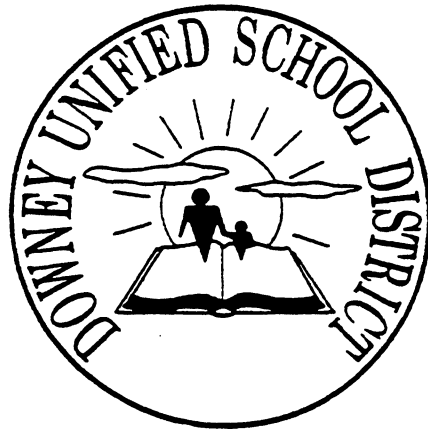


BOARD OF EDUCATION
DOWNEY UNIFIED SCHOOL DISTRICT



AGENDA
September 9, 2019 - REGULAR MEETING
BOARD ROOM, GALLEGOS ADMINISTRATION CENTER
11627 Brookshire Avenue, Downey, California 90241

Board of Education



Vice President
Donald E. LaPlante



President
Nancy A. Swenson



Clerk
Tod M. Corrin



Member
D. Mark Morris



Member
Giovanna Perez-Saab



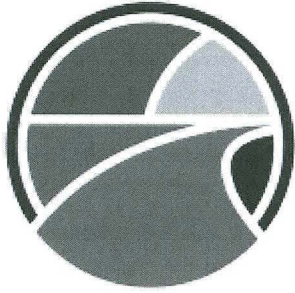
Member
Barbara R. Samperi



Member
Martha E. Sodetani



Superintendent
John A. Garcia, Jr., Ph.D.



Downey Unified SCHOOL DISTRICT

Printed : 9/5/2019 7:45 AM PST

Regular Board of Education Meeting Agenda #5

09/05/2019 05:00 PM

Downey Unified School District

11627 Brookshire Avenue Downey, CA 90241

OPEN SESSION 5:00 PM, CLOSED SESSION 6:00
PM

I. GENERAL BOARD FUNCTIONS

i. CALL TO ORDER

Call to Order by Ms. Nancy A. Swenson, President of the Board of Education, at 5:00 p.m. on Monday, September 9, 2019, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

ii. PLEDGE OF ALLEGIANCE

Renewal of the Pledge of Allegiance to the Flag of the United States of America to be led by Mr. Donald E. LaPlante, Vice President of the Board of Education.

iii. INVOCATION

Invocation to be delivered by Mrs. Martha E. Sodetani, Member of the Board of Education.

iv. ROLL CALL

Nancy A. Swenson
Donald E. LaPlante
Tod M. Corrin
D. Mark Morris
Giovanna Perez-Saab
Barbara R. Samperi
Martha E. Sodetani
John A. Garcia, Jr., Ph.D.

v. ADOPT Agenda #5 for the Regular Meeting of the Board of Education held on September 9, 2019.

vi. APPROVE Official Minutes of the Special Board of Education Meetings held on August 5, 2019, and August 22, 2019, and the Regular Board of Education Meeting held on August 6, 2019, as submitted or with the necessary corrections

vii. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.

viii. HEAR presentation by Christina Aragon, Associate Superintendent, and Michael Martinez, Senior Director, recognizing Andrea Iacovitti for the Shared Values Award in the area of Fiscal and Operational Stewardship.

ix. HEAR presentation on School Safety Measures by Dr. Roger Brossmer, Assistant Superintendent, Secondary Education and Dr. Robert Jagielski, Senior Director, Student Safety, Wellness and

Engagement.

- x. HEAR Oral Communications from Members of the Board of Education and Superintendent.
- xi. HEAR Public on items not appearing on the Agenda.

II. CONSENT AGENDA

- i. ACCEPT with gratitude and in accordance with Board Policy 6372 the gift donations received through August 2019.
- ii. RATIFY and/or APPROVE attendance of actual and necessary expenses, including registration fees; and AUTHORIZE payment of expenses as described herein, as provided by Board Policy and Administrative Regulation 7310, Convention and Conference Attendance.
- iii. APPROVE Master Contract with Beacon Day School for the 2019-20 fiscal year effective July 1, 2019 through June 30, 2020.
- iv. RATIFY Master Contract with Sorenson's Ranch School for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- v. APPROVE the Special Education Compromise and Release Agreement regarding OAH Case No. 2019051263 Settlement on August 20, 2019, and AUTHORIZE payments as set forth within said agreement.
- vi. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-06 for the period of July 1, 2019 to June 30, 2020.
- vii. APPROVE the Special Education Compromise and Release Agreement regarding OAH No. 2019041177, and AUTHORIZE payment as set forth within said agreement.
- viii. APPROVE the Special Education Compromise and Release Agreement regarding Informal Resolution Settlement on July 11, 2019, and AUTHORIZE payments as set forth within said agreement.
- ix. APPROVE the Special Education Compromise and Release Agreement regarding Informal Resolution Settlement on July 18, 2019, and AUTHORIZE payments as set forth within said agreement.
- x. RATIFY and/or APPROVE per Board Policy 6362 the purchase orders prepared by the Purchasing Department for the 2019-20 fiscal year.
- xi. RATIFY the following B Warrants for Downey Unified School District falling between warrant numbers 25388656 and 25437948 in PeopleSoft and between numbers 20000035 and 20002030 in BEST Financial Advantage System, issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning July 1, 2019 and ending July 31, 2019.
- xii. RATIFY the issuance of Payroll Orders for Hourly, Overtime, and Civic Center Work performed by Classified Personnel, Adult School, and Food Services for the month of June 2019, covered by Payroll Orders issued through July 2019.
- xiii. RATIFY Revised Agreement No. 201920-68A with Speechcom, Inc. for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020, revised to include month of July 2019.
- xiv. RATIFY Revised Agreement No. 201920-72A with Summit Speech Pathology Services, Inc., effective July 1, 2019 through July 31, 2019, revised to include the month of July 2019.
- xv. RATIFY Agreement No. 201920-74 between Downey Unified School District and Haynes Family of Programs for the 2019-20 fiscal year, effective June 19, 2019 through December 31, 2019.

- xvi. RATIFY Agreement No. 201920-75 with Haynes Family of Programs to provide compensatory supplemental academic support for a DUSD student from June 19, 2019 through December 31, 2019.
- xvii. APPROVE Agreement for Construction Services (Small Projects) No. 201920-81 with Allsup Corporation, Upland, to provide dual-hose time-fill posts for CNG filling stations in the Transportation Bus Yard, in the amount of \$52,747.60, to be charged to Restricted Maintenance Funds.
- xviii. RATIFY Agreement No. 201920-85 between Downey Unified School District and Scott Shepard/Beyond Assessments for the 2019-20 fiscal year, effective July 1, 2019 through December 31, 2019.
- xix. APPROVE Agreement for Construction Services (Small Projects) No. 201920-86 with 3-D Concrete, Downey, to repair walkways at Imperial Elementary School, in the amount of \$18,160.00, to be charged to Maintenance Funds.
- xx. APPROVE Agreement for Construction Services (Small Projects) No. 201920-87 with Alley Cat Development, Inc., Huntington Beach, to provide floor repairs in the Rio Hondo and Williams Elementary School kitchens, in the amount of \$4,950.00, to be charged to the Food Services Fund.
- xxi. APPROVE Agreement for Independent Consultant Services No. 201920-88 with Mr. Keith Howard to provide instruction on smoking and trimming beef brisket and brining and curing meats at the Downey Adult School from July 1, 2019 through June 30, 2020.
- xxii. APPROVE Agreement for Construction Services (Small Projects) No. 201920-90 with McCullah Fence Company, Bell Gardens, to provide new drive gates and entry way at the Warren High School parking lot, in the amount of \$39,800.00, to be charged to the Special Reserve for Capital Outlay Fund.
- xxiii. RATIFY Agreement No. 201920-92 between Downey Unified School District and Pawar Transportation for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- xxiv. APPROVE Service Agreement No. 201920-93 with Edison Fire Protection, Inc. to provide semi annual testing and certification of Ansul Kitchen Fire Systems at Columbus, Downey and Warren High Schools, Stauffer Middle School, and Old River Elementary School during the 2019-20 school year.
- xxv. APPROVE Agreement for Construction Services (Small Projects) No. 201920-94 with Universal Metro, Santa Fe Springs, to provide floor repair services at Lewis, Unsworth and Ward Elementary Schools, in the amount of \$23,692.00, to be charged to Restricted Maintenance Funds.
- xxvi. RATIFY Agreement No. 201920-95 between Downey Unified School District and Behavioral Education for Children with Autism (BECA) for the 2019-20 fiscal year, effective August 14, 2019 through June 30, 2020.
- xxvii. RATIFY Agreement No. 201920-96 with Leo Rosenblum & Associates dba LRA Interpreters, Inc. for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- xxviii. APPROVE Service Agreement No. 201920-97 with Preferred Mobile Music N' Promotions to provide DJ services at Doty Middle School on September 12, 2019.
- xxix. APPROVE Agreement for Construction Services (Small Projects) No. 201920-98 with Universal Metro, Santa Fe Springs, to provide carpet removal and installation in the Warren High School Library, in the amount of \$29,771.00, to be charged to Deferred Maintenance Funds.

- xxx. APPROVE Agreement for Construction Services (Small Projects) No. 201920-99 with Aurora Industrial Hygiene, South Pasadena, to provide inspection services at Doty Middle School in the amount of \$3,774.50, to be charged to Maintenance Funds.
- xxxi. APPROVE Agreement for Construction Services (Small Projects) No. 201920-100 with Century Paving, Inc., La Mirada, to perform asphalt paving work at Warren High School in the amount of \$11,800.00, to be charged to the Special Reserve for Capital Outlay Fund.
- xxxii. RATIFY Agreement for Independent Consultant Services No. 201920-101 with Cynthia L. Krause to provide instruction for Tai Chi classes at the Downey Adult School from July 1, 2019 through June 30, 2020.
- xxxiii. RATIFY Service Agreement No. 201920-102 with The Taco Lady to provide catered lunch services at Warren High School on July 18, 2019.
- xxxiv. APPROVE Agreement for Construction Services (Small Projects) No. 201920-103 with Erickson-Hall Construction Co., Escondido, to install a temporary building at Stauffer Middle School in the amount of \$46,440.00, to be charged to Measure O Bond Funds.
- xxxv. APPROVE Agreement for Construction Services (Small Projects) No. 201920-104 with Wolverine Fence Company, Inc., La Habra, to install decorative metal fencing at Stauffer Middle School, to be charged to Measure O Bond Funds.
- xxxvi. APPROVE Agreement for Independent Consultant Services No. 201920-105 with Ms. Patricia Heyne to provide instruction for Hatha Yoga classes at the Downey Adult School from July 1, 2019 through June 30, 2020.
- xxxvii. APPROVE Agreement for Independent Consultant Services No. 201920-106 with Walter J. Shaw, DDS, to provide a radiation safety course for the Orthodontic Assistant program at the Downey Adult School from July 1, 2019 through June 30, 2020.
- xxxviii. APPROVE Service Agreement No. 201920-107 with National Student Clearinghouse to provide StudentTracker software for high schools from October 1, 2019 through September 30, 2020.
- xxxix. APPROVE Agreement for Independent Consultant Services No. 201920-109 with Mr. Anthony Mendez to provide classroom teacher support and community relations for the Downey High School Automotive Technology Program from August 17, 2019 through June 1, 2020.
- xl. RATIFY Agreement No. 201920-110 between Downey Unified School District and Administrative Services Cooperative, Inc. for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- xli. APPROVE Agreement No. 201920-113 with Integrated Pest Control Management to provide general pest control management services from July 1, 2019 through June 30, 2020.
- xl.ii. RATIFY Agreement No. 201920-115 with Montebello Unified School District to provide visual impairment orientation and mobility services to special needs students for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2019.
- xl.iii. APPROVE Agreement No. 201920-116 with Diligent Corporation for the use of BoardDocs board agenda software program from September 9, 2019 through September 8, 2020.
- xl.iv. APPROVE Service Agreement No. 201920-117 with Key2Ed, Inc. to provide IEP and stakeholder workshops for the Special Education Department from August 20, 2019 through June 30, 2020.
- xl.v. APPROVE Consultant Agreement No. 201920-118 for Erin Bentley Consulting, effective July 1, 2019 through June 30, 2020.

- xlvi. APPROVE Agreement for Independent Consultant Services No. 201920-120 with Masters Notary Academy to provide instruction for notary and loan signing classes at the Downey Adult School from July 1, 2019 through June 30, 2020.
- xlvii. APPROVE the Agreement between the City of Downey and the Downey Unified School District to provide School Resource Officer services for the Police Campus Program, effective August 14, 2019 through May 29, 2020.
- xlviii. APPROVE the Adoption Agreement #002 with Schools First Federal Credit Union to continue to act as the Third Party Administrator for Downey Unified School District 403(b) accounts.
- xlix. RATIFY the Affiliation Agreement between Pasadena Area Community College District and Downey Unified School District effective August 1, 2019 through June 30, 2022 for the Speech-Language Pathology Assistant Program.
- I. RATIFY the Internship Affiliation Agreement with Utah State University to provide a Dietetic Internship for Utah State students from August 13, 2019 through June 30, 2024.
- li. APPROVE Amendment to Lease Agreement with the Downey Family YMCA for use of DUSD facilities for the YMCA Child Care Program.
- lii. APPROVE the sub-agreement with Rancho Santiago Community College District to award the Strong Workforce Program K-12 Pathway Improvement Funds Grant from July 1, 2019 through December 21, 2021.
- liii. RATIFY agreements between the Downey Adult School Career and Education Center and the following facilities to furnish practical experience to students enrolled in various Adult School programs:

A to ZZZ Dental Clinic	Barba Dental Incorporated
Bellflower Dental Center	BGMG Cosmetics
California Specialist Center	Carrasco Dental Clinic
Cerritos Dental Implant Center	Crown City Medical Group, Inc.
Cypress Dental Group	Tantra Djaya, DDS
Dr. Armin Feradouni, DPM	Greenwood Dental & Orthodontics
House of Health	MP Kundi, M.D., Inc.
Joan Yap-Jernigan, Dental Corporation	Jin Kyu Lee, DDS
LJ Footcare LLC	Lorena Pharmacy
Magnificat Medical Center	Massage Envy Lakewood Center
Paramount Family Dental	Park Regency Care Center
Plaza Dental Care	Radiant Smile Dentistry
Edward S. Suh, DMD, FAGD	Kirk Sullivan, DDS
Your Choice Dental	Z Ayyoub Medical Group, Jocelyn L. Sumcad, MD

- liv. APPROVE Los Angeles County Office of Education Contract #C-19438:19:20 for curriculum and

instructional consultant services from July 1, 2019 through June 30, 2020.

- lv. RATIFY the Memorandum of Understanding with Eide Bailly LLP to provide consulting services in connection with the ASB workshop held on September 5, 2019.
- lvi. APPROVE the Memorandum of Understanding with Loyola Marymount University, Los Angeles, Counseling Program for a Practicum/Traineeship Program for counseling students, effective July 1, 2019 through June 30, 2022.
- lvii. AWARD Bid #19/20-01, Construction of New Kindergarten Playground at Carpenter Elementary School, to Micon Construction, Inc., Placentia, in the amount of \$319,930.00, to be charged to Measure O Bond Funds.
- lviii. APPROVE Change Order #5 to Purchase Order #PO2W-2*461 (formerly Purchase Order #175656B) with LPA, Inc., Irvine, for Architectural Services for the Griffiths Middle School New Construction/Modernization Project, in the increased amount of \$2,900.00, to be charged to Measure O Bond Funds.
- lix. APPROVE Change Order #9 to Purchase Order #PO2W-2*347 with LPA, Inc., Irvine, for Architectural Services for the Stauffer Middle School Modernization Project, in the increased amount of \$5,060.00, to be charged to Measure O Bond Funds.
- lx. APPROVE Change Order #24 to Bid #16/17-11, Stauffer Middle School Modernization, with Angeles Contractor, Inc., City of Industry, in the amount of \$58,794.00, to be charged to Measure O Bond Funds.
- lxi. RATIFY and/or APPROVE routine Personnel Items until subsequent action is taken by the Board of Education.
- lxii. RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant, assigned to Downey High School, six and one-half hours per day, ten months per year, at range 105, \$3,065 - \$3,726 per month, effective August 1, 2019.
- lxiii. RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/Multiply Handicapped, assigned to Stauffer Middle School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.
- lxiv. RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Downey High School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 14, 2019.
- lxv. RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Ward Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 14, 2019.
- lxvi. RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Rio San Gabriel Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 19, 2019.

III. GENERAL ADMINISTRATIVE

- i. APPROVE the Memorandum of Understanding with the YMCA of Metropolitan Los Angeles (Downey Branch) for the development and joint use of facilities.

- ii. ADOPT Resolution No. 201920-03 for the procedures and criteria for evaluating qualifications and proposals of Lease-Leaseback contractors.
- iii. AUTHORIZE the advertisement for Request for Proposals (RFP) #2019/2020-01 for Preconstruction and Lease-Leaseback Services for the Doty Middle School Modernization Project, to be charged to Measure O Bond Funds.

IV. SPECIAL ADMINISTRATIVE SERVICES - Instruction

- i. DISCUSS the middle school and high school "Teen Talk" curriculum in alignment and compliance with AB 329 for the 2019-20 school year.
- ii. ADOPT the middle school and high school "Teen Talk" curriculum in alignment and compliance with AB 329 for the 2019-20 school year.

V. SPECIAL ADMINISTRATIVE SERVICES - Business

- i. RECEIVE and APPROVE Administrative Report: Annual Report of Developer Fees for fiscal year 2018-19.
- ii. APPROVE the Unaudited Actuals Finance Report for fiscal year 2018-19.

VI. SPECIAL ADMINISTRATIVE SERVICES - Personnel

- i. REVIEW Management Administration Regulation (MAR) 4141, Administrators and Program Specialists Salary Schedule with the addition of Coordinator II - Early Education and Extended Learning Programs Extended.

VII. ITEMS FOR FUTURE AGENDA

VIII. NEXT MEETING

The next meeting of the Board of Education will be a Regular Meeting to be held on Tuesday, October 8, 2019, at 5:00 p.m. in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

IX. CLOSED SESSION to discuss:

- a. Potential Litigation
- b. Public Employment - Certificated Administration/Classified Management
- c. Discipline/Dismissal/Release
- d. Negotiations

X. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

Note: The Superintendent's recommendation for action on each agenda item is indicated by the word appearing in CAPS.

Any writings or documents that are public records are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 11627 Brookshire Avenue, Downey, California during normal business hours.

SPECIAL BOARD OF EDUCATION MEETING AGENDA #2
Downey Unified School District
Published: Aug 01, 2019 12:05 PM

Monday, August 5, 2019
Open Session: 1:00 PM | Closed Session: 2:00 PM
11627 Brookshire Avenue

MINUTES

Attendance:

Attendees	Present/Absent	Arrival	Departure
Board Members			
Nancy Swenson	Present	1:00 PM	3:09 PM
Donald LaPlante	Present	1:00 PM	3:09 PM
Tod Corrin	Present	1:00 PM	3:09 PM
Mark Morris	Present	1:00 PM	3:09 PM
Giovanna Perez-Saab	Present	1:00 PM	3:09 PM
Barbara Samperi	Present	1:00 PM	3:09 PM
Martha Sodetani	Present	1:00 PM	2:35 PM
Superintendent			
John Garcia	Present	1:00 PM	3:09 PM

I. GENERAL BOARD FUNCTIONS

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

Minutes:

Present

Nancy A. Swenson
Donald E. LaPlante
Tod M. Corrin
D. Mark Morris
Giovanna Perez-Saab
Barbara R. Samperi
Martha E. Sodetani
John A. Garcia, Jr., Ph.D.

- D. ADOPT Agenda #2 for the Special Meeting of the Board of Education held on August 5, 2019.

Votes:

Motion:

Motion By: Martha Sodetani

Seconded By: Barbara Samperi

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- E. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.

Minutes:

There was no correspondence to be received.

- F. HEAR Public on items not appearing on the Agenda.

Minutes:

There was no response.

II. GENERAL ADMINISTRATIVE

- A. HEAR a presentation by staff of the YMCA of Metropolitan Los Angeles proposal to enter into formal discussions with Downey Unified School District regarding a Joint Facilities Use Agreement.

- B. DISCUSS the proposal of entering into formal discussions with the YMCA of Metropolitan Los Angeles regarding a Joint Facilities Use Agreement.

Minutes:

A discussion was held between Board Members, Superintendent, and YMCA representatives regarding the possibility of pursuing formal conversations with

the YMCA of Metropolitan Los Angeles regarding a Joint Facilities Use Agreement at Sussman Middle School.

Mr. Corrin reported that he, as well as Mrs. Perez-Saab, are currently on the Downey Family YMCA Board of Managers, not the YMCA of Metropolitan Los Angeles Board and that the Downey Family YMCA does not have authority to enter into this type of an agreement.

Mrs. Perez-Saab added that she is also employed by the YMCA of Metropolitan Los Angeles as a yoga instructor.

Dr. Garcia clarified that the Board of Education will need to decide whether they are going to enter into formal discussions with the YMCA.

Steve Roberson of the Downey YMCA asked that the Board of Education make a decision as soon as possible because if they are not willing to enter into formal discussions, the YMCA would need to start looking into other available options immediately.

Mr. Morris inquired if all Board Members are allowed to vote on this decision. Dr. Garcia stated that the corporate authority is with the YMCA of Metropolitan Los Angeles, not the Downey YMCA, and the local Board of Managers is a volunteer group who would be allowed to vote on this agreement. Dr. Garcia added that we will need to research to see if Mrs. Perez-Saab will be able to vote, due to the fact that she is an actual employee of the YMCA of Metropolitan Los Angeles.

Dr. Garcia concluded that we will get back to the YMCA with an answer of whether we will enter into further discussions after the September 9 Board Meeting.

III. ITEMS FOR FUTURE AGENDA

IV. NEXT MEETING

Minutes:

The meeting was recessed at 1:40 p.m. and reconvened at 1:47 p.m.

V. CLOSED SESSION to discuss:

Minutes:

The Board of Education retired into Closed Session at 1:48 p.m. to Conference with Real Property Negotiators and reconvened into Open Session at 3:08 p.m.

VI. ADJOURN the Special Meeting of the Board of Education at the specified hour with the consent of the members.

Minutes:

The Board of Education Meeting adjourned at 3:09 p.m.

Board of Education
DOWNEY UNIFIED SCHOOL DISTRICT

Nancy A. Swenson, President

Tod M. Corrin, Clerk

SPECIAL BOARD OF EDUCATION MEETING AGENDA #4

Downey Unified School District
Published: Aug 19, 2019 07:39 AM

Thursday, August 22, 2019
Open Session: 8:00 AM | Closed Session: 8:30 AM
11627 Brookshire Avenue

MINUTES

Attendance:

Attendees	Present/Absent	Arrival	Departure
Board Members			
Nancy Swenson	Present	8:00 AM	11:06 AM
Donald LaPlante	Present	8:00 AM	11:06 AM
Tod Corrin	Present	8:00 AM	11:06 AM
Mark Morris	Present	8:00 AM	11:06 AM
Giovanna Perez-Saab	Present	8:00 AM	11:06 AM
Barbara Samperi	Present	8:00 AM	11:06 AM
Martha Sodetani	Present	8:00 AM	11:06 AM
Superintendent			
John Garcia	Present	8:00 AM	11:06 AM

I. GENERAL BOARD FUNCTIONS

A. CALL TO ORDER

Minutes:

The meeting was Called to Order by Ms. Nancy A. Swenson, President of the Board of Education, at 8:03 a.m. PST on Thursday, August 22, 2019, in the Grace E. Horney Board Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California, and 1850 Pearson Crossing, Keller, Texas.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Minutes:

Present

Nancy A. Swenson
Donald E. LaPlante
Tod M. Corrin

D. Mark Morris
Giovanna Perez-Saab
Barbara R. Samperi
Martha E. Sodetani
John A. Garcia, Jr., Ph.D.

- D. ADOPT Agenda #4 for the Special Meeting of the Board of Education held on August 22, 2019.

Votes:

Motion:

Motion By: Giovanna Perez-Saab

Seconded By: Martha Sodetani

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- E. HEAR Public on items not appearing on the Agenda.

Minutes:

There was no response.

II. GENERAL ADMINISTRATIVE

- A. HEAR presentation from Facilities Staff with an update on Measure O Project Schedule and Budget Update.
- B. HEAR presentation from Business Services and Educational Services Staff on District Budget and Enrollment.

III. NEXT MEETING

Minutes:

The meeting was recessed at 9:51 a.m. and reconvened at 10:00 a.m.

IV. CLOSED SESSION to discuss:

Minutes:

The Board of Education retired into Closed Session at 10:01 a.m. to discuss Potential Litigation, Public Employment - Certificated Administration/Classified Management, Discipline/Dismissal/Release, and Negotiations and reconvened into Open Session at 11:05 a.m.

V. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

Minutes:

The Special Meeting of the Board of Education was adjourned at 11:06 a.m.

Board of Education
DOWNEY UNIFIED SCHOOL DISTRICT

Nancy A. Swenson, President

Tod M. Corrin, Clerk

REGULAR BOARD OF EDUCATION MEETING AGENDA #3
Downey Unified School District
Published: Aug 02, 2019 03:12 PM

Tuesday, August 6, 2019
Open Session: 5:00 PM | Closed Session: 6:00 PM
11627 Brookshire Avenue

MINUTES

Attendance:

Attendees	Present/Absent	Arrival	Departure
Board Members			
Nancy Swenson	Present	5:00 PM	8:21 PM
Donald LaPlante	Present	5:00 PM	8:21 PM
Tod Corrin	Present	5:00 PM	8:21 PM
Mark Morris	Present	5:00 PM	8:21 PM
Giovanna Perez-Saab	Present	5:00 PM	8:21 PM
Barbara Samperi	Present	5:00 PM	8:21 PM
Martha Sodetani	Present	5:00 PM	8:21 PM
Superintendent			
John Garcia	Present	5:00 PM	8:21 PM

I. GENERAL BOARD FUNCTIONS

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL

Minutes:

Present

Nancy A. Swenson
Donald E. LaPlante
Tod M. Corrin
D. Mark Morris
Giovanna Perez-Saab
Barbara R. Samperi
Martha E. Sodetani

John A. Garcia, Jr, Ph.D.

- E. ADOPT Agenda #3 for the Regular Meeting of the Board of Education held on August 6, 2019.

Minutes:

ADOPT Agenda #3 for the Regular Meeting of the Board of Education held on August 6, 2019 including corrected Agenda Page #343.

Votes:

Motion:

Motion By: Barbara Samperi

Seconded By: Mark Morris

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- F. APPROVE Official Minutes of the Regular Board of Education Meetings held on June 18, 2019 and July 11, 2019, as submitted or with the necessary corrections.

Votes:

Motion:

Motion By: Martha Sodetani

Seconded By: Giovanna Perez-Saab

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna	YES

Perez-Saab	
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- G. RECEIVE correspondence and refer it to the proper order of business or to the Superintendent for handling.

Minutes:

There was no correspondence to be received.

- H. HEAR presentations on 2019 Summer School Programs by Summer School Principals.

- I. HEAR Oral Communications from Members of the Board of Education and Superintendent.

Minutes:

Mrs. Samperi thanked the Adult School for their fall brochure. She thanked the community for donations on tonight's agenda totaling more than \$21,000. She thanked our Food Services department for providing free breakfast and lunch for our students this summer through the seamless summer meal program.

Mr. Morris thanked staff at Columbus High School for holding the graduation ceremony this summer for our students. It was very important for the parents of those students.

Mrs. Perez-Saab gave a special thanks to the principals for a great summer school program for our students. She reported that GOOD gave away backpacks to over 300 kids, along with Assisteens, Lions Club and Rotary. Mrs. Perez-Saab noted that it was very nice seeing our leadership team visiting the local business to share the great things we are doing in Downey Unified. She had the pleasure of attending the Girls on Fire summer camp run by the City of Downey and was able to teach a yoga class to 160 girls during this camp. She reported that her daughter will be starting school at Carpenter and that the PTA has already met and is off to a good start. Mrs. Perez-Saab shared that her thoughts and prayers are with the families from Dayton and El Paso.

Mr. Corrin reported that he enjoyed the groundbreaking ceremony at Griffiths Middle School, noting how exciting it is to see all the things already happening on site.

Mrs. Sodetani also had the pleasure of participating in the GOOD backpack distribution and appreciated Courage Forward providing hot dogs. She added that there are many resources available in the city that can help families. Mrs. Sodetani announced that the Downey National Night Out is being held tonight at 6:00 and that the police will be service hot dogs.

Mr. LaPlante expressed his condolences to the family of Larry Latimer who was a true historian of Downey. He noted that Larry's wife is currently working for us and his mother, Cleo Latimer had worked for us also. Mr. LaPlante reported that he met with Senator Lena Gonzalez, who represents the South Gate and Bell Gardens portion of the District, and provided information on the school district needs. He announced that Senator Bob Archuleta will be here at the District Office meeting with Board of Education members and the California School Boards Association on August 23rd.

Ms. Swenson had the pleasure of attending the end-of-the-year MADE work experience ceremony at the Columbia Space Center, adding that Downey Unified received a grant which allowed student interns to be paid for working with local business.

Dr. Garcia introduced and welcomed new Downey High School Assistant Principal Kelsey Simpson. He recognized Marc Milton for the work done this summer by providing free breakfast and lunch for students in summer school. Dr. Garcia announced that he met recently with the Mary R. Stauffer Foundation and appreciates meeting with them annually. He recognized Linda Saldana and noted that she will be speaking tonight about all the Downey Foundation for Educational Opportunities programs and what they are looking forward to in the future. Dr. Garcia discussed our Leadership Institute meeting where the team went out in groups to welcome new families to the Downey Unified School District and went to Downey businesses who have supported the District to let them know we are accepting applications from parents who work in the city of Downey. He also reported at last night's Special Board of Education Meeting we discussed the possibility of entering into a joint use of facilities agreement with the YMCA. Dr. Garcia thanked everyone for their condolences on the passing of his father-in-law.

Ms. Swenson announced that Dr. Stauffer is turning 102 years old and the Stauffer Foundation is paying for a free day at the Columbia Space Center in celebration of her birthday for anyone interested. Dr. Stauffer will be there from 10:00 am to noon.

- J. HEAR Public on items not appearing on the Agenda.

Minutes:

The following individuals were heard:

Linda Saldana, Downey Foundation for Educational Opportunities, reporting on the programs the Foundation offered last year and what programs will be offered this year. She is very excited with all the different classes they have been able to offer.

Dr. John Larcabal spoke regarding the Vision Exam program in Downey Unified where they were able to provide 650 free eye exams as well as 554 free pairs of glasses for students. He expressed his appreciation to the Downey Unified team.

Joe Sullivan, Building Trades Career Technical Education, spoke regarding the National Electrical Contractors Union and the great apprentice program they have for incoming students. He noted that the school district has a great electrical program and wants to partner with Downey Unified so students can "earn while they learn."

II. CONSENT AGENDA

Votes:

Motion:

Motion By: Martha Sodetani

Seconded By: Tod Corrin

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- A. ACCEPT with gratitude and in accordance with Board Policy 6372 the gift donations received through July 2019.

- B. RATIFY and/or APPROVE attendance of actual and necessary expenses, including registration fees; and AUTHORIZE payment of expenses as described herein, as provided by Board Policy and Administrative Regulation 7310, Convention and Conference Attendance.
- C. RATIFY Master Contract with Cleta Harder Developmental School for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- D. RATIFY Master Contract with Del Sol School for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- E. RATIFY Master Contract with Speech and Language Development Center for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.
- F. RATIFY Agreement as submitted for services provided for Special Education Placement #201819-19C for the period of July 1, 2018 to June 30, 2019.
- G. RATIFY Agreement as submitted for services provided for Special Education Placement #201819-45C for the period of July 1, 2018 to June 30, 2019.
- H. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-05 for the period of July 1, 2019 to June 30, 2020.
- I. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-08 for the period of July 1, 2019 to June 30, 2020.
- J. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-10 for the period of July 1, 2019 to June 30, 2020.
- K. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-11 for the period of July 1, 2019 to June 30, 2020.
- L. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-14 for the period of July 1, 2019 to June 30, 2020.
- M. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-16 for the period of July 1, 2019 to June 30, 2020.
- N. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-18 for the period of July 1, 2019 to June 30, 2020.
- O. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-19 for the period of July 1, 2019 to June 30, 2020.
- P. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-20 for the period of July 1, 2019 to June 30, 2020.
- Q. RATIFY Agreement as submitted for services provided for Special Education Placement

#201920-21 for the period of July 1, 2019 to June 30, 2020.

- R. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-22 for the period of July 1, 2019 to June 30, 2020.
- S. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-23 for the period of July 1, 2019 to June 30, 2020.
- T. RATIFY Agreement as submitted for services provided for Special Education Placement #201920-24 for the period of July 1, 2019 to June 30, 2020.
- U. AUTHORIZE updated signatories, as presented, effective July 1, 2019, and to remain in effect until subsequent action is taken by the Board of Education.
- V. RATIFY and/or APPROVE per Board Policy 6362 the purchase orders prepared by the Purchasing Department for the 2018-19 fiscal year.
- W. APPROVE the Second Amendment to the Agreement for Claims Administration Services with York Risk Services Group, Inc., to be effective from July 1, 2019 through June 30, 2022.
- X. APPROVE renewal agreements with Williams Scotsman for the lease of portable buildings at Griffiths Middle School and Maude Price Elementary School.
- Y. APPROVE Revised Student Teaching Agreement between Western Governors University and Downey Unified School District effective August 1, 2019 through June 30, 2022.
- Z. AMEND Agreement No. 201819-140 with Elizabeth Gallardo to extend the agreement ending date from March 6, 2019 to December 30, 2019.
- AA. APPROVE the renewal of the refuse/recycling system contract for the 2019-20 fiscal year with CALMET Services, Inc., Paramount, in the amount of \$232,917.10, to be charged to the General Fund.
- BB. APPROVE revised Agreement No. 201920-33 with PCM Technologies, LLC to provide background music services in the Warren High School cafeteria from July 1, 2019 through June 30, 2024.
- CC. APPROVE Agreement for Independent Consultant Services No. 201920-41 with Dr. John Larcabal, O.D., to provide mandated vision screening to students from August 14, 2019 through May 29, 2020.
- DD. RATIFY Agreement for Independent Consultant Services No. 201920-42 with Darrell Jackson to provide services for at-risk youth from July 1, 2019 - June 29, 2020.
- EE. RATIFY Agreement No. 201920-45 between Downey Unified School District and N2Y, LLC for the 2019-20 fiscal year, effective July 1, 2019 through June 30, 2020.

- FF. RATIFY Service Agreement No. 201920-65 with Total Education Solutions to provide individual specialized academic instruction and speech/language services to a Downey Unified student from July 1, 2019 through June 30, 2020.
- GG. RATIFY Agreement for Independent Consultant Services No. 201920-66 with Miranda L. Cummings to provide voice writing consulting services to the Downey Adult School from July 1, 2019 through June 30, 2020.
- HH. RATIFY Service Agreement No. 201920-67 with DigiCal, Inc. to provide website hosting and maintenance services to the Downey Adult School from July 1, 2019 through June 30, 2020.
- II. APPROVE Service Agreement No. 201920-68 with Speechcom Inc. to provide speech therapy, assessments, and IEP attendance as needed by the Special Education Department from August 14, 2019 through June 30, 2020.
- JJ. APPROVE Service Agreement No. 201920-70 with Pacific Audiologics to provide hearing screenings to D.U.S.D. students at the request of the Student Services Department from August 1, 2019 through June 30, 2020.
- KK. APPROVE Agreement No. 201920-72 with Summit Speech Pathology Services, Inc. to provide speech and language therapy and attend IEP meetings at the request of the Special Education Department from August 14, 2019 through June 30, 2020.
- LL. RATIFY Agreement No. 201820-73 with Jewish Family & Children's Service of Long Beach and West Orange County to provide mental health services to Downey Unified students at the request of the Special Education Department from July 1, 2019 through June 30, 2020.
- MM. APPROVE Service Agreement No. 201920-76 with The Bayha Group to provide grant compliance and consulting services for the K12 Strong Workforce Program, the CTE Incentive Grant, and the Perkins Grant from September 1, 2019 through June 30, 2020.
- NN. RATIFY Agreement No. 201920-77 with Next Level Elevator, Inc. to provide elevator maintenance and repair services from July 1, 2019 through June 30, 2020.
- OO. APPROVE Agreement No. 201920-78 with The Arc of Los Angeles & Orange Counties to provide custodial services at Warren and Downey High Schools from July 1, 2019 through June 30, 2020.
- PP. APPROVE Agreement for Independent Consultant Services No. 201920-79 with Ms. Jenette Reneau to serve as an instructor for CPR certification courses to be held from August 12, 2019 through August 13, 2019.
- QQ. APPROVE Service Agreement No. 201920-80 with Thrively, Inc. to provide a District-wide license to Thrively Pro for students and professional development for teachers from August 6, 2019 through June 30, 2020.

- RR. APPROVE the USC School/School District Placement Agreement for graduate degree programs with USC Rossier School of Education and The USC Suzanne Dworak Peck School of Social Work effective August 1, 2019 through June 30, 2022.
- SS. APPROVE Agreement No. 201920-81 with Jack Schreder & Associates, Inc. to perform a developer fee justification study for the possible assessment of developer fees on residential, commercial, and industrial development projects within the District.
- TT. APPROVE Contract No. C-19313:19:24 with the Los Angeles County Office of Education to allow use of computer software for HRS and/or PSFS data from July 1, 2019 through June 30, 2024.
- UU. APPROVE the 2019-20 Community Development Block Grant (CDBG) Subrecipient Grant Agreement between the City of Downey and the Downey Unified School District to provide counseling and group support services for at-risk youths in Downey.
- VV. APPROVE the Memorandum of Understanding with Vavrinek, Trine, Day & Co., LLP (VTD) to provide Measure O financial and performance auditing services for the period of July 1, 2018 through June 30, 2019.
- WW. APPROVE the Memorandum of Understanding with Vavrinek, Trine, Day & Co., LLP (VTD) to provide general auditing services for the period of July 1, 2018 through June 30, 2019.
- XX. ACCEPT and APPROVE the use of the Fontana Unified School District Bid No. 18/19-1505 for the Purchase of Paper Products for Printing Services with Spicers Paper, Inc., Santa Fe Springs, in the estimated amount of \$150,000.00, by the Downey Unified School District on an as needed basis to fill orders for copy paper with the same advantages, terms and conditions.
- YY. ACCEPT and APPROVE the use of the Garden Grove Unified School District Request for Proposal (RFP) No. 1806 for Fresh Bread and Bakery Products by the Downey Unified School District on an as-needed basis, to fill orders for bread and baked goods for the Food Services Department with the same advantages, terms and conditions.
- ZZ. ACCEPT and APPROVE the use of the California Multiple Award Schedule (CMAS) Contract #3-18-58-0215G with the State of California and Digital Networks Group, Inc., Lake Forest, by the Downey Unified School District on an as needed basis to fill orders for audio-visual and technology solutions with the same advantages, terms and conditions.
- AAA. APPROVE Change Order #23 to Bid #16/17-11, Stauffer Middle School Modernization, with Angeles Contractor, Inc., City of Industry, in the amount of \$635,000.00, to be charged to Measure O Bond Funds.
- BBB. APPROVE Change Order #3 to Bid #18/19-12, Replacement of the Downey High School Swimming Pool Filtration System, with Condor, Inc., El Monte, in the amount of \$1,634.00, to be charged to Deferred Maintenance Funds.

CCC. APPROVE Change Order #1 to Bid #18/19-14, Replacement of Kitchen Exhaust Hood at Lewis Elementary School, with R Dependable Construction, Inc., San Bernardino, in the amount of \$6,276.80, to be charged to the Food Services Fund.

DDD. APPROVE Change Order #7 to Purchase Order #PO2W-2*347 with LPA, Inc., Irvine, for Architectural Services for the Stauffer Middle School Modernization Project, in the increased amount of \$5,720.00, to be charged to Measure O Bond Funds.

EEE. APPROVE Change Order #8 to Purchase Order #PO2W-2*347 with LPA, Inc., Irvine, for Architectural Services for the Stauffer Middle School Modernization Project, in the increased amount of \$13,500.00, to be charged to Measure O Bond Funds.

FFF.ACCEPT as complete Bid #18/19-12, Replacement of the Downey High School Swimming Pool Filtration System, with Condor, Inc., El Monte, in the final amount of \$551,358.00, with 75% of the amount to be charged to the Deferred Maintenance Fund, and 25% to be charged to the City of Downey, and; AUTHORIZE the filing of the Notice of Completion with the County Recorder with the 5% retention payment released no sooner than 35 consecutive calendar days following the recording date.

GGG. RATIFY and/or APPROVE routine Personnel Items until subsequent action is taken by the Board of Education.

HHH. AUTHORIZE the service of the music teacher, as submitted, assigned on a Provisional Internship Permit, effective August 12, 2019 through June 1, 2020.

III. AUTHORIZE the service of the education specialist teacher, as submitted, assigned on a Provisional Internship Permit, effective August 12, 2019 through June 1, 2020.

JJJ. AUTHORIZE the service of the Film/TV Production teacher, as submitted, assigned on a Provisional Internship Permit, effective August 12, 2019 through June 1, 2020.

KKK. RATIFY the establishment of one new position with duties corresponding to the current classification of Intermediate Clerical Assistant, assigned to the Special Education Department, eight hours per day, twelve months per year at range 115, \$3,217 - \$3,916 per month, effective June 24, 2019.

LLL. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Alameda Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

MMM. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Gallatin Elementary School, six hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

NNN. APPROVE the establishment of one new position with duties corresponding to the

current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Price Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

OOO. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Williams Elementary School, six hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

PPP. APPROVE the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/ Multiply Handicapped, assigned to Williams Elementary School, six hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

III. GENERAL ADMINISTRATIVE

A. APPROVE the proposed 2019-20 Board of Education Goals.

Votes:

Motion:

Motion By: Barbara Samperi

Seconded By: Giovanna Perez-Saab

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

B. ADOPT Resolution No. 201920-02, Regarding Intention to Enter into a Joint Use Lease Agreement with Downey Foundation for Educational Opportunities.

Votes:

Motion:

Motion By: Martha Sodetani

Seconded By: Barbara Samperi

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- C. ADOPT new Board Policy and Administrative Regulation 2635, Tobacco.

Votes:

Motion:

Motion By: Barbara Samperi

Seconded By: Martha Sodetani

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

IV. SPECIAL ADMINISTRATIVE SERVICES - Instruction

- A. REVIEW proposed secondary curriculum for adoption for the 2019-20 school year.

- B. DISCUSS proposed secondary curriculum for adoption for the 2019-20 school year.

Minutes:

The following were heard regarding the California Healthy Youth Act and expressed their concerns with proposed curriculum:

Gracey Van Der Mark
Sandra Padilla
Mike Harris

- C. APPROVE proposed changes to Administrative Regulation 3126, Graduation.

Minutes:

The meeting was recessed at 7:10 p.m. and reconvened at 7:19 p.m.

Votes:

Motion:

Motion By: Tod Corrin

Seconded By: Giovanna Perez-Saab

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

- D. HEAR presentation on Career Technical Education (CTE) by John Harris, College and Career Director.

V. SPECIAL ADMINISTRATIVE SERVICES - Business

- A. APPROVE the schedule for elementary bus stops for the 2019-20 school year.

Votes:

Motion:

Motion By: Mark Morris

Seconded By: Tod Corrin

Nancy Swenson	YES
Donald LaPlante	YES
Tod Corrin	YES
Mark Morris	YES
Giovanna Perez-Saab	YES
Barbara Samperi	YES
Martha Sodetani	YES

Result: PASSED

VI. ITEMS FOR FUTURE AGENDA

Minutes:

Mr. Morris moved and Mrs. Perez-Saab seconded the request for a presentation on what the District is doing to make our campuses more secure as well as safety plans for our students and staff.

VII. NEXT MEETING

Minutes:

The meeting was recessed at 7:55 p.m. and reconvened at 7:59 p.m.

VIII. CLOSED SESSION to discuss:

Minutes:

The Board of Education retired into Closed Session at 8:00 p.m. to discuss Potential Litigation, Public Employment - Certificated Administration/Classified Management, Discipline/Dismissal/Release, Negotiations and Conference with Real Property Negotiators and reconvened into Open Session at 8:19 p.m.

During its recently concluded Closed Session, the Board of Education voted unanimously to appoint Tamara Quinn as Program Administrator.

IX. ADJOURN the Regular Meeting of the Board of Education at the specified hour with the consent of the members.

Minutes:

Adjourned at 8:21 p.m. in memory of Dale Chandler, Marjie Garrett, Sherri Guerra, Robert G. Jacob, Larry Latimer and Joyce Retella.

Board of Education

DOWNEY UNIFIED SCHOOL DISTRICT

Nancy A. Swenson, President

Tod M. Corrin, Clerk

Downey Unified School District

Office of the Superintendent

DATE: September 9, 2019
TO: Board of Education
FROM: John A. Garcia, Jr., Ph.D., Superintendent
SUBJECT: GIFT DONATIONS

ACTION ITEM

The following gift donations have been received by the Downey Unified School District:

1. Donations in the total of \$40.00 from Rose Garcia, to be used in support of the Downey MADE Work Experience Program;
2. Donations in the total of \$50.00 from Blanca Pacheco, to be used in support of the Downey MADE Work Experience Program;
3. Donations in the total of \$50.00 from Joaquin Perez, to be used in support of the Downey MADE Work Experience Program;
4. Donations in the total of \$50.00 from Jose Ontiveros, to be used in support of the Downey MADE Work Experience Program;
5. Donations in the total of \$50.00 from Eduardo Baltazar, to be used in support of the Downey MADE Work Experience Program;
6. Donations in the total of \$20.00 from Downey Party Rentals, to be used in support of the Downey MADE Work Experience Program;
7. Donations in the total of \$20.00 from SEAACA, to be used in support of the Downey MADE Work Experience Program;
8. Donations in the total of \$100.00 from RMI International Inc., to be used in support of the Downey MADE Work Experience Program;
9. Donations in the total of \$50.00 from State Farm Insurance, to be used in support of the Downey MADE Work Experience Program;
10. Donations in the total of \$50.00 from the Downey Chamber of Commerce, to be used in support of the Downey MADE Work Experience Program;
11. Donations in the total of \$50.00 from Avenue Press Printing Co., to be used in support of the Downey MADE Work Experience Program;

12. Donations in the total of \$50.00 from Minuteman Press, to be used in support of the Downey MADE Work Experience Program;

13. Donations in the total of \$40.00 from Efficient Lighting & Electric, to be used in support of the Downey MADE Work Experience Program.

SUPERINTENDENT'S RECOMMENDATION:

ACCEPT with gratitude and in accordance with Board Policy 6372 the gift donations received through August 2019.

Downey Unified School District
Office of the Superintendent

DATE: September 9, 2019
TO: Board of Education
FROM: John A. Garcia, Jr., Ph.D., Superintendent

SUBJECT: CONFERENCE REQUESTS

ACTION ITEM The following Conference Requests have been received:

<u>First</u>	<u>Last</u>	<u>Position</u>	<u>Dates</u>	<u>Conference Title</u>	<u>Location</u>
Kathleen	Carter	Teacher	6/26/2019 to 6/30/2019	Schools to Watch National Conf.	Arlington, VA
Franco	Garcia	Vice Principal	6/26/2019 to 6/30/2019	Schools to Watch National Conf.	Arlington, VA
Lorinne	Hille	Teacher	6/26/2019 to 6/30/2019	Schools to Watch National Conf.	Arlington, VA
Wendy	Marcy	Teacher	6/26/2019 to 6/30/2019	Schools to Watch National Conf.	Arlington, VA
Brent	Shubin	Principal	6/26/2019 to 6/30/2019	Schools to Watch National Conf.	Arlington, VA
Christina	Danna-Tournay	Budget/Financial Analyst	7/10/2019	School Finance and Management	Ontario
Andrea	Iacovitti	Asst. Director	7/10/2019	School Finance and Management	Ontario
Gloria	Arias	Program Specialist	8/27/2019	Strand O Bootcamp	Downey
Melissa	Ashton	Psychologist	8/27/2019	Strand O Bootcamp	Downey
Sandra	Guevara	Program Specialist	8/27/2019	Strand O Bootcamp	Downey
Trisha	King	Psychologist	8/27/2019	Strand O Bootcamp	Downey
Zulema	Martinez	Program Specialist	8/27/2019	Strand O Bootcamp	Downey
Maria	Sanchez	Psychologist	8/27/2019	Strand O Bootcamp	Downey
Michelle	Toscano	Program Specialist	8/27/2019	Strand O Bootcamp	Downey
Julia	Wright	Teacher	8/27/2019	Strand O Bootcamp	Downey
Susana	Zamarripa	Psychologist	8/27/2019	Strand O Bootcamp	Downey
Kristofer	Cohen	Teacher	9/9/2019	UC High School Counselor Conf.	Anaheim
Mercelena	Vasquez-Funk	Teacher	9/9/2019	UC High School Counselor Conf.	Anaheim
Cassandra	Villa	Teacher	9/9/2019	UC High School Counselor Conf.	Anaheim
David	Dekker	Teacher	9/10/2019 & 9/11/2019	AVID Tutorology Training	Downey
Rola	Saikali	Teacher	9/10/2019 & 9/11/2019	AVID Tutorology Training	Downey
Susan	Joachim	TOSA	9/12/2019 & 9/13/2019	NGSS Lesson Planning	Arcadia
Jennifer	Toledo	TOSA	9/12/2019 & 9/13/2019	NGSS Lesson Planning	Arcadia
BethAnn	Arko	Director	9/13/2019 10/11, 10/25, 12/6/2019, 1/10 & 2/7/2020	ACSA Personnel Admin. Academy	Irvine
Lori	Acosta	Instruct. Svcs Tech.	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
Sarah Charlotte	Evensen, Ph.D.	TOSA	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
John	Harris	Director	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
Nanette	Johnson	TOSA	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
Karlin	LaPorta	TOSA	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
Joanne	Loyarte	Counselor	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
Julie	Main	Asst. Principal	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
Pam	Morse	Counselor	9/18/2019 & 9/19/2019	High Tech High College Access Network San Diego	
Sophia	Alexander	Lead Nurse	Various dates between 9/20/2019 - 5/1/2020	School Health Program Managers Meetings	Downey
Marc	Milton	Director	9/20/2019	SoCal School Nutrition Assn. Meeting	Ontario
Joseph	Rubio	Program Admin.	10/21/2019 & 10/22/2019	Inspire Conf. - Suicide Prevention	Monterey
Santiago	Del RioAgranowitz	Program Specialist	10/28/2019 & 10/29/2019	2019 California PBIS Conference	Sacramento
Danielle	Storey	Teacher	11/7/2019 & 11/8/2019	WorkAbility, Region 1 Fall Training	Valencia
Lilian	Ivanov	Asst. Director	12/6/2019	SoCal School Nutrition Assn. Meeting	Riverside
Marc	Milton	Director	12/6/2019	SoCal School Nutrition Assn. Meeting	Riverside
Susan	Joachim	TOSA	1/6/2020	CAST: Launching 2020 Op. Assessment	Downey
Jennifer	Toledo	TOSA	1/6/2020	CAST: Launching 2020 Op. Assessment	Downey

BethAnn	Arko	Director	2/20/2020 to 2/22/2020	CSPCA Conf.	San Francisco
Dianne	Lumsdaine	Personnel Commissioner	2/20/2020 to 2/22/2020	CSPCA Conf.	San Francisco
Lilian	Ivanov	Asst. Director	5/15/2020	SoCal School Nutrition Assn. Meeting	Riverside
Marc	Milton	Director	5/15/2020	SoCal School Nutrition Assn. Meeting	Riverside

SUPERINTENDENT'S RECOMMENDATION:

RATIFY and/or APPROVE attendance and authorize payment of actual and necessary expenses, including registration fees, and AUTHORIZE payment of expenses as described herein, as provided by Board Policy and Administrative Regulation 7310, Convention and Conference Attendance.

DOWNEY UNIFIED SCHOOL DISTRICT
PURCHASE ORDER LISTING FOR JULY 1, 2019 - AUGUST 28, 2019

	PREFIX	FROM	TO
FUND 01.0 GENERAL \$14,416,755.36	PO1 PO2W PO3W	200000000004 200000000011 200000000003	200000000306 200000000562 200000000463
FUND 11.0 ADULT \$271,579.69	PO1 PO2W PO3W	200000000105 200000000020 200000000040	200000000233 200000000536 200000000450
FUND 13.0 CAFETERIA \$3,279,030.50	CT PO1 PO2W PO3W	200000000002 200000000035 200000000001 200000000032	- 200000000300 200000000544 200000000459
FUND 21.0 BOND MEASURE O \$95,067,788.67	CT PO1 PO2W PO3W	200000000002 200000000221 200000000107 200000000127	200000000007 200000000246 200000000544 200000000271
FUND 25.0 CAPITAL FACILITIES FUND \$5,906.00	PO1 PO2W PO3W	- 200000000477 -	- 200000000507 -
FUND 40.0 SPECIAL RESOURCE FOR CAPITAL OUTLAY \$70,746.00	PO1 PO2W PO3W	- 200000000427 -	- - -
FUND 67.0 SELF INSURANCE \$31,032.66	PO1 PO2W PO3W	200000000136 - 200000000383	200000000137 - 200000000445
FUND 67.1 SELF INSURANCE -PROPERTY AND LIABILITY \$906,967.00	PO1 PO2W PO3W	- 200000000070 -	- 200000000370 -
FUND 67.2 SELF INSURANCE - HEALTH & WELFARE \$110,000.00	PO1 PO2W PO3W	- 200000000485 -	- - -

DOWNEY UNIFIED SCHOOL DISTRICT
PURCHASE ORDER LISTING FOR JULY 1, 2019 - AUGUST 28, 2019

FUND 67.5 SELF INSURANCE -RETIREE MEDICAL \$589,999.19	PO1 PO2W PO3W	- 200000000044 -	- - -
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DOWNEY UNIFIED SCHOOL DISTRICT
Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Christina Aragon, Associate Superintendent, Business Services
Michael Martinez, Senior Director, Budget and Finance

SUBJECT: B WARRANTS

ACTION ITEM

RATIFY the following B Warrants for Downey Unified School District falling between warrant numbers 25388656 and 25437948 in PeopleSoft and between numbers 20000035 and 20002030 in BEST Financial Advantage System, issued for payment of authorized purchases or obligations incurred by law or district policy for the period beginning July 1, 2019 and ending July 31, 2019:

General Fund (01.0)	Total	\$4,533,837.63
Adult Education Fund (11.0)	Total	78,116.94
Cafeteria Fund (13.0)	Total	231,454.42
Deferred Maintenance Fund (14.0)	Total	425,866.95
Building Fund (21.0)	Total	472,801.86
Property/Liability Self-Insurance Fund (67.0)	Total	27,370.90
Workers' Comp. Self-Insurance Fund (67.1)	Total	847,056.85
Health Care Self-Insurance Fund (67.2)	Total	1,449,461.68
Dental Care Self-Insurance Fund (67.3)	Total	210,834.55
Vision Care Self-Insurance Fund (67.4)	Total	34,268.69
Retirement Medical Self-Insurance Fund (67.5)	Total	592,176.51
Payroll Clearance Fund (76.0)	Total	19,920.47

DOWNEY UNIFIED SCHOOL DISTRICT
Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Christina Aragon, Associate Superintendent, Business Services
Prepared by: Michael Martinez, Senior Director, Budget and Finance

SUBJECT: PAYROLL ORDERS

ACTION ITEM

RATIFY the issuance of Payroll Orders for Hourly, Overtime, and Civic Center Work performed by Classified Personnel, Adult School, and Food Services for the month of June 2019, covered by Payroll Orders issued through July 2019.

	Hourly	Overtime	Civic Center & Recreation	Adult School	Food Services	Building Fund	Self Ins. Other
Reg. #204-N	121.48						
Reg. #H1A-N	337,778.47	6,014.98		394.58	16,427.81		
Reg. #203-N					1,846.00		
Reg. #199-N	437.84						
Reg. #196-N	1,156.00						
Reg. #193-N	2,614.35						
Reg. #H1X-N	567,995.86	7,682.38		5,590.11	31,930.07		
Reg. #H1X-C	819.00						
Reg. #E4X-N		93,297.22	7,668.33	140.69	1,441.21	437.34	197.90
Reg. #183-N	1,711.46						
Reg. #179-N	2,175.62	53.38					
TOTAL					\$1,087,932.08		

DOWNEY UNIFIED SCHOOL DISTRICT

Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Christina Aragon, Associate Superintendent, Business Services
Prepared by: Darren Purseglove, Director, Purchasing and Warehouse

SUBJECT: CONSTRUCTION OF NEW KINDERGARTEN PLAYGROUND AT
CARPENTER ELEMENTARY SCHOOL

ACTION ITEM

Board of Education approval is requested to award Bid #19/20-01 for the construction of a new kindergarten playground at Carpenter Elementary School, which received Board authorization to bid at the meeting of June 18, 2019.

Eight bidders responded to the advertisement for bids by the 1:30 p.m. deadline on Thursday, August 15, 2019. The low responsive bidder, Micon Construction, Inc., Placentia, has the required licenses and bonding, and is qualified to perform the work as specified.

SUPERINTENDENT'S RECOMMENDATION:

AWARD Bid #19/20-01, Construction of New Kindergarten Playground at Carpenter Elementary School, to Micon Construction, Inc., Placentia, in the amount of \$319,930.00, to be charged to Measure O Bond Funds.

DOWNEY UNIFIED SCHOOL DISTRICT

Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Christina Aragon, Associate Superintendent, Business Services
Prepared by: Darren Purseglove, Director, Purchasing and Warehouse

SUBJECT: ARCHITECTURAL SERVICES AT GRIFFITHS MIDDLE SCHOOL

ACTION ITEM

Board of Education approval is requested for Change Order #5 to Purchase Order #PO2W-2*461 (formerly Purchase Order #175656B) with LPA, Inc., Irvine, for architectural services being performed for the Griffiths Middle School new construction/modernization project.

The above change represents a less than 1% increase to the value of the contract and includes architectural revisions and design changes to retrofit existing light fixtures at existing classrooms as they relate to the modernization portion of the project.

The increase associated with this change is \$2,900.00.

SUPERINTENDENT'S RECOMMENDATION:

APPROVE Change Order #5 to Purchase Order #PO2W-2*461 (formerly Purchase Order #175656B) with LPA, Inc., Irvine, for Architectural Services for the Griffiths Middle School New Construction/Modernization Project, in the increased amount of \$2,900.00, to be charged to Measure O Bond Funds.

DOWNEY UNIFIED SCHOOL DISTRICT

Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Christina Aragon, Associate Superintendent, Business Services
Prepared by: Darren Purseglove, Director, Purchasing and Warehouse

SUBJECT: ARCHITECTURAL SERVICES AT STAUFFER MIDDLE SCHOOL

ACTION ITEM

Board of Education approval is requested for Change Order #9 to Purchase Order #PO2W-2*347 with LPA, Inc., Irvine, for architectural services being performed for the Stauffer Middle School modernization project.

The above change represents about a 1% increase to the value of the purchase order and includes additional fees to update plans for planting and irrigation of the campus.

The increase associated with this change is \$5,060.00.

SUPERINTENDENT'S RECOMMENDATION:

APPROVE Change Order #9 to Purchase Order #PO2W-2*347 with LPA, Inc., Irvine, for Architectural Services for the Stauffer Middle School Modernization Project, in the increased amount of \$5,060.00, to be charged to Measure O Bond Funds.

DOWNEY UNIFIED SCHOOL DISTRICT

Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Christina Aragon, Associate Superintendent, Business Services
Prepared by: Darren Purselove, Director, Purchasing and Warehouse

SUBJECT: STAUFFER MIDDLE SCHOOL MODERNIZATION

ACTION ITEM

Board of Education approval is requested for Change Order #24 to Bid #16/17-11 for the modernization of Stauffer Middle School, which received Board approval to award on June 6, 2017.

The above change reflects a less than 1% increase to the contract due to changes and/or additions to the project, which includes providing power and low voltage to window shade controls in Building L, the addition of upper cabinets in the science classroom, the re-routing of a domestic water line around an expanded bioretention planter, modifications to a cable tray to allow for space for HVAC registers, added power to accommodate Salto lock requirements, changes to classroom audio enhancement and IP paging system, the addition of breakers for HVAC in the fitness room, and power for an additional exhaust fan in Building F, which were not part of the original plans and specifications.

The increase associated with the above changes is \$58,794.00.

SUPERINTENDENT'S RECOMMENDATION:

APPROVE Change Order #24 to Bid #16/17-11, Stauffer Middle School Modernization, with Angeles Contractor, Inc., City of Industry, in the amount of \$58,794.00, to be charged to Measure O Bond Funds.

I. CERTIFICATED

A. Employments

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
Acevedo, Kyle	Teacher Downey Temporary	\$68,802	8/12/19- 6/01/20
Acosta Munoz, Luz	Teacher – RSP Griffiths Temporary	\$70,921	8/12/19- 6/01/20
Agranowitz, Natalia	Teacher – SBC Stauffer Intern	\$59,808	8/12/19- 6/01/20
Aguilar III, Felipe	Teacher Warren Temporary	\$76,882	8/12/19- 6/01/20
Aguiniga Campos, Javier	Teacher Downey Temporary	\$92,287	8/12/19- 6/01/20
Alvarado, Angelica	Teacher Imperial Temporary	\$61,950	8/12/19- 6/01/20
Amaya, Yvonne	Teacher – Dual Immersion Carpenter Temporary	\$85,871	8/12/19- 6/01/20
Ananias, Debbie	Teacher Gauldin Temporary	\$75,222	8/12/19- 6/01/20
Ardis, Madera	Teacher – DHH DHH Temporary	\$66,671	8/12/19- 6/01/20
Artim, Kristin	Teacher Rio Hondo Temporary	\$102,881	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Ball, Lisa	Teacher Alameda Temporary	\$61,950	8/12/19- 6/01/20
Baltazar, Luz	Counselor Warren Temporary	\$100,304	8/02/19- 6/01/20
Barajas Jr., Efren	Teacher – SDC Downey Temporary	\$66,234	8/12/19- 6/01/20
Bassett, Kristian	Teacher – SDC Ward Intern	\$57,669	8/12/19- 6/01/20
Bland-Reisch, Shelly	Teacher – Basic Skills Griffiths Intern	\$95,386	8/12/19- 6/01/20
Brewer, Uvonne	Teacher – SDC ED Downey Temporary	\$95,386	8/12/19- 6/01/20
Carey, Marilyn	Teacher Warren Temporary	\$66,234	8/12/19- 6/01/20
Carrey, Yvette	Teacher – Dual Immersion Carpenter Temporary	\$66,671	8/12/19- 6/01/20
Carrillo, Monica	Teacher – Dual Immersion Carpenter Temporary	\$66,215	8/12/19- 6/01/20
Chavez, Vicky	Teacher – SDC Imperial Temporary	\$66,234	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Cohen, Kristofer	Teacher Doty Temporary	\$66,215	8/12/19- 6/01/20
Cooper, Alanna	Director SELPA	\$157,370	8/28/19
Cornell, Jonathan	Teacher – RSP Warren Intern	\$75,187	8/12/19- 6/01/20
Cuellar, Veronica	Teacher DHH Itinerant DHH Temporary	\$70,942	8/12/19- 6/01/20
Curiel, Hilda	Teacher – SDC Doty Temporary	\$70,505	8/12/19- 6/01/20
Dekker, David	Teacher Stauffer Temporary	\$72,621	8/12/19- 6/01/20
Doty, Blair	Teacher – SBC Autism Rio Hondo Intern	\$97,737	8/12/19- 6/01/20
Duarte, Evelyn	Teacher – RSP Sussman Temporary	\$77,341	8/12/19- 6/01/20
Elizondo, Douglas	Teacher Griffiths Temporary	\$70,484	8/12/19- 6/01/20
Escobar, Ernesto	Teacher Unsworth Temporary	\$61,950	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Espina, Marlon	Teacher Griffiths Temporary	\$70,491	8/12/19- 6/01/20
Ewart, Emily	Teacher – SDC Rio Hondo Temporary	\$70,928	8/12/19- 6/01/20
Flores, Thomas	TOSA - Dean Sussman Temporary	\$70,942	9/03/19- 6/01/20
Fogel, Samantha	SLP – DHH DHH	\$97,743	8/12/19
Fowler, Golden	TOSA – Dean Downey Temporary	\$75,222	9/03/19- 6/01/20
Gallagher, Sophie	Teacher Sussman Temporary	\$62,387	8/12/19- 6/01/20
Garces, Jeanette	Teacher – Early Intervent. Rio Hondo Temporary	\$86,399	8/12/19- 6/01/20
Garcia, Nadia	Teacher – Dual Immersion Carpenter Temporary	\$75,193	8/12/19- 6/01/20
Garefis, Georgia	Teacher Alameda Temporary	\$79,031	8/12/19- 6/01/20
Goldsmith, Desiree	Teacher – RSP Stauffer Temporary	\$85,888	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Gomez, Julio	Teacher – SDC Gauldin Intern	\$57,669	8/12/19- 6/01/20
Gomez, Susan	Teacher – Dual Immersion Carpenter Temporary	\$75,193	8/12/19- 6/01/20
Gonzalez, Gabriel	Teacher – SDC Carpenter Temporary	\$79,478	8/12/19- 6/01/20
Gonzalez, Neill	Teacher Griffiths Temporary	\$68,365	8/12/19- 6/01/20
Greilach, Robin	Teacher Price Temporary	\$72,628	8/12/19- 6/01/20
Guardado, Lorena	Teacher Rio Hondo Temporary	\$88,020	8/12/19- 6/01/20
Hanein, Jessica	Teacher Gallatin Temporary	\$61,950	8/12/19- 6/01/20
Heyden, Kelly	Teacher Gallatin Temporary	\$59,808	8/12/19- 6/01/20
Huang, Ye Yuan	Teacher Griffiths Temporary	\$68,365	8/12/19- 6/01/20
Hultner, Kathleen	Teacher Rio Hondo Temporary	\$70,491	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Ingram, Alicia	Teacher Alameda Temporary	\$64,085	8/12/19- 6/01/20
Johnson, Bethany	Teacher Lewis Temporary	\$79,478	8/12/19- 6/01/20
Kang, Diana	Teacher Rio San Gabriel Temporary	\$83,320	8/12/19- 6/01/20
Karout, Sarah	Teacher Griffiths Temporary	\$70,942	8/12/19- 6/01/20
Khan, Azra	Psychologist Special Education Temporary	\$103,842	7/01/19- 6/30/20
Kinney, Courtney	Teacher – SBC Autism Warren Temporary	\$70,942	8/12/19- 6/01/20
Laemmlen, Amy	Teacher – SBC Autism Rio San Gabriel Temporary	\$66,234	8/12/19- 6/01/20
Lara, Edward	Teacher Warren Temporary	\$76,090	8/12/19- 6/01/20
Lee, Branwyn	Teacher Downey Temporary	\$70,491	8/12/19- 6/01/20
Lee, Krystal	Teacher Sussman Temporary	\$91,850	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Linares, Trinidad	Teacher – CTE College & Career Read. Temporary	\$49.72 Per Hour	8/12/19- 6/01/20
Lo Bianco, Leslie	Teacher Unsworth Temporary	\$70,484	8/12/19- 6/01/20
Lord, Melissa	Teacher Rio Hondo Temporary	\$66,234	8/12/19- 6/01/20
Malburg, Nicole	Teacher Imperial Temporary	\$61,950	8/12/19- 6/01/20
Maldonado, Julia	Teacher Columbus Temporary	\$66,234	8/12/19- 6/01/20
Marougas, Athanasia	Teacher Carpenter Temporary	\$61,950	8/12/19- 6/01/20
Martinez, Stephanie	Teacher Ward Temporary	\$61,950	8/12/19- 6/01/20
McCrea, Dione	Teacher – APE Special Education Temporary	\$87,583	8/12/19- 6/01/20
Melara, Rafael	Teacher Rio Hondo Temporary	\$79,031	8/12/19- 6/01/20
Melendez, Danie	Psychologist Special Education Temporary	\$113,639	7/01/19- 6/30/19

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Menjivar-Guillen, Maria	Teacher Williams Temporary	\$75,222	8/12/19- 6/01/20
Mills, Hayden	Teacher – SDC Doty Intern	\$64,085	8/12/19- 6/01/20
Minahan, Melissa	Teacher Lewis Temporary	\$66,234	8/12/19- 6/01/20
Monge, Vanessa	Teacher Lewis Temporary	\$61,950	8/12/19- 6/01/20
Morales, Jessica	Teacher Ward Temporary	\$61,950	8/12/19- 6/01/20
Morales, Kara	Teacher Williams Temporary	\$61,950	8/12/19- 6/01/20
Moran, Crystal	Teacher Imperial Temporary	\$61,950	8/12/19- 6/01/20
Musgray, Rajshree	SLP Special Education Temporary	\$93,459	8/12/19- 6/01/20
Neimann, Natalie	Teacher – SDC Williams Temporary	\$57,669	8/12/19- 6/01/20
Nevarez, Jessica	Teacher Downey Temporary	\$61,950	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Nelson, Jared	Teacher – CTE College & Career Read. Temporary	\$49.72 Per Hour	8/12/19- 6/01/20
Ordonez Zavala, Valeria	Teacher Stauffer Temporary	\$61,950	8/12/19
Orozco, Donna	Teacher – RSP Griffiths Temporary	\$66,671	8/12/19- 6/01/20
Pacheco, Raelynn	Teacher – SBC Autism Alameda Intern	\$59,808	8/12/19- 6/01/20
Partnoff, Steven	Teacher Griffiths Temporary	\$79,488	8/12/19- 6/01/20
Pearson, Kevin	Teacher Warren Temporary	\$93,459	8/12/19- 6/01/20
Perez, Lisa	Teacher Downey Prob. II	\$95,386	8/12/19
Perez, Rachel	Teacher – DHH DHH	\$81,159	8/12/19
Petersen, Peggy	Teacher Carpenter Temporary	\$70,942	8/12/19- 6/01/20
Pike, James	Teacher Lewis Temporary	\$61,950	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Pulido, Roberto	Teacher – RSP Rio Hondo Intern	\$72,637	8/12/19- 6/01/20
Quigley, Tyler	Teacher Lewis Temporary	\$66,215	8/12/19- 6/01/20
Quinn, Tamara	Program Administrator Special Education	\$125,597	8/12/19
Reichwein, Cynthia	Teacher Ward Temporary	\$88,014	8/12/19- 6/01/20
Reyes, Rosalie	Teacher Williams Temporary	\$66,234	8/12/19- 6/01/20
Rocha, Alexandra	Teacher Rio Hondo Temporary	\$61,950	8/12/19- 6/01/20
Rohman, Janet	Teacher Downey Temporary	\$70,942	8/12/19- 6/01/20
Ruse, Charlotte	Teacher Gallatin Temporary	\$66,215	8/12/19- 6/01/20
Salazar, Jairo	Teacher – SDC Warren Intern	\$68,351	8/12/19- 6/01/20
Salazar Jr., Larry	Teacher – SDC Griffiths Temporary	\$70,505	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Sanchez, Stephanie	Teacher Ward Temporary	\$64,085	8/12/19- 6/01/20
Sanchez Lopez, Michelle	Teacher CIA Elementary Temporary	\$61,950	8/12/19- 6/01/20
Sandoval, Elizabeth	Teacher Warren Temporary	\$91,850	8/12/19- 6/01/20
Silva, Ivan	Psychologist Special Education Temporary	\$101,765	07/01/19- 6/30/19
Sinsombutcharoen, Nina	Teacher Warren Temporary	\$66,215	8/12/19- 6/01/20
Sosa, Yvonne	Teacher Imperial Temporary	\$70,942	8/12/19- 6/01/20
Stevenson, Jody	Teacher Warren Temporary	\$70,491	8/12/19- 6/01/20
Strang, Sariah	Teacher Alameda Temporary	\$79,051	8/12/19- 6/01/20
Taylor, Cinnamon	SLP Special Education Temporary	\$77,349	8/12/19- 6/01/20
Torres, Vanessa	Teacher – SBC Autism Rio San Gabriel Temporary	\$77,349	8/12/19- 6/01/20

I. CERTIFICATED

A. Employments (cont.)

Employee	Assignment	Salary Rate	Service Begins
Trejo, Gabriel	Teacher Warren Temporary	\$101,576	8/12/19- 6/01/20
Tufnell, Tracy	Teacher – SDC Carpenter Intern	\$70,942	8/12/19- 6/01/20
Valencia, Gabriel	Teacher Carpenter Temporary	\$57,669	8/12/19- 6/01/20
Ventura, Noelia	Teacher – Dual Immersion Carpenter Temporary	\$72,621	8/12/19- 6/01/20
Viramontes, Celeste	SLP Special Education Temporary	\$75,222	8/12/19- 6/01/20
Warren, Jamie	Teacher Old River Temporary	\$61,950	8/12/19- 6/01/20
Washington, Kimberly	Teacher – RSP Gauldin Temporary	\$77,341	8/12/19- 6/01/20
Woodard, Shannon	Teacher – SDC Rio San Gabriel Intern	\$62,387	8/12/19- 6/01/20
Young, Stephanie	Teacher – DHH Itinerant DHH Temporary	\$66,671	8/12/19- 6/01/20
Zarate, Osvaldo	Teacher Stauffer Temporary	\$57,669	8/12/19- 6/01/20

I. CERTIFICATED

B. Employments (Temporary)

Employee	Assignment	Salary Rate	Service Begins
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PRINCIPAL ON SPECIAL ASSIGNMENT – Warren, \$717.80 Per Diem, 8/02/19-12/31/19

Davis, Phillip

PRINCIPAL ON SPECIAL ASSIGNMENT/COACH – District, \$696.61 Per Diem, 2019-2020 School Year

Hobson, Janice

PSYCHOLOGY INTERN – District, \$90.00 Per Day, 8/12/19-5/29/20

Arreola, Sandy

Bae, Sarah

De La Torre, Pauline

Gamboa, Angelica

Munoz, Regina

Munoz, Salvador

Naveja, Pricilla

Ruezga, Pedro

Vargas, Alejandra

Vasilopoula, Antigoni

Williams, Brittni

SUBSTITUTE COUNSELOR – Griffiths, \$409.77 Per Diem, 8/01/19-9/28/19

Hill, Barbara

I. CERTIFICATED

C. Leave of Absence

Employee	From	To	Effective
Velasco, Margarita	Teacher Sussman \$87,577	AB375 – Child Bonding	8/12/19- 11/01/19
Velasco, Margarita	AB375 – Child Bonding	FMLA W/O Pay	11/02/19- 12/20/19

D. Reassignments

Employee	From	To	Effective
Balster, Lisa	Categorical Resource Carpenter \$102,013	Cat. Resource Gauldin \$107,811	8/01/19
Beliakoff, Karen	Teacher Carpenter \$102,013	Teacher Ward \$102,013	8/01/19
Benson, Stephanie	Teacher Sussman \$101,576	Teacher Griffiths \$101,576	08/01/19
Bochove, Cynthia	Teacher Warren \$86,399	Teacher – 80% Warren \$86,399	8/01/19
Castanon, Suzanne	Teacher – 100% Imperial \$97,306	Teacher – 60% Imperial \$97,306	8/01/19
Cid, Deena	Teacher Carpenter \$107,811	Teacher Alameda \$107,811	8/01/19
Clark, Jenise	Teacher Griffiths \$97,743	Teacher Ward \$102,013	8/01/19

I. CERTIFICATED

D. Reassignments (cont.)

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Cockrill, Jon	Teacher – 80% Griffiths \$118,049	Teacher – 100% Griffiths \$118,049	8/01/19
Currier, Lorraine	Teacher Carpenter \$113,022	Teacher Ward \$113,022	8/01/19
Del Rio De Agranowitz, Santiago	Acting Program Specialist Special Education \$102,012	Program Specialist ERMHS Special Education \$104,095	7/01/19
Ducros, Kathy	Teacher – 100% Warren \$101,576	Teacher – 80% Warren \$107,374	8/01/19
Durkee, Alison	Teacher – SDC Williams \$95,386	Teacher – B. Skills Williams \$95,386	8/01/19
Edmonds, Carly	Teacher – SDC Sussman \$95,386	Teacher – RSP Downey \$95,386	8/01/19
Franciosi, Laura	Teacher Carpenter \$107,374	Teacher Alameda \$107,374	8/01/19
Galan-Zeisel, Rose	Teacher Unsworth \$101,576	Cat. Resource Rio San Gabriel \$101,576	8/01/19
Gallardo, Ericka	Teacher Gauldin \$102,013	Teacher – Dual Immersion Carpenter \$102,013	8/01/19

I. CERTIFICATED

D. Reassignments (cont.)

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Halbmaier, Heidi	Teacher – 50% Gallatin \$87,583	Teacher – 100% Gallatin \$89,716	8/01/19
Huff, Diane	Teacher Stauffer \$91,850	Teacher Warren \$95,949	8/01/19
Ingram, Alicia	Teacher Alameda \$64,085	Teacher Gauldin \$64,085	8/26/19
Irdi, Natalie	Teacher – SDC Carpenter \$79,488	Teacher – SDC Alameda \$79,488	8/01/19
Joachim, Susan	Teacher Steam 50%, Strengths 30%, DEA 20% CIA Elementary \$97,306	Teacher – STEAM CIA Elementary \$101,563	8/01/19
Kang, Jee	Teacher Carpenter \$112,585	Teacher Alameda \$112,585	8/01/19
King, Tamika	Teacher – Early Intervent. Alameda \$102,013	Teacher – RSP Gallatin \$102,013	8/01/19
Krimbow, Danielle	Teacher – RSP Griffiths \$79,488	Teacher – RSP Downey \$81,620	8/01/19
Le Monnier, Mary	Teacher – 40% Carpenter \$83,299	Teacher – 40% Ward \$83,299	8/01/19
Lopez, Carrie	Teacher – Cotsen Lewis \$101,576	Cat. Resource Rio Hondo \$101,576	8/01/19

I. CERTIFICATED

D. Reassignments (cont.)

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Lopez, Fanny	Teacher Carpenter \$101,576	Teacher Alameda \$101,576	8/01/19
Martinez, Glenda	TOSA CIA Elementary \$101,576	Teacher Specialist Carpenter \$107,374	8/01/19
Martinez, Kayla	Teacher – SDC Rio San Gabriel \$79,478	Teacher – SDC Imperial \$85,888	8/01/19
Miller-Willey, Amber	Teacher Lewis \$101,576	Teacher Old River \$101,576	8/01/19
Moore, Catherine	Teacher – RSP Doty \$101,576	Teacher Doty \$101,576	8/01/19
Nicassio, Katharine	TOSA – Dean Sussman \$102,013	Cat. Resource Griffiths \$102,013	8/01/19
Ortega, Julia	Teacher Ward \$86,399	Cat. Resource Lewis \$86,399	8/28/19
Ostermann, Andrea	Teacher – 60% Carpenter \$94,949	Teacher – 60% Ward \$94,949	8/01/19
Overturf, Kristy	Teacher Alameda \$101,576	Teacher Lewis \$101,576	8/01/19
Padilla, Kelly	Psychologist Special Education \$113,639	Counselor Griffiths \$102,962	8/01/19

I. CERTIFICATED

D. Reassignments (cont.)

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Parsley, Summer	Teacher – Combined Studies Sussman \$102,013	Teacher – RSP/SDC Sussman \$102,013	8/01/19
Perez, Adriana	Teacher – 100% Imperial \$95,386	Teacher – 40% Imperial \$95,386	8/01/19
Phornvoranunt, Anna	Teacher – 100% Downey \$95,386	Teacher – 80% Downey \$95,386	8/01/19
Portillo, Evelyn	Teacher – SDC Doty \$85,888	Teacher – RSP Doty \$88,020	8/01/19
Ramos, Karina	Teacher Carpenter \$101,576	Teacher Ward \$101,576	8/01/19
Rawlings, Lisa	Principal Rio Hondo \$141,501	Coordinator II – Early Ed./Extended Learning Program CIA Elementary \$141,501	9/10/19
Reeves, Isela	Categorical Resource Gauldin \$112,585	Cat. Resource Carpenter \$112,585	8/01/19
Rios, Misty	Teacher Gallatin \$107,374	Teacher Downey \$107,374	8/01/19
Roybal, Ross	Teacher Old River \$97,300	Teacher – STEAM CIA Elementary \$97,300	8/01/19

I. CERTIFICATED

D. Reassignments (cont.)

Employee	From	To	Effective
Ruesga, Alexandra	Teacher – SDC Gauldin \$95,386	Cat. Resource Imperial \$102,013	8/01/19
Rush, Samantha	Teacher Rio San Gabriel \$85,888	Cat. Resource Williams \$88,020	8/01/19
Serrato, Susana	Teacher – SDC Carpenter \$102,013	Teacher – SDC Rio San Gabriel \$102,013	8/01/19
Stanley, Barak	Teacher Rio Hondo \$79,488	Cat. Resource Unsworth \$81,620	8/01/19
Stayer-Clark, Sarah	Teacher – 60% Griffiths \$95,386	Teacher – 80% Griffiths \$95,386	8/01/19
Tunberg, Alicia	Teacher – SDC Griffiths \$85,888	Teacher – SDC Warren \$88,020	8/01/19
Venegas, David	Teacher – SDC Stauffer \$57,669	Teacher – SDC Sussman \$70,491	8/01/19
Williams, Maria Cherie	Teacher – SDC Gauldin \$102,013	Teacher – RSP Alameda \$102,013	8/01/19
Zuniga, Salvador	Teacher Downey \$92,287	Teacher Columbus \$95,386	8/01/19

I. CERTIFICATED

E. Terminations

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Reason</u>
VF3827187	39 Month Re-Employment List	6/01/19	Service Retirement
Ortega, Erika	Categorical Resource Lewis \$102,013	7/25/19	Voluntary Resignation
Rivas, Laura	Principal Warren \$159,829	8/12/19	Voluntary Resignation

II. CLASSIFIED

A. Employments (Regular)

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
Alamillo Alamillo, Manuel (Rpl. D. Silva)	Custodian Operations	\$3,365.00 mo. (100%)	08/08/19
Al-Naber, Jasmin (New Position)	School Based Therapist Special Education	\$5,501.00 mo. (100%)	08/12/19
Chavez, Ruth (Rpl. J. Hernandez)	Bus Driver Transportation	\$26.135 hr. 6 Hours	08/12/19
Childress, Christopher (Rpl. E. Gallardo)	Custodian Operations	\$3,365.00 mo. (100%)	08/08/19
Dominguez, Cindy (New Position)	Student Supervision Asst. Rio Hondo	\$12.000 hr. 2.5 Hours	08/14/19
Fajardo, Jazmyn (Rpl. E. Cordova)	Food Service Asst. Williams	\$14.579 hr. 2 Hours	08/13/19
Gonzalez, Diamantina (Rpl. V. Melgarejo)	Custodian Operations	\$3,365.00 mo. (100%)	08/06/19
Guevara Alfaro, Rene (Rpl. J. Ramirez Robles)	Custodian Operations	\$3,365.00 mo. (100%)	08/06/19
Hokanson, Mark (New Position)	Financial Opers. Analyst Financial Services	\$7,793.00 mo. (100%)	07/29/19
Jimenez, Annette (Rpl. M. Reyes)	Inter. Cler. Asst.-Bil./Bi-Lit. Rio San Gabriel	\$4,112.00 mo. (100%)	08/01/19
Juarez, Luke (New Position)	Student Supervision Asst. Price	\$12.000 hr. 3.5 Hours	08/14/19
Le Barbu, Anne (Rpl. G. Flores)	Sr. Instructional Asst. Lewis	\$3,726.00 mo. (81.25%)	08/12/19
Lozano, Jesse (Rpl. J. Price)	Custodian Operations	\$3,365.00 mo. (100%)	08/08/19
Mendoza, Hector (Rpl. J. Carrasco)	Library Media Technician Sussman	\$3,551.00 mo. (62.5%)	08/13/19

II. CLASSIFIED

A. Employments (Regular) (cont.)

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
Menjivar, Maria (Rpl. S. Hidalgo)	Food Service Asst. Doty	\$14.579 hr. 3 Hours	08/19/19
Millspaugh, Rio (New Position)	Sr. Instruct. Asst.-BC Gallatin	\$3,217.00 mo. (75%)	08/12/19
Ramirez, Jessica (Rpl. E. Villarreal)	Sr. Instructional Asst. Old River	\$3,726.00 mo. (81.25%)	08/12/19
Raghib, Danielle (New Position)	School Based Therapist Special Education	\$5,774.00 mo. (100%)	08/12/19
Rollins, Jabril (New Position)	School Based Therapist Special Education	\$5,501.00 mo. (100%)	08/12/19
Santos, Sara (Rpl. S. Thakur)	School Based Therapist Special Education	\$5,242.00 mo. (100%)	08/12/19
Serrano, Kevin (Rpl. D. Valadez)	Custodian Operations	\$3,365.00 mo. (100%)	08/06/19
Teran, Louis (Rpl. D. Plastaras)	Library Media Technician Doty	\$3,551.00 mo. (62.5%)	08/12/19
Weaver, Savana (Rpl. C. Catt)	Physical Education Asst. Instruct. Support Progs.	\$2,923.00 mo. (62.5%)	08/19/19

SIGN LANGUAGE INTERPRETER – Deaf & Hard of Hearing, \$6,372.00 Per Month, (87.5%), Service Begins 08/12/19

Alba, Jennifer
Arnold, Sandra
Arvizu, Veronica
Balbirnie, Lisa Jane
Chapman, Lisa
Crierie, Mykel
Hemenway, Lisa
Huante, Eduardo
Jeffers, Sara
Johnson, Wendy
Lynch, Gingi

II. CLASSIFIED

A. Employments (Regular) (cont.)

Employee	Assignment	Salary Rate	Service Begins
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SIGN LANGUAGE INTERPRETER – Deaf & Hard of Hearing, \$6,372.00 Per Month, (87.5%), Service Begins 08/12/19 (cont.)

Myers, Carol
Nieves, Laura
Romero, Salvador
Trinh, Antwan
Wilkenfeld, Kyla

SR. INSTRUCTIONAL ASSISTANT – Deaf & Hard of Hearing, \$3,726.00 Per Month, (75%), Service Begins 08/12/19

Alvarez, Saidie
Beuford, Bridget
Esqueda, Sandra
Patel, Bhugulata
Peck, Mary
Tolbert, Mignon

SR. INSTRUCTIONAL ASSISTANT-SIGN LANGUAGE – Deaf & Hard of Hearing, \$3,916.00 Per Month, (87.5%), Service Begins 08/12/19

Aloway, Mario	
Anderson, Jessica	
Duperron Flores, Diana	75%
Freeman, Glynette	
Fuentes, Efrain	75%
Hansell, Anne	
Herrera, Valerie	75%
Jackson, Iris	
Mezquida, Josue	
Miller, Corinna	75%
Negrete, Monica	\$3,551.00 mo. (75%)
O'Haver, Patricia	
Pena, Maria	75%
Thomas-Patterson, Endia	75%
Thompson, Nakia	

II. CLASSIFIED

B. Employments (Temporary)

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
Aguirre, Marisa (Working out of class as needed)	School Office Manager Imperial	\$4,421.00 mo.	08/14/19
Alegria, Justin	Strength & Cond. Coach Downey High	\$19.500 hr.	07/01/19- 06/30/20
Amador, Deborah (Substitute)	Student Supervision Asst. Varies	\$12.000 hr.	07/25/19
Banuelos, Robert (Substitute)	Custodian Varies	\$19.412 hr.	08/01/19
Banuelos, Robert (Substitute)	Utility Worker Varies	\$20.464 hr.	08/15/19
Barragan, Maria (Extra Duty)	Food Service Supv. III Food Services	\$29.700 hr.	07/02/19
Bertsch, Sage	Strength & Cond. Coach Downey High	\$19.500 hr.	07/01/19- 06/30/20
Blanco-Rivera, Diego (Summer School)	Campus Security Asst. Columbus High	\$23.735 hr.	06/17/19- 07/18/19
Carranza Cruz, Aurelio (Substitute)	Sr. Instruct. Asst.-BC Varies	\$18.560 hr.	08/15/19
Carreon, Esau (Substitute)	Custodian Varies	\$19.062 hr.	08/12/19
Carreon, Esau (Substitute)	Custodian (B-Shift) Varies	\$19.412 hr.	08/12/19
Carrizo, Lisa (Substitute)	Inter. School Office Mgr. Varies	\$26.799 hr.	07/08/19
Cerecedes, Crystal (Substitute)	Instr. Asst.-Computer Appl. Varies	\$16.864 hr.	07/08/19

II. CLASSIFIED

B. Employments (Temporary) (cont.)

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
Colson, Dar'nita	Pep Squad Assistant Warren High	Not to stipend \$2,610.00	08/15/18- 05/31/19
Concha, Timothy (Substitute)	Utility Worker Varies	\$20.464 hr.	08/06/19
Corrales, Raymundo (Working out of class as needed)	Floor Maint. Worker Operations	\$24.283 hr.	07/27/19- 06/30/20
DiPiazza, Maralyn (Extra Duty)	Food Service Supv. II Food Services	\$25.020 hr.	07/02/19
Escobar, Christian	Athletic Trainer Warren High	\$19.500 hr.	07/01/19- 06/30/20
Fernandez, Davina (Substitute)	Inter. School Office Mgr. Varies	\$25.518 hr.	07/22/19
Fields, Alexis (Substitute)	Custodian Varies	\$19.062 hr.	08/12/19
Fields, Alexis (Substitute)	Custodian (B-Shift) Varies	\$19.412 hr.	08/12/19
Garcia, Norma (Substitute)	Inter. School Office Mgr. Varies	\$28.143 hr.	08/02/19
Garcia, Patricia (Extra Duty)	Food Service Supv. I Food Services	\$22.600 hr.	07/02/19
Gutierrez, Jose (Substitute)	Campus Security Asst. Varies	\$19.004 hr.	08/14/19
Guzman, Victoria (Substitute)	Food Service Assistant Varies	\$14.579 hr.	08/13/19
Hernandez Pineda, Juan	Athletic Trainer Warren High	\$19.500 hr.	07/01/19- 06/30/20

II. CLASSIFIED

B. Employments (Temporary) (cont.)

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
Jake, Jasmine (Substitute)	Sr. Instruct. Asst.-BC Varies	\$18.560 hr.	08/14/19
Kaspar, Christine (Extra Duty)	Instruct. Services Tech. College & Career Readiness	\$28.806 hr.	06/22/19- 06/26/19
Laverde, Sandra (Extra Duty)	Food Service Asst. II Food Services	\$19.004 hr.	08/12/19
Llamas, Muriel (Substitute)	Sr. Clerical Assistant Varies	\$20.031 hr.	08/13/19- 02/13/20
Lopez, Lisseth (Substitute)	Student Supervision Asst. Varies	\$12.000 hr.	08/16/19
Mendoza-Franco, Marc (Substitute)	Sr. Instruct. Asst. Varies	\$17.683 hr.	07/18/19
Moncada, Lorena (Summer School)	Campus Security Asst. Columbus High	\$23.735 hr.	06/17/19- 07/18/19
Moreno, Alyssa (Substitute)	Sr. Instruct. Asst.-BC Varies	\$18.560 hr.	08/14/19
Park, Randy	Strength & Cond. Coach Warren High	\$19.500 hr.	07/01/19- 06/30/20
Ramirez-Sanchez, Rosemary (Extra Duty)	Food Service Assistant II Food Services	\$19.004 hr.	08/12/19
Salgado, Idilberta (Working out of class as needed)	Food Service Assistant II Sussman	\$19.004 hr.	08/16/19
Santillan, Amelia (Substitute)	Inter. Clerical Asst. Varies	\$18.560 hr.	08/05/19
Valdez, Rosana (Substitute)	Student Supervision Asst. Varies	\$12.000 hr.	07/25/19

II. CLASSIFIED

B. Employments (Temporary) (cont.)

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
Valenzuela, Anthony	Strength & Cond. Coach Downey High	\$19.500 hr.	07/01/19- 06/30/20
Valle-Martinez, Carlota (Substitute)	Inter. Clerical Asst.-Bil. Varies	\$19.027 hr.	08/01/19
Washington, Gregg	Strength & Cond. Coach Warren High	\$19.500 hr.	07/01/19- 06/30/20
Williams, Jr., Christopher (Substitute)	Custodian (B-Shift) Varies	\$19.412 hr.	08/01/19
Wohlford, Terie (Substitute)	Inter. Clerical Asst. Varies	\$18.560 hr.	08/05/19
Woodcock, Deborah (Substitute)	Sr. Instruct. Asst.-BC Varies	\$22.593 hr.	07/17/19
Woods, Turmel (Substitute)	Custodian Varies	\$19.062 hr.	08/19/19
Woods, Turmel (Substitute)	Custodian (B-Shift) Varies	\$19.412 hr.	08/19/19
Zamor, Kimberly (Substitute)	Sr. Instruct. Asst.-BC Varies	\$18.560 hr.	08/14/19
Zessau, Christian	Athletic Trainer Downey High	\$19.500 hr.	07/01/19- 06/30/20

CAMPUS SECURITY ASSISTANT – Extra Duty During Registration, \$23.135 Per Hour,
08/01/19-08/13/19

Bravo, Yvette	Warren High	\$22.033 hr.
Evans, David	Downey High	
Gonzales, Samantha	Warren High	
Ortiz, Jesus	Warren High	
Ponce, Katherine	Downey High	
Schaffer, Karen	Warren High	

II. CLASSIFIED

B. Employments (Temporary) (cont.)

<u>Employee</u>	<u>Assignment</u>	<u>Salary Rate</u>	<u>Service Begins</u>
<u>MUSIC SPECIALIST</u> - \$12.000 Per Hour, 07/01/19-06/30/20, Not to exceed 800 Hours			
Attaalla, Marina	Warren High		
Davies, Glynis	Downey High		
Lopez, Homer	Sussman		
Munoz, Anthony	Downey High		

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C. Change of Assignment

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Aguilar, Alexxis (Promotion) (New Position)	Student Supv. Asst. Lewis \$12.000 hr. (43.75%)	Sr. Instruct. Asst.-BC Rio San Gabriel \$3,217.00 mo. (75%)	08/14/19
Aguilar, Monica (Administrative Transfer)	Sr. Instruct. Asst.-BC Alameda \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Rio Hondo \$3,916.00 mo. (81.25%)	08/12/19
Amparan, Maria (Administrative Transfer)	Sr. Instruct. Asst.-BC Gallatin \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Doty \$3,916.00 mo. (81.25%)	08/12/19
Atlas, Deshawna (Administrative Transfer)	Sr. Instruct. Asst.-BC Stauffer \$3,386.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Warren High \$3,386.00 mo. (81.25%)	08/12/19
Ayala, Ana (Administrative Transfer) (Rpl. D. Cabrera)	Food Service Asst. Ward \$17.683 hr. 3 Hours	Food Service Asst. Price \$17.683 hr. 3 Hours	08/12/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Ayestas, Rosa (Administrative Transfer)	Sr. Instr. Asst.-S/MH Downey High \$3,916.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Doty \$3,916.00 mo. (81.25%)	08/12/19
Barnes, Ishis (Administrative Transfer) (Rpl. E. Reynolds)	Food Service Asst. Warren High \$15.265 hr. 3.5 Hours	Food Service Asst. Downey High \$15.265 hr. 3.5 Hours	08/12/19
Barnes, Shelly (Administrative Transfer)	Sr. Instruct. Asst.-BC Doty \$3,726.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Downey High \$3,726.00 mo. (81.25%)	08/12/19
Barnett, Joyce (Administrative Transfer)	Sr. Instr. Asst.-S/MH Doty \$3,916.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Ward \$3,916.00 mo. (81.25%)	08/12/19
Blanck, Olivia (Administrative Transfer)	Sr. Instruct. Asst. Sussman \$3,726.00 mo. (68.75%)	Sr. Instruct. Asst. Gauldin \$3,726.00 mo. (81.25%)	08/12/19
Buss, Kimberly (Administrative Transfer)	Sr. Instr. Asst.-S/MH Alameda \$3,916.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Unsworth \$3,916.00 mo. (81.25%)	08/12/19
Cabrera, Debbie (Administrative Transfer) (Rpl. A. Hatchie)	Food Service Asst. Price \$17.683 hr. 3 Hours	Food Service Asst. Griffiths \$17.683 hr. 3.5 Hours	08/12/19
Campos, Jenny (Administrative Transfer)	Sr. Instruct. Asst.-BC Warren High \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Columbus High \$3,916.00 mo. (81.25%)	08/12/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Carrasco, Jasmine (Administrative Transfer)	Library Media Tech. Gallatin \$3,726.00 mo. (62.5%)	Library Media Tech. Sussman \$3,726.00 mo. (62.5%)	08/05/19
Castillo, Juliana (Increase in Hours)	Student Supv. Asst. Gallatin \$12.000 hr. (34.125%)	Student Supv. Asst. Gallatin \$12.000 hr. (43.75%)	08/14/19
Cerecedes, Crystal (Working out of class in vacant position)	Child Care Asst. Adult School \$15.623 hr. (100%)	Instr. Asst.-Comp. Appl. Adult School \$19.535 hr. (100%)	07/29/19- TBD
Chavez, Corrine (Administrative Transfer) (Rpl. S. Ramirez)	Food Service Asst. II Price \$19.004 hr. 5 Hours	Food Service Asst. II Lewis \$19.004 hr. 5 Hours	08/12/19
Cordova, Elva (Administrative Transfer) (Rpl. I. Barnes)	Food Service Asst. Williams \$17.683 hr. 2 Hours	Food Service Asst. Warren High \$17.683 hr. 3.5 Hours	08/12/19
Desisto, Michelle (Administrative Transfer)	Sr. Instruct. Asst. Carpenter \$3,726.00 mo. (81.25%)	Sr. Instruct. Asst. Downey High \$3,726.00 mo. (81.25%)	08/12/19
Diaz, Erica (Administrative Transfer) (New Position)	Senior Secretary Special Education \$4,996.00 mo. (100%)	Senior Secretary DHH Program \$4,996.00 mo. (100%)	07/08/19
Dolmos, Yvania (Administrative Transfer)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Price \$3,916.00 mo. (81.25%)	08/12/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Drinkard, Joana (Administrative Transfer) (Rpl. S. Pop)	Food Service Asst. II Downey High \$19.004 hr. 4 Hours	Food Service Asst. II Gauldin \$19.004 hr. 4 Hours	08/12/19
Dudgeon, Patricia (Administrative Transfer)	Sr. Instruct. Asst.-BC Stauffer \$3,217.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Warren High \$3,217.00 mo. (81.25%)	08/12/19
Enslin, Ellen (Administrative Transfer)	Sr. Instruct. Asst.-BC Stauffer \$3,386.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Warren High \$3,386.00 mo. (81.25%)	08/12/19
Estrada, Adriana (Administrative Transfer)	Sr. Instruct. Asst.-BC Imperial \$3,551.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Williams \$3,551.00 mo. (81.25%)	08/12/19
Estrada, Jessica (Administrative Transfer)	Sr. Instruct. Asst. Sussman \$3,551.00 mo. (81.25%)	Sr. Instruct. Asst. Downey High \$3,551.00 mo. (81.25%)	08/12/19
Fernandez, Davina (Working out of class in vacant position)	Attend./Records Clerk Griffiths \$4,010.00 mo. (100%)	Int. School Office Mgr. Griffiths \$4,423.00 mo. (100%)	08/01/19- TBD
Flores, Raquel (Administrative Transfer)	Sr. Instruct. Asst.-BC Stauffer \$3,726.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Warren High \$3,726.00 mo. (81.25%)	08/12/19
Frausto, Elia (Administrative Transfer)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Warren High \$3,916.00 mo. (81.25%)	08/12/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Frias, Jessica (Administrative Transfer) (Rpl. E. Ramirez)	Food Service Asst. Doty \$17.683 hr. 3 Hours	Food Service Asst. Stauffer \$17.683 hr. 3 Hours	08/12/19
Gallardo, Elizabeth (Promotion) (Rpl. D. Davis)	Custodian Operations \$4,075.00 mo. (100%)	Utility Worker Griffiths \$4,316.00 mo. (100%)	08/05/19
Garcia, Efren (Working out of class for regular employee)	Custodian Operations \$4,075.00 mo. (100%)	Lead Custodian Operations \$4,484.00 mo. (100%)	08/05/19- 08/11/19
Garcia, Griselda (Administrative Transfer)	Sr. Instruct. Asst.-BC Columbus High \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Stauffer \$3,916.00 mo. (81.25%)	08/12/19
Gary, Jeremiah (Working out of class for regular employee)	Custodian Operations \$4,075.00 mo. (100%)	Utility Worker Doty \$4,316.00 mo. (100%)	08/05/19
Gomez, Marisol (Administrative Transfer) (Rpl. Z. Davis-Hall)	Food Service Asst. Unsworth \$15.265 hr. 2 Hours	Food Service Asst. Doty \$15.265 hr. 3 Hours	08/12/19
Gonzalez, Olga (Administrative Transfer)	Library Media Tech. Rio San Gabriel \$3,916.00 mo. (62.5%)	Library Media Tech. Gauldin \$3,916.00 mo. (62.5%)	08/05/19
Gonzalez, Robert (Return to regular assignment)	Floor Maint. Worker Operations \$4,209.00 mo. (100%)	Custodian Operations \$3,878.00 mo. (100%)	08/05/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Gutierrez, Bianca (Administrative Transfer)	Sr. Instruct. Asst.-BC Doty \$3,551.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Downey High \$3,551.00 mo. (81.25%)	08/12/19
Gutierrez, Olivia (Increase in Hours)	TLC Resource Ctr. Asst. Student Services \$4,314.00 mo. (81.25%)	TLC Resource Ctr. Asst. Student Services \$4,314.00 mo. (100%)	08/13/19
Hampton, Kayla (Increase in Hours) (Rpl. L. Lopez)	P.E. Assistant Instr. Support Progs. \$3,065.00 mo. (50%)	P.E. Assistant Instr. Support Progs. \$3,065.00 mo. (72.5%)	08/12/19
Harris, Britany (Administrative Transfer)	Sr. Instr. Asst.-S/MH Imperial \$3,551.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Williams \$3,551.00 mo. (81.25%)	08/12/19
Hatchie, Angeline (Administrative Transfer) (Rpl. L. Morales)	Food Service Asst. Griffiths \$17,683 hr. 3.5 Hours	Food Service Asst. Downey High \$17,683 hr. 3.5 Hours	08/12/19
Hernandez Gonzalez, Jose (Administrative Transfer)	Sr. Instruct. Asst.-BC Sussman \$3,551.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Downey High \$3,551.00 mo. (81.25%)	08/12/19
Herrera, Olvina (Administrative Transfer)	Sr. Instruct. Asst.-BC Alameda \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Imperial \$3,916.00 mo. (81.25%)	08/12/19
Hidalgo, Sandra (Administrative Transfer) (Rpl. R. Mesa)	Food Service Asst. Doty \$17,683 hr. 3 Hours	Food Service Asst. Warren High \$17,683 hr. 3.5 Hours	08/12/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Hoodye, Christopher (Administrative Transfer)	Sr. Instruct. Asst.-BC Rio Hondo \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Stauffer \$3,916.00 mo. (81.25%)	08/12/19
Ibarra, Isela (Working out of class for regular employee)	Lead Food Svc. Asst. Sussman \$20.487 hr. 7 Hours	Food Service Supv. II Sussman \$22.600 hr. 8 Hours	08/16/19- TBD
James, Brittney (Administrative Transfer)	Sr. Instr. Asst.-S/MH Rio Hondo \$3,726.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Griffiths \$3,726.00 mo. (81.25%)	08/12/19
Johnson, Michelle (Administrative Transfer)	Sr. Instr. Asst.-S/MH Williams \$3,551.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Downey High \$3,551.00 mo. (81.25%)	08/14/19
Kidd, Michael (Return to regular assignment)	Floor Maint. Worker Operations \$4,014.00 mo. (100%)	Custodian Operations \$3,700.00 mo. (100%)	08/05/19
Kidd, Michael (Working out of class in vacant position)	Custodian Operations \$3,700.00 mo. (100%)	Floor Maint. Worker Operations \$4,014.00 mo. (100%)	08/19/19- TBD
Kim-Aguilar, Adriana (Promotion) (Rpl. E. Diaz)	Inter. Clerical Asst. Downey High \$4,112.00 mo. (100%)	Senior Secretary Special Education \$4,534.00 mo. (100%)	07/22/19
Lara, Mirta (Administrative Transfer)	Sr. Instr. Asst.-S/MH Williams \$3,916.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Rio Hondo \$3,916.00 mo. (81.25%)	08/12/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Livingston, Derrick (Return to regular assignment)	Floor Maint. Worker Operations \$4,209.00 mo. (100%)	Custodian Operations \$4,075.00 mo. (100%)	08/05/19
Lizarraga, Joen (Administrative Transfer)	Sr. Instr. Asst.-S/MH Imperial \$3,916.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Old River \$3,916.00 mo. (81.25%)	08/12/19
Lopez Contreras, Felipe (Return to regular assignment)	Groundskeeper Operations \$4,100.00 mo. (100%)	Custodian Operations \$4,075.00 mo. (100%)	08/05/19
Lopez, Sonia (Administrative Transfer)	Sr. Instruct. Asst.-BC Griffiths \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (81.25%)	08/12/19
Lucas, Robin (Administrative Transfer) (Rpl. C. Moreno)	Food Service Asst. Carpenter \$15.265 hr. 2 Hours	Food Service Asst. Stauffer \$15.265 hr. 3 Hours	08/12/19
Luevano, Regina (Working out of class in vacant position)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (87.5%)	Inter. Clerical Asst. Downey High \$4,112.00 mo. (100%)	08/01/19
Madrigal, Erika (Administrative Transfer)	Sr. Instruct. Asst.-BC Sussman \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (81.25%)	08/12/19
Martinez, Angelica (Administrative Transfer)	Sr. Instruct. Asst.-BC Carpenter \$3,726.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Alameda \$3,726.00 mo. (81.25%)	08/12/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Martinez, Cecilia (Administrative Transfer)	Sr. Instruct. Asst.-BC Sussman \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (81.25%)	08/12/19
Martinez, Issac (Administrative Transfer)	Sr. Instruct. Asst.-BC Carpenter \$3,551.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Stauffer \$3,551.00 mo. (81.25%)	08/12/19
Martinez, Susan (Administrative Transfer) (Rpl. E. Santana)	Food Service Asst. Warren High \$17.683 hr. 3.5 Hours	Food Service Asst. Downey High \$17.683 hr. 3.5 Hours	08/12/19
Mercurio, Debra (Administrative Transfer)	Sr. Instruct. Asst. Sussman \$3,726.00 mo. (72.5%)	Sr. Instruct. Asst. Downey High \$3,726.00 mo. (81.25%)	08/12/19
Mesa, Raquel (Administrative Transfer) (Rpl. S. Hidalgo)	Food Service Asst. Warren High \$17.683 hr. 3 Hours	Food Service Asst. Price \$17.683 hr. 3 Hours	08/12/19
Minnig, Janet (Administrative Transfer)	Sr. Instruct. Asst.-BC Doty \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (81.25%)	08/12/19
Mondragon, Sandra (Administrative Transfer)	Sr. Instr. Asst.-S/MH Gauldin \$3,916.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Price \$3,916.00 mo. (81.25%)	08/12/19
Navarro, Lorraine (Change of Assignment) (New Position)	Inter. Clerical Asst. Unsworth \$3,911.00 mo. (100%)	Inter. Clerical Asst. Special Education \$3,911.00 mo. (100%)	07/22/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Nocon, Gelli (Administrative Transfer)	Library Media Tech. Old River \$3,916.00 mo. (62.5%)	Library Media Tech. Williams \$3,916.00 mo. (62.5%)	08/05/19
Olivarez, Mira (Increase in Hours)	Inter. Clerical Asst. Alameda \$3,916.00 mo. (87.5%)	Inter. Clerical Asst. Alameda \$3,916.00 mo. (100%)	08/01/19
Pacheco, Lucy (Administrative Transfer)	Sr. Instruct. Asst.-BC Downey High \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Imperial \$3,916.00 mo. (81.25%)	08/12/19
Patino, Lorena (Increase in Hours)	Student Supv. Asst. Unsworth \$12.000 hr. (41.675%)	Student Supv. Asst. Unsworth \$12.000 hr. (42.5%)	08/14/19
Payan, Adriana (Return to regular assignment)	Lead Custodian Operations \$4,423.00 mo. (100%)	Custodian Operations \$4,075.00 mo. (100%)	08/05/19
Perez, Ariana (Administrative Transfer) (Increase in Hours)	Food Service Asst. Price \$16.079 hr. 2 Hours	Food Service Asst. Ward \$16.079 hr. 3 Hours	08/12/19
Perez, Evelyn (Administrative Transfer)	Sr. Instruct. Asst.-BC Stauffer \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Warren High \$3,916.00 mo. (81.25%)	08/12/19
Perez, Raquel (Working out of class in vacant position)	Sr. Instruct. Asst. Warren High \$3,551.00 mo. (100%)	Instruct. Svcs. Tech. Warren High \$4,109.00 mo. (100%)	08/12/19- TBD

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Picazzo, Evelyn (Administrative Transfer)	Sr. Instruct. Asst.-BC Stauffer \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Sussman \$3,916.00 mo. (81.25%)	08/12/19
Plastaras, Devon (Change of Assignment)	Library Media Tech. Doty \$3,916.00 mo. (62.5%)	Sr. Instruct. Asst. Downey High \$3,726.00 mo. (81.25%)	08/12/19
Pop, Simona (Administrative Transfer) (Rpl. J. Drinkard)	Food Service Asst. II Gauldin \$19.004 hr. 4 Hours	Food Service Asst. II Downey High \$19.004 hr. 4 Hours	08/12/19
Quiroz, Maria (Increase in Hours)	Student Supv. Asst. Unsworth \$12.000 hr. (41.25%)	Student Supv. Asst. Unsworth \$12.000 hr. (42.5%)	08/14/19
Ramirez, Elizabeth (Administrative Transfer) (Rpl. J. Frias)	Food Service Asst. Stauffer \$16.863 hr. 2 Hours	Food Service Asst. Doty \$16.863 hr. 3 Hours	08/12/19
Ramirez, Stephanie (Administrative Transfer) (Rpl. C. Chavez)	Food Service Asst. II Lewis \$19.004 hr. 5 Hours	Food Service Asst. II Price \$19.004 hr. 5 Hours	08/12/19
Roberson, Lisa (Administrative Transfer)	Sr. Instr. Asst.-S/MH Rio San Gabriel \$3,726.00 mo. (81.25%)	Sr. Instr. Asst.-S/MH Griffiths \$3,726.00 mo. (81.25%)	08/12/19
Rodriguez Chavez, Nancy (Return to regular assignment)	Lead Custodian Operations \$4,423.00 mo. (100%)	Custodian Operations \$4,075.00 mo. (100%)	08/05/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Rosales, Erica (Increase in Hours) (Rpl. A. Ayala)	Food Service Asst. Ward \$14.579 hr. 2 Hours	Food Service Asst. Ward \$14.579 hr. 3 Hours	08/14/19
Sanchez, Anna (Increase in Hours)	Student Supv. Asst. Unsworth \$12.000 hr. (20.825%)	Student Supv. Asst. Unsworth \$12.000 hr. (34.375%)	08/14/19
Sonico, Maria (Working out of class in vacant position)	Inter. Clerical Asst. Griffiths \$4,112.00 mo. (100%)	Int. School Office Mgr. Griffiths \$4,423.00 mo. (100%)	08/01/19- TBD
Torres, Nancy (Administrative Transfer)	Sr. Instruct. Asst. Carpenter \$3,726.00 mo. (81.25%)	Sr. Instruct. Asst. Alameda \$3,726.00 mo. (81.25%)	08/12/19
Vasquez, Mariah (Administrative Transfer)	Sr. Instruct. Asst. Doty \$3,726.00 mo. (81.25%)	Sr. Instruct. Asst. Downey High \$3,726.00 mo. (81.25%)	08/12/19
Velasco, Evelyn (Working out of class for regular employee)	Inter. Clerical Asst. Adult School \$3,726.00 mo. (100%)	Instruct. Svcs. Tech. Adult School \$4,109.00 mo. (100%)	07/31/19- TBD
Velazquez, Delmy (Administrative Transfer)	Sr. Instruct. Asst.-BC Unsworth \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Old River \$3,916.00 mo. (81.25%)	08/14/19
Velazquez, Maria (Increase in Hours)	Student Supv. Asst. Old River \$12.000 hr. (14.625%)	Student Supv. Asst. Old River \$12.000 hr. (43.75%)	08/14/19

II. CLASSIFIED

C. Change of Assignment (cont.)

<u>Employee</u>	<u>From:</u>	<u>To:</u>	<u>Effective</u>
Villanueva, Maria (Administrative Transfer)	Sr. Instruct. Asst.-BC Stauffer \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Warren High \$3,916.00 mo. (81.25%)	08/12/19
Williams, Christopher (Working out of class Limited-Term)	Custodian Operations \$4,075.00 mo. (100%)	Groundskeeper Operations \$4,100.00 mo. (100%)	08/08/19- TBD
Yerena, Edith (Administrative Transfer)	Sr. Instruct. Asst.-BC Price \$3,916.00 mo. (81.25%)	Sr. Instruct. Asst.-BC Alameda \$3,916.00 mo. (81.25%)	08/12/19
Zepeda, Daniel (Return to regular assignment)	Lead Custodian Operations \$4,423.00 mo. (100%)	Floor Maint. Worker Operations \$4,270.00 mo. (100%)	08/05/19

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D. Leaves of Absence

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Reason</u>
Carranza, Rufino	HVAC/Refrig. Mechanic Maintenance	08/26/19- 10/07/19	AB2393-Child Bonding Leave
Castro Tuitele, Stephanie	Sr. Instruct. Asst.-BC Warren High	08/21/19- 11/14/19	AB2393-Child Bonding Leave

-

II. CLASSIFIED

E. Terminations

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Reason</u>
Aguilar, Christopher	Sr. Instruct. Asst.-BC Ward	08/21/19	Voluntary Resignation
Anderson, Christine	Sign Language Interpreter Deaf & Hard of Hearing	08/02/19	Deceased
Bravo, Julianna	Sr. Instruct. Asst.-BC Ward	08/31/19	Voluntary Resignation
Brodsky, Courtney	Sr. Instruct. Asst.-BC Alameda	06/01/19	Voluntary Resignation
Carrasco, Jasmine	Library Media Tech. Sussman	08/10/19	Voluntary Resignation
Castillo, Bastý	Inter. Clerical Asst. Substitutes	07/18/19	Voluntary Resignation
Catt, Courtney	P.E. Assistant Instruct. Support Progs.	06/01/19	Voluntary Resignation
Chacon, Elizabeth	Food Service Asst. Warren High	08/17/19	Voluntary Resignation
Frausto, Rosemary	Sr. Instruct. Asst.-BC Alameda	08/24/19	Voluntary Resignation
Galindo, Miguel	Sr. Instruct. Asst.-BC Downey High	06/28/19	Voluntary Resignation
Gutierrez, Michael	Sr. Instruct. Asst.-BC Griffiths	06/01/19	Voluntary Resignation
Hernandez, David (Placed on 39-mo. re-employment list)	Library Media Tech. Sussman	08/05/19	Layoff
Hylland, Cara	Sr. Instruct. Asst.-BC Alameda	06/01/19	Voluntary Resignation

II. CLASSIFIED

E. Terminations (cont.)

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Reason</u>
Iacovitti, Alex	Instr. Asst.-Computer Appl. Adult School	07/20/19	Voluntary Resignation
Le Barbu, Anne (Placed on 39-mo. re-employment list)	Library Media Tech. Carpenter	08/05/19	Layoff
Lopez, Andrea	Food Service Asst. Griffiths	09/01/19	Voluntary Resignation
Martin, Jose	Sr. Instruct. Asst.-BC Warren High	08/17/19	Voluntary Resignation
Mejia, Maria	Sr. Instruct. Asst.-BC Alameda	08/07/19	Voluntary Resignation
Mendoza, Hector (Placed on 39-mo. re-employment list)	Library Media Tech. Price	08/05/19	Layoff
Moreno, Claudia	Food Service Asst. Ward	06/01/19	Voluntary Resignation
Ramirez, Jessica (Placed on 39-mo. re-employment list)	Library Media Tech. Lewis	08/05/19	Layoff
Revoner, Simone	Bus Driver Transportation	06/01/19	Voluntary Resignation
Santana, Eric	Food Service Asst. Downey High	06/01/19	Voluntary Resignation
Swoboda, Randi	Sr. Instruct. Asst.-S/MH Downey High	06/07/19	Deceased

DOWNEY UNIFIED SCHOOL DISTRICT
Office of Classified Human Resources/Personnel Commission

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: BethAnn Arko, Director, Classified Human Resources

SUBJECT: ESTABLISHMENT OF ONE NEW POSITION (SENIOR INSTRUCTIONAL ASSISTANT)

ACTION ITEM

We have received a request from Reynaldo Vargas Jr., Program Administrator, Special Education, to establish one new position with duties corresponding to the current classification of Senior Instructional Assistant. This new position is being created to provide behavioral support to special needs students in the newly created RSP classroom at Downey High School.

Therefore, it is recommended that the Board of Education be requested to ratify the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant, assigned to Downey High School, six and one-half hours per day, ten months per year, at range 105, \$3,065 - \$3,726 per month, effective August 1, 2019.

SUPERINTENDENT'S RECOMMENDATION:

RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant, assigned to Downey High School, six and one-half hours per day, ten months per year, at range 105, \$3,065 - \$3,726 per month, effective August 1, 2019.

DOWNEY UNIFIED SCHOOL DISTRICT
Office of Classified Human Resources/Personnel Commission

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: BethAnn Arko, Director, Classified Human Resources

SUBJECT: ESTABLISHMENT OF ONE NEW POSITION (SENIOR INSTRUCTIONAL
ASSISTANT-SEVERELY/MULTIPLY HANDICAPPED)

ACTION ITEM

We have received a request from Tangela Diggs, Program Administrator, Special Education, to establish one new position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/Multiply Handicapped. This position is being created at Stauffer Middle School for a new student to the District that has health and physical challenges.

Therefore, it is recommended that the Board of Education be requested to ratify the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/Multiply Handicapped, assigned to Stauffer Middle School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

SUPERINTENDENT'S RECOMMENDATION:

RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Severely/Multiply Handicapped, assigned to Stauffer Middle School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 12, 2019.

DOWNEY UNIFIED SCHOOL DISTRICT
Office of Classified Human Resources/Personnel Commission

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: BethAnn Arko, Director, Classified Human Resources
SUBJECT: ESTABLISHMENT OF ONE NEW POSITION (SENIOR INSTRUCTIONAL ASSISTANT-BEHAVIORALLY CHALLENGED)

ACTION ITEM

We have received a request from Tangela Diggs, Program Administrator, Special Education, to establish one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged. This new position is being created at Downey High School to provide Additional Adult Assistance (AAA) for a new student to the District with special needs per the student's IEP.

Therefore, it is recommended that the Board of Education be requested to ratify the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Downey High School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 14, 2019.

SUPERINTENDENT'S RECOMMENDATION:

RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Downey High School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 14, 2019.

DOWNEY UNIFIED SCHOOL DISTRICT
Office of Classified Human Resources/Personnel Commission

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: BethAnn Arko, Director, Classified Human Resources

SUBJECT: ESTABLISHMENT OF ONE NEW POSITION (SENIOR INSTRUCTIONAL ASSISTANT-BEHAVIORALLY CHALLENGED)

ACTION ITEM

We have received a request from Reynaldo Vargas, Program Administrator, Special Education, to establish one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged. This new position is being created to provide behavioral support to special needs students in the newly created SDC classroom at Ward Elementary School.

Therefore, it is recommended that the Board of Education be requested to ratify the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Ward Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 14, 2019.

SUPERINTENDENT'S RECOMMENDATION:

RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Ward Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 14, 2019.

DOWNEY UNIFIED SCHOOL DISTRICT
Office of Classified Human Resources/Personnel Commission

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: BethAnn Arko, Director, Classified Human Resources

SUBJECT: ESTABLISHMENT OF ONE NEW POSITION (SENIOR INSTRUCTIONAL ASSISTANT-BEHAVIORALLY CHALLENGED)

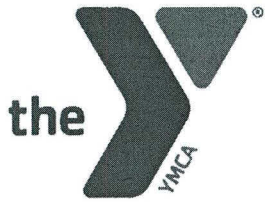
ACTION ITEM

We have received a request from Anthony Mercado, Program Administrator, Special Education, to establish one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged. This new position is being created at Rio San Gabriel Elementary School to provide additional behavioral support to a new special needs student per the student's recent IEP.

Therefore, it is recommended that the Board of Education be requested to ratify the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Rio San Gabriel Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 19, 2019.

SUPERINTENDENT'S RECOMMENDATION:

RATIFY the establishment of one new position with duties corresponding to the current classification of Senior Instructional Assistant-Behaviorally Challenged, assigned to Rio San Gabriel Elementary School, six and one-half hours per day, ten months per year, at range 115, \$3,217 - \$3,916 per month, effective August 19, 2019.



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

June 13, 2019

John A. Garcia, Jr., Ph.D.
Superintendent
Downey Unified School District
11627 Brookshire Avenue
Downey, CA 90241

RE: MEMORANDUM OF UNDERSTANDING BETWEEN THE YMCA OF METROPOLITAN
LOS ANGELES (DOWNEY BRANCH) AND THE DOWNEY UNIFIED SCHOOL DISTRICT
FOR THE DEVELOPMENT AND JOINT USE OF FACILITIES

Dear Dr. Garcia:

As we have previously discussed, the Downey Branch of the YMCA of Metropolitan Los Angeles (the "Association") and the Downey Unified School District ("DUSD") jointly agree that they will explore the feasibility of constructing and developing a YMCA facility on a mutually-agreed upon DUSD site.

Further, the parties agree that they will work together to facilitate the formation of a Participating Cooperative Committee, which will be comprised of an equal number of individuals from each party, to determine the feasibility of such a development. The Participating Cooperative Committee will be formed no later than thirty (30) days after execution of this Memorandum of Understanding ("MOU") by both parties.

Upon execution of this MOU, the parties will work together to communicate their mutual intent to develop a YMCA facility on DUSD property and to enter into a Joint Use Agreement.

The parties expressly agree that this letter is not a contract or otherwise binding upon either party in that regard. This letter will not provide any obligation to enter into any agreement, contract or other arrangement and merely provides a summary of the parties' mutual interest in a collaborative effort to explore the matters described herein. Nothing in the letter shall be deemed to create a binding obligation between the parties unless and until definitive agreements with respect to the matters described herein and embodying terms acceptable to both parties, in their sole discretion, is executed by both parties.

Respectfully,

Mark Dengler
EVP & COO
YMCA of Metropolitan Los Angeles


Acknowledged, Agreed and Accepted:

By: _____

Name Print: _____

Title: _____

Date: _____

By:  _____

Mark Dengler

EVP & COO, YMCA of Metropolitan Los Angeles

Date: June 13, 2019

CC: Board of Managers of the Downey Family YMCA

RESOLUTION NO. 201920-03
OF
THE DOWNEY UNIFIED SCHOOL DISTRICT
ADOPTING PROCEDURES AND CRITERIA FOR EVALUATING QUALIFICATIONS
AND PROPOSALS OF LEASE-LEASEBACK CONTRACTORS

WHEREAS, the Downey Unified School District (“**District**”) desires to utilize the lease-leaseback delivery method pursuant to Education Code section 17406 for future District lease-leaseback projects; and

WHEREAS, pursuant to Education Code section 17406, school districts must award lease-leaseback contracts based on a competitive solicitation process to the proposer providing the best value to the District; and

WHEREAS, before awarding a lease-leaseback contract, the governing board of the school district must adopt and publish required procedures and guidelines for evaluating the qualifications of prospective lease-leaseback contractors (“**Evaluation Procedures**”) which ensure that the best value selections by the District are conducted in a fair and impartial manner; and

WHEREAS, District staff has developed the Evaluation Procedures, an exemplar of which, is attached hereto as **Exhibit A**; and

WHEREAS, as part of the Evaluation Procedures, the District will contract with a company pursuant to the appropriate statutes and regulations to perform prequalification services for the District (“**Prequalification Company**”), and the District requires that contractors submit a prequalification questionnaire through the Prequalification Company; and

WHEREAS, as part of the Evaluation Procedures, the District may elect to issue:

- Request(s) for qualifications (“**RFQ**”) to qualify contractors for a specific project(s) or create a pool of qualified contractors, and in response, contractors must submit a statement of qualifications to the District; and
- Request(s) for proposal (“**RFP(s)**”) for project(s) to contractors qualified for a specific project(s) or to an established pool of qualified contractors requesting that contractors submit proposals to the District in response to the RFP(s); and
- Combined RFQ(s) and RFP(s) for a Project(s) requesting that contractors submit both statement(s) of qualifications and proposal(s) (“**RFQ/P(s)**”) for project(s) to the District, and the District shall utilize and adapt the Evaluation Procedures accordingly; and

WHEREAS, the District, at its discretion, may conduct interviews with and/or perform reference check on some or all of the contractors that respond to RFQs, RFPs, and RFQ/Ps,

which will be evaluated according to the criteria and scoring set forth in **Exhibit B** attached hereto; and

WHEREAS, District staff may conduct interviews to seek clarification from contractors related to proposals, but will not use these interviews to allow contractors to substantively revise or change their proposals; and

WHEREAS, the District desires to adopt the Evaluation Procedures as required pursuant to Education Code section 17406(a)(2) for future District lease-leaseback projects; and

WHEREAS, the District will qualify and select contractor(s) for the Projects according to the “best value” criteria for the RFQs, RFPs, and RFQ/Ps attached hereto as **Exhibit C** (“**Scoring**”); and

WHEREAS, the RFQs, RFPs, and/or RFQ/Ps may require the contractors to identity, prequalify and/or qualify subcontractors, which will be through a separate procurement process that shall comply with the District’s requirements for the procurement of subcontractors, prequalification requirements, and the subcontractor procurement process in Education Code section 17406(a)(4)(B) which may be part of the Evaluation Procedures.

NOW, THEREFORE, the Governing Board of Downey Unified School District hereby finds, determines, declares, orders and resolves as follows:

Section 1. The above recitals are true and correct.

Section 2. The Board adopts the Evaluation Procedures, inclusive of **Exhibit A** through **Exhibit C** attached hereto.

Section 3. The District’s Superintendent or designee is authorized to implement the Evaluation Procedures and is authorized to make revisions to the criteria and to the Scoring that do not impact the overall fair and impartial solicitation process, with such permissible changes inclusive of, without limitation, combining an RFQ and an RFP and adjusting the criteria and Scoring accordingly, changing the size, scope and number of past projects, adding an essential criterion related to a specific type of project (e.g., past experience with a specific type of construction), etc.

Section 4. The District’s Superintendent or designee is authorized to issue separate or combined RFQ(s), RFP(s) and RFQ/P(s) for contractors for District lease-leaseback projects, and to take any action that is necessary to complete the procedures necessary to carry out, give effect to, and comply with the terms and intent of this Resolution, including, without limitation, determining at the time of the issuance of an RFQ, RFP, or RFQ/P how the District will score contractors to determine whether they are qualified for the District’s pool, or should be awarded a project. Any RFQ, RFP, or RFQ/P shall clearly state how District’s Superintendent or designee will make its determination.

Section 5. The District's Superintendent or designee is authorized to develop a subcontractor procurement process for RFQ(s), RFP(s) and RFQ/P(s) for District lease-leaseback projects.

This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED this _____ day of _____, 2019, by the Governing Board of the Downey Unified School District of Los Angeles County, California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CERTIFICATION

I, _____ Clerk of the Board of Education of the Downey Unified School District, Los Angeles County, State of California, do hereby certify that the foregoing Resolution was duly approved and adopted by the Board of Education of said district at a meeting thereof held on the _____ day of _____, 2019, with a copy of the Resolution being on file in the Administrative Office of the District.

Clerk, Board of Education of the
Downey Unified School District

List of Exhibits

- Exhibit A** District's Procedures for Evaluating Responses from Prospective Lease Leaseback Contractors
- Exhibit B** District's Scoring and Criteria
- Exhibit C** Best Value Criteria and Scoring for Proposals in Response to RFP(s)

Exhibit A

District's Procedures for Evaluating Responses from Prospective Lease-Leaseback Contractors

District's Evaluation / Best Value Selection Process. The Contractor will be selected based on the "best value" as determined by the District based on the following factors. If the District uses an RFQ/P, the District will not create a pool of qualified Contractors and these steps may be adjusted by District staff accordingly. If the District issues an RFQ to create a qualified pool, the District may modify the steps and adjust the scoring so that compensation is scored in conjunction with other relevant criteria with or without applying the formula below.

PER THE AUTHORITY DELEGATED IN THIS RESOLUTION: (1) ALL SCORES BELOW WILL BE ADJUSTED FOR EACH RFQ, RFP AND RFQ/P BASED ON STAFF'S PREPARATION OF THOSE DOCUMENTS AND THE SCORING RANGES HEREIN; (2) STEPS 2 AND 5 MAY BE COMBINED AND SCORED TOGETHER AS ONE STEP, AND DISTRICT STAFF MAY ELECT NOT TO USE THE FORMULA FOR SCORING COMPENSATION.

STEP 1: Prequalification	Only Contractors that are prequalified through Prequalification Company will proceed to STEP 2
STEP 2: Scoring of Response (<u>Not Compensation</u>)	Minimum points required in STEP 2 for Firms to proceed to STEP 3: 85% of maximum total points Total maximum possible points at the end of STEP 2 is <u>217 - 500</u>
STEP 3: Scoring of Interviews (<u>optional</u>)	If the District conducts interviews, then the following shall apply: Total maximum possible points from Interview <u>is 50 to 300</u> If the District elects to conduct reference checks, the minimum points required in STEP 3 for Firms to proceed to STEP 4: 85% of maximum total points. The District, at its discretion , may elect to forego conducting interviews.
STEP 4: Scoring of Reference Checks (<u>optional</u>)	If the District contacts references, then the following shall apply: Total maximum possible points from Reference Checks is <u>39 - 130</u> The District, at its discretion , may elect to forego contacting references.

STEP 5: Scoring of Response (Just Compensation)	<p>STEP 5 shall be scored as follows:</p> <ul style="list-style-type: none"> District staff will calculate the “Total Proposed Cost” (calculated as indicated herein) derived from the compensation information provided with the Firm’s Response. District staff will the divide the “Total Proposed Cost” by the total points acquired by the Firm from the step at which the District elected to end the scoring process. The quotient will be the Firm’s “best value” score. (For example, if the District does not proceed to interviews or reference checks, then the scoring for this step will be the “Total Proposed Cost” divided by the scoring from STEP 2. Alternatively, if the District conducts interviews, then the scoring from this step will be the “Total Proposed Cost” divided by scoring from STEP 3.) $\frac{\text{Total Proposed Cost}}{\text{Total Points at Final Step}} = \text{Best Value Score}$ <ul style="list-style-type: none"> The District will compare each firm’s “best value” score to the other Firm’s and the District will select the Firm with the <u>lowest</u> “best value” score, if the District selects any Firm.
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Formula For Calculating “Total Proposed Cost”	
The “Total Proposed” cost shall be arrived at by totaling the values of the items in the compensation section of the Firm’s Response as indicated below.	
Item	Amount
Fee for Preliminary Services (if preliminary services are included)	\$ _____
General Conditions	\$ _____
Mark-up on Subcontractor Work (multiplied by 95% of the District’s estimated Project cost)	\$ _____
Mark-up on Direct Costs of Self-Performed Work (multiplied by 5% of the District’s estimated Project cost)	\$ _____
Fee / Overhead & Profit (multiplied by 100% of the District’s estimated Project cost)	\$ _____
Bond Costs (multiplied by 100% of the District’s estimated Project cost)	\$ _____
Insurance Costs (multiplied by 100% of the District’s estimated Project cost)	\$ _____
Other Costs (multiplied by 100% of the District’s estimated Project cost)	\$ _____
Financing Costs (multiplied by 5% of the District’s estimated Project cost)	\$ _____

DISTRICT'S DETERMINATION

If the District qualifies contractors for the pool, or awards a contract, it will do so as follows:

- If the District does not conduct interviews and does not conduct reference checks, the following shall determine whether the Firm is qualified for a pool or is awarded a project:
 - If the District separately scores compensation and uses the formula for calculating the “Total Proposed Cost,” then then the Firm’s score at STEP 2 divided by the Firm’s Total Proposed Cost shall determine whether the Firm qualifies, or, if awarding a project, the District shall award the project to the Firm with the lowest “best value” score.
 - If the District does not separately score compensation, the Firm’s score from STEP 2 shall determine which Firms will qualify for the pool, or which Firm will be awarded a project.
- If the District conducts interviews and does not conduct reference checks, the following shall determine whether the Firm is qualified for a pool or is awarded a project:
 - If the District separately scores compensation and uses the formula for calculating the “Total Proposed Cost,” then then the Firm’s score at STEP 3 divided by the Firm’s Total Proposed Cost shall determine whether the Firm qualifies, or, if awarding a project, the District shall award the project to the Firm with the lowest “best value” score.
 - If the District does not separately score compensation, the Firm’s score from STEP 3 shall determine which Firms will qualify for the pool, or which Firm will be awarded a project.
- If the District conducts reference checks, the following shall determine whether the Firm is qualified for a pool or is awarded a project:
 - If the District separately scores compensation and uses the formula for calculating the “Total Proposed Cost,” then then the Firm’s score at STEP 3 divided by the Firm’s Total Proposed Cost shall determine whether the Firm qualifies, or, if awarding a project, the District shall award the project to the Firm with the lowest “best value” score.
 - If the District does not separately score compensation, the Firm’s score from STEP 4 shall determine which Firms will qualify for the pool, or which Firm will be awarded a project.

District staff may alter this process to aggregate a Firm's score from previous steps. For instance, if the District proceeds to STEP 3, the aggregate score of STEP 2 and STEP 3 may be used to determine which firm qualifies for a pool, or is awarded a project. Likewise, if the District proceeds to STEP 4, the aggregate score of STEPS 2, 3, and 4 may be used to determine which firm qualifies for a pool, is awarded a project. If the District elects to score compensation separately **and** aggregate scoring, then the District may perform the "best value" determination by aggregating scores and dividing the aggregated score by the Firm's Total Proposed Cost. **THE DISTRICT SHALL CLEARLY STATE IN AN RFQ, RFP, OR RFQ/P HOW THE DISTRICT SHALL MAKE ITS DETERMINATION.**

Exhibit B

District's Scoring and Criteria

STEP 2 – Response Scoring (Not Compensation)

The following scoring will be used in evaluating the Firm's Response to the following criteria, which will be determined by reviewing all portions of the Response, including the "Content of SOQs" section of the RFQ. If the District issues an RFQ/P, then District staff may adjust the Response scoring matrix to include items in **Exhibit C**, or score compensation separately.

Responses (<u>Not</u> Compensation) (STEP 2)			
Item	Description	Maximum Qualification Points	Firm's Qualification Points
1. Past K-12 Projects	Firm demonstrates past experience and expertise with past K-12 projects.	30 - 60	
2. LLB Projects	Firm demonstrates past experience and expertise with past LLB projects and process on projects of similar size.	30 - 60	
3. Schedule	Firm demonstrates ability to prepare and meet achievable construction schedules schedule management procedures, and successful handling of potential delays.	30 - 60	
4. Personnel / Subconsultants	Firm's team members, especially team leaders, demonstrate applicable experience and expertise to perform Services.	30 - 60	
5. Preliminary Services	Firm demonstrates past experience and expertise to perform all Preliminary Services.	15 - 45	
6. Cost Savings / Value Engineering	Firm demonstrates past experience and expertise to perform value engineering services for the Projects.	10 - 40	
7. Budget	Firm demonstrates past experience and expertise to manage costs and stay within budgets on LLB projects.	60 - 90	
8. Skilled and Trained Workforce	Firm demonstrates past experience complying with skilled and trained workforce requirements.	1 - 10	
9. Current Work Commitments	Firm describes current and projected workload.	5 - 15	
10. Bonding Capacity	Firm demonstrates it has sufficient bonding capacity.	1 - 10	

11. Conflict of Interest	Any potential or actual conflict of interests.	1 - 10	
12. Safety	Firm demonstrates a strong commitment to project safety and indicates a history of safe worksites.	1 - 10	
13. References	Strength of references, if any.	1 - 10	
14. Comments to Contract	Extent and content of requested revisions to contract documents	1 - 10	
15. Additional Information	Strength of additional information provided by Firm.	1 - 10	
	TOTAL POINTS	217 - 500	

DISTRICT WILL INCLUDE COMPENSATION FACTORS FROM EXHIBIT C WITH RFP PROCESS IF THE DISTRICT ISSUES AN RFQ/P AND MAY SCORE THE COMPENSATION SEPARATELY.

STEP 3 – Interview Criteria and Scoring (If Interviews are Conducted)

Firms meeting or exceeding the minimum total qualification points through STEP 3 may be invited to interview with the District. The subject matter for the interview will be at the District's discretion but shall include, at a minimum, the following topics.

Item	Maximum Qualification Points	Firm's Qualification Points
1. Past Projects/Experience: Firm's articulation of Firm's history, education, and background; Firm's experiences working with similar, past projects; issues faced and how addressed (i.e. claims, bonding/surety involvement, owner relations, citations, etc.); and questions, concerns, and highlights from the SOQ.	5 - 20	
2. District Projects: Firm's articulation of how it will construct the Projects, its ideas related to constructability, and other construction-specific ideas, concerns, or related issues (i.e. schedules, budgets, subcontractor selection, etc.).	30 - 45	
3. Personnel/Leadership: Firm's articulation of its Project-designated personnel, leadership, subcontractor relations, apprenticeship program, etc. Firms must bring the project team who will be on the project. No substitutions.	10 - 25	
4. Overall Ability and General Suitability. Firm's articulation of its overall skills, ability to complete the Projects, and general suitability for the District's purposes (i.e. implementation of District policies and procedures, compliance with District Programs, political atmosphere, additional information, etc.)	5 - 20	
TOTAL POINTS FOR STEP 3	50 - 300	

STEP 4 – References Criteria and Scoring (If Reference checks are Conducted)

The District may, in its discretion, elect to score references in response to a RFQ or RFP. In the event that the District elects to include reference scoring, the scoring for either the RFQ or RFP shall be adjusted accordingly.

1. Contacts references identified by the Contractor and scores those responses.
2. Fill out the information in Section I of the Qualification Evaluation – Reference Form and then call the contact person.
3. Ask the questions in Section II of the Qualification Evaluation – Reference Form. Ensure that you obtain the information regarding whether the Firm's performance in that area was "unsatisfactory," "below average," "average" or "above average." Assign the corresponding score for each answer in Section III.
4. Complete Section III of the Qualification Evaluation – Reference Form with the information received during the call.
5. Use a separate Qualification Evaluation – Reference Form for each call.
6. Make three (3) complete reference calls for each Firm.
7. Enter the "Total Score for This Project" of all the Qualification Evaluation – Reference Forms for that Firm into an "Averaging" Worksheet.

<u>Sample "Averaging" Worksheet for 3 reference calls per Firm – See next page</u>	
"Total Score for This Project" from first call	
"Total Score for This Project" from second call	
"Total Score for This Project" from third call	
Total	
Total divided by three (÷ 3) [DIVIDE SCORE BY NUMBER OF CALLS] This is the score for the Firm for the References Step in the evaluation process.	

Reference Scoring (Continued)

References – Qualification Evaluation Form

Section I - General Project Information

Name of Firm:	Total Contract Costs:
	Contract Start/End Dates:
Project Title:	Actual Completion Date:
Scope of Work:	
Name of Public Agency:	Telephone Number of Contact Person:
Name of Contact Person:	Date and Time of Interview of Contact Person:
Architect Firm:	Principal Architect in Charge of Project:

Section II – Telephone Interview Questions

- 1. Quality of Work.** Were there quality-related problems on the project? Were these problems attributable to the Firm? Was the Firm cooperative in trying to resolve problems? If not, provide specific examples. **Please rate the Firm with respect to quality of work as either unsatisfactory, below average, average, or above average.**

- 2. Scheduling.** Rate the Firm's performance with regard to adhering to project schedules. Did the Firm meet the project schedule? If not, was the delay attributable to the Firm? **Please rate the Firm with respect to scheduling as either unsatisfactory, below average, average, or above average.**

- 3. Subcontractor (Project) Management.** Rate the Firm's ability to manage and coordinate subcontractors (if no subcontractors, rate the Firm's overall project management). Was the Firm able to effectively resolve problems? If not, provide specific examples. **Please rate**

the Firm with respect to project management as either unsatisfactory, below average, average, or above average.

4. **Change Orders.** Rate the Firm's performance with regard to change orders and extras. Did the Firm unreasonably claim change orders or extras? Were the Firm's prices on change orders and extras reasonable? If not, provide specific examples. **Please rate the Firm with respect to change orders as either unsatisfactory, below average, average, or above average.**
-
-

5. **Working Relationships.** Rate the Firm's working relationships with other parties (i.e. owner, designer, subcontractors, etc.). Did the Firm relate to other parties in a professional manner? If not, provide specific examples. **Please rate the Firm with respect to working relationships as either unsatisfactory, below average, average, or above average.**
-
-

6. **Responsiveness.** Rate the Firm's responsiveness to telephone calls, emails, meetings, requests for action, etc. Did the Firm respond to inquiries promptly and substantively? If not, provide specific examples. **Please rate the Firm with respect to responsiveness as either unsatisfactory, below average, average, or above average.**
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-

7. **On-Site Firm Staff.** Rate the Firm's on-site staff relating to their management of the site, communication and interaction with owner's staff, and familiarity with project scope and status. **Please rate the Firm's on-site staff as either unsatisfactory, below average, average, or above average.**
-
-

8. **Paperwork Processing.** Rate the Firm's performance in completing and submitting required project paperwork (i.e. submittals, drawings, requisitions, payrolls, etc.). Did the Firm submit the required paperwork promptly and in proper form? If not, provide specific examples. **Please rate the Firm with respect to paperwork processing as either unsatisfactory, below average, average, or above average.**
-
-

9. **Value Engineering.** Rate the Firm's performance in analyzing designed building features, systems, equipment, and material selections for the purpose of achieving essential functions at the lowest life cycle cost consistent with required performance, quality, reliability, and safety. **Please rate the Firm with respect to providing value engineering services as either unsatisfactory, below average, average, or above average.**
-
-

Section III - Numerical Rating

If the contact person rates the Firm unsatisfactory in any area, please attempt to provide written comments in Section II to explain the rating(s) assigned.

Firm's Name: _____

	Unsatisfactory	Below Average	Average	Above Average	Rating
1. Quality of Work	0	5	15	20	
2. Scheduling	0	5	10	15	
3. Subcontractor (Project) Mgt.	0	5	10	15	
4. Change Orders	0	5	10	15	
5. Working Relationship	0	5	10	15	
6. Responsiveness	0	5	10	15	
7. On-Site Staff	0	5	10	15	
8. Paperwork Processing	0	2	5	10	
9. Value Engineering	0	2	5	10	
Total Score for This Project					

STEP 5 – Response Scoring (Just Compensation)

Compensation	Firm's compensation information provided is competitive and within the District's past experience for compensation for similar construction projects.	Either based on the District's formula for Total Proposed Cost <u>OR</u> shall be assigned a value from 700-1065	
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Exhibit C

“Best Value” Criteria and Scoring for Proposals in Response to RFP(s)

If the District scores compensation and other items together, the District intends that the Contractor with the **highest RFP score** for a District project will be the successful Contractor for that Project. If the District scores compensation separately and uses the formula for Total Proposed Cost, the District intends that the Contractor with the **lowest “best value” score** will be the successful Contractor for that Project. If the District issues an RFQ/P, then District staff may include items from this “best value” criteria and scoring of RFPs and include those items in the SOQ scoring matrix, or score compensation separately.

	Criteria	Range of Points for Scoring
1. Proposed Price for Preliminary Services	Firm’s amount and additional information provided is competitive and within the District’s past experience for charges for Preliminary Services.	Either based on the District’s formula for Total Proposed Cost <u>OR</u> assigned a value from 10 - 25
2. Proposed Guaranteed Maximum Price	Firm’s amount and additional information provided is competitive and within the District’s past experience for charges for a Guaranteed Maximum Price for the Project.	Either based on the District’s formula for Total Proposed Cost <u>OR</u> assigned a value from 25 - 225
3. Proposed General Conditions	Firm’s amount and additional information provided is competitive and within the District’s past experience for charges for General Conditions.	Either based on the District’s formula for Total Proposed Cost <u>OR</u> assigned a value from 325 - 400
4. Proposed Construction Charges	Firm’s amount and additional information provided is competitive and within the District’s past experience for charges for Construction Charges (mark-ups, bond/insurance costs, etc.)	Either based on the District’s formula for Total Proposed Cost <u>OR</u> assigned a value from 225 - 300
5. Financing Cost	Firm’s amount and additional information provided for financing of the Project’s construction cost.	5 - 10

6. LLB Contract	Firm's comments regarding the District LLB Form of Contract are reasonable.	5 - 20
7. Accessories, Additional Components, and Upgrades	Firm's pricing and ability to provide the District with accessories, additional components, warranties and upgrades for the Project.	5 - 20
8. Personnel / Subconsultants	Firm's confirmation of availability and expertise of Firm's team members, especially team leaders, which demonstrate applicable experience to perform Services.	10 - 25
9. Schedule	Firm's draft schedule is reasonable and within the District's past experience for schedules for this type of Project.	5 - 20
10. Work Commitments	Firm current and projected workload do not unnecessarily restrict its ability to perform the Project.	5 - 20
TOTAL POINTS		700 - 1065

INTERVIEWS DURING RFP SELECTION

The District, at its discretion and in order to seek clarification from Firm(s) related to proposals, may conduct interviews during its evaluation of RFPs with some or all of the Firms that respond to an RFP. These interviews will only be for this purpose and will **not** be an opportunity for Firms to substantively revise or change their proposals.

DOWNEY UNIFIED SCHOOL DISTRICT

Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Darren Purseglove, Director, Purchasing and Warehouse
Prepared by: John Fenton, Consultant, Facilities

SUBJECT: PRECONSTRUCTION AND LEASE-LEASEBACK SERVICES FOR THE
DOTY MIDDLE SCHOOL MODERNIZATION PROJECT

ACTION ITEM

Board of Education authorization is requested to advertise for requests for proposal (RFP's) from lease-leaseback contractors for preconstruction and lease-leaseback construction services for the modernization of Doty Middle School.

This request is contingent on the Board of Education's passing of Resolution 201920-03 Adopting Procedures and Criteria for Evaluating Qualifications and Proposals of Lease-Leaseback Contractors.

This project will be constructed using the lease-leaseback project delivery method approved for use by the Board of Education at the meeting of September 9, 2019.

The project Description for Doty Middle School campus is as follows:

Construction of a new two story 17-classroom 28,000 square foot building with restrooms and external walkways. Construction of a new 14,000 square foot gymnasium building with retractable bleachers and performance platform. Comprehensive modernization to the Boys' and Girls' PE/ Locker Room Building including reconfiguration of the interior spaces. Additional scope at the remaining campus buildings includes upgrade to classroom data/technology, new fully automatic campus wide fire alarm system, campus wide electronic hardware and roofing replacement or maintenance. Site work includes new bus drop off, new hardcourts and new parking lot. Removal of existing relocatable buildings from the project site is also included in the scope of work for this project.

The estimated construction budget for this project is \$36 million.

SUPERINTENDENT'S RECOMMENDATION:

**AUTHORIZE the advertisement for Request for Proposals (RFP)
#2019/2020-01 for Preconstruction and Lease-Leaseback Services for the
Doty Middle School Modernization Project, to be charged to Measure O
Bond Funds.**

Consent Agenda

Instruction

DOWNEY UNIFIED SCHOOL DISTRICT
Educational Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Roger Brossmer, Ed.D., Assistant Superintendent, Secondary Education
Prepared by: Rani Bertsch, Ed.D., Director, Secondary Education

SUBJECT: ADOPTION OF PROPOSED "TEEN TALK" CURRICULUM

ACTION ITEM

The process of evaluating the "Teen Talk" curriculum for use in the secondary schools is completed.

Representative subject matter teachers have reviewed and recommended that the "Teen Talk: Grades 7 & 8, Grades 9-12, and Adapted for all Abilities" curriculum be approved in compliance with Education Code Sections 51930-51939 which states that a comprehensive sexual health education and HIV prevention education be taught in public schools.

In accordance with Administrative Regulation (AR) 3134.2, the books were displayed in Educational Services of the Gallegos Administration Center from April 29, 2019 until present.

Citizens suggestions or criticisms in regard to any of the textbooks/novels have been submitted in writing to the Superintendent for the Board of Education meeting scheduled for September 9, 2019.

SUPERINTENDENT'S RECOMMENDATION:

ADOPT the middle school and high school "Teen Talk" curriculum in alignment and compliance with AB 329 for the 2019-20 school year.

DOWNEY UNIFIED SCHOOL DISTRICT
Business Services

DATE: September 9, 2019
TO: John A. Garcia, Jr., Ph.D., Superintendent
FROM: Christina Aragon, Associate Superintendent, Business Services
Prepared by: Michael Martinez, Senior Director, Budget and Finance

SUBJECT: 2018-19 ANNUAL REPORT OF DEVELOPER FEES

ADMINISTRATIVE REPORT

District Administration is required to report annually to the Board of Education and make available to the public the fund balance and sources and uses of Developer Fees collected during that fiscal year. The summary of this data is reported herein. More detailed information may be provided to the public upon request.

SUPERINTENDENT'S RECOMMENDATION:

RECEIVE and APPROVE Administrative Report: Annual Report of Developer Fees for fiscal year 2018-19.

**Downey Unified School District
2018-2019 Annual Developer Fees Report
June 30, 2019**

FUND BEGINNING BALANCE	\$ 314,479.73
 INCOME	
Downey - Residential	\$ 153,023.68
Downey - Commercial	\$ 10,770.16
Bellflower - Residential	\$ 8,459.28
Bell Gardens - Residential	
South Gate - Residential	
South Gate - Commercial	
Interest	\$ 8,075.19
TOTAL INCOME	\$ 180,328.31
 EXPENDITURE	
Developer