanne Dworak Peck School of Social Work effective August 1, 2019 through June 30, 2022.
- SS. APPROVE Agreement No. 201920-81 with Jack Schreder & Associates, Inc. to perform a developer fee justification study for the possible assessment of developer fees on residential, commercial, and industrial development projects within the District.
- TT. APPROVE Contract No. C-19313:19:24 with the Los Angeles County Office of Education to allow use of computer software for HRS and/or PSFS data from July 1, 2019 through June 30, 2024.
- UU. APPROVE the 2019-20 Community Development Block Grant (CDBG) Subrecipient Grant Agreement between the City of Downey and the Downey Unified School District to provide counseling and group support services for at-risk youths in Downey.
- VV. APPROVE the Memorandum of Understanding with Vavrinek, Trine, Day & Co., LLP (VTD) to provide Measure O financial and performance auditing services for the period of July 1, 2018 through June 30, 2019.
- WW. APPROVE the Memorandum of Understanding with Vavrinek, Trine, Day & Co., LLP (VTD) to provide general auditing services for the period of July 1, 2018 through June 30, 2019.
- XX. ACCEPT and APPROVE the use of the Fontana Unified School District Bid No. 18/19-1505 for the Purchase of Paper Products for Printing Services with Spicers Paper, Inc., Santa Fe Springs, in the estimated amount of \$150,000.00, by the Downey Unified School District on an as needed basis to fill orders for copy paper with the same advantages, terms and conditions.
- YY. ACCEPT and APPROVE the use of the Garden Grove Unified School District Request for Proposal (RFP) No. 1806 for Fresh Bread and Bakery Products by the Downey Unified School District on an as-needed basis, to fill orders for bread and baked goods for the Food Services Department with the same advantages, terms and conditions.
- ZZ. ACCEPT and APPROVE the use of the California Multiple Award Schedule (CMAS) Contract #3-18-58-0215G with the State of California and Digital Networks Group, Inc., Lake Forest, by the Downey Unified School District on an as needed basis to fill orders for audio-visual and technology solutions with the same advantages, terms and conditions.
- AAA. APPROVE Change Order #23 to Bid #16/17-11, Stauffer Middle School Modernization, with Angeles Contractor, Inc., City of Industry, in the amount of \$635,000.00, to be charged to Measure O Bond Funds.
- BBB. APPROVE Change Order #3 to Bid #18/19-12, Replacement of the Downey High School Swimming Pool Filtration System, with Condor, Inc., El Monte, in the amount of \$1,634.00, to be charged to Deferred Maintenance Funds.

CCC. APPROVE Change Order #1 to Bid #18/19-14, Replacement of Kitchen Exhaust Hood at Lewis Elementary School, with R Dependable Construction, Inc., San Bernardino, in the amount of \$6,276.80, to be charged to the Food Services Fund.

DDD. APPROVE Change Order #7 to Purchase Order #PO2W-2*347 with LPA, Inc., Irvine, for Architectural Services for the Stauffer Middle School Modernization Project, in the increased amount of \$5,720.00, to be charged to Measure O Bond Funds.

EEE. APPROVE Change Order #8 to Purchase Order #PO2W-2*347 with LPA, Inc., Irvine, for Architectural Services for the Stauffer Middle School Modernization Project, in the increased amount of \$13,500.00, to be charged to Measure O Bond Funds.

FFF.ACCEPT as complete Bid #18/19-12, Replacement of the Downey High School Swimming Pool Filtration System, with Condor, Inc., El Monte, in the final amount of \$551,358.00, with 75% of the amount to be charged to the Deferred Maintenance Fund, and 25% to be charged to the City of Downey, and; AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 5% retention payment released no sooner than 35 consecutive calendar days following the recording date.

GGG. RATIFY and/or APPROVE routine Personnel Items until subsequent action is taken by the Board of Education.

HHH. AUTHORIZE the service of the music teacher, as submitted, assigned on a Provisional Internship Permit, effective August 12, 2019 through June 1, 2020.

III. AUTHORIZE the service of the education specialist teacher, as submitted, assigned on a Provisional Internship Permit, effective August 12, 2019 through June 1, 2020.

JJJ. AUTHORIZE the service of the Film/TV Production teacher, as submitted, assigned on a Provisional Internship Permit, effective August 12, 2019 through June 1, 2020.

KKK. RATIFY the establishment of one new position with duties corresponding to the current classification of Intermediate Clerical Assistant, assigned to the Special Education Department, eight hours per day, twelve months per year at range 115, \$3,217 - \$3,916 per month, effective June 24, 2019.

LLL. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Alameda Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

MMM. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Gallatin Elementary School, six hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

NNN. APPROVE the establishment of one new position with duties corresponding to the

current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Price Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

OOO. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Williams Elementary School, six hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

PPP. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/ Multiply Handicapped, assigned to Williams Elementary School, six hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

III. GENERAL ADMINISTRATIVE

A. APPROVE the proposed 2019-20 Board of Education Goals.

Votes:

Motion:

Motion By: Barbara Samperi

Seconded By: Giovanna Perez-Saab

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

B. ADOPT Resolution No. 201920-02, Regarding Intention to Enter into a Joint Use Lease Agreement with Downey Foundation for Educational Opportunities.

Votes:

Motion:

Motion By: Martha Sodetani

Seconded By: Barbara Samperi

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- C. ADOPT new Board Policy and Administrative Regulation 2635, Tobacco.

Votes:

Motion:

Motion By: Barbara Samperi

Seconded By: Martha Sodetani

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

IV. SPECIAL ADMINISTRATIVE SERVICES - Instruction

- A. REVIEW proposed secondary curriculum for adoption for the 2019-20 school year.

- B. DISCUSS proposed secondary curriculum for adoption for the 2019-20 school year.

Minutes:

The following were heard regarding the California Healthy Youth Act and expressed their concerns with proposed curriculum:

Gracey Van Der Mark
Sandra Padilla
Mike Harris

- C. APPROVE proposed changes to Administrative Regulation 3126, Graduation.

Minutes:

The meeting was recessed at 7:10 p.m. and reconvened at 7:19 p.m.

Votes:

Motion:

Motion By: Tod Corrin

Seconded By: Giovanna Perez-Saab

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- D. HEAR presentation on Career Technical Education (CTE) by John Harris, College and Career Director.

V. SPECIAL ADMINISTRATIVE SERVICES - Business

- A. APPROVE the schedule for elementary bus stops for the 2019-20 school year.

Votes:

Motion:

Motion By: Mark Morris

Seconded By: Tod Corrin

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

VI. ITEMS FOR FUTURE AGENDA

Minutes:

Mr. Morris moved and Mrs. Perez-Saab seconded the request for a presentation on what the District is doing to make our campuses more secure as well as safety plans for our students and staff.

VII. NEXT MEETING

Minutes:

The meeting was recessed at 7:55 p.m. and reconvened at 7:59 p.m.

VIII. CLOSED SESSION to discuss:

Minutes:

The Board of Education retired into Closed Session at 8:00 p.m. to discuss Potential Litigation, Public Employment - Certificated Administration/Classified Management, Discipline/Dismissal/Release, Negotiations and Conference with Real Property Negotiators and reconvened into Open Session at 8:19 p.m.

During its recently concluded Closed Session, the Board of Education voted unanimously to appoint Tamara Quinn as Program Administrator.

IX. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

Minutes:

Adjourned at 8:21 p.m. in memory of Dale Chandler, Marjie Garrett, Sherri Guerra, Robert G. Jacob, Larry Latimer and Joyce Retella.

DOWNEY UNIFIED SCHOOL DISTRICT

Nancy A. Swenson, President

Tod M. Corrin, Clerk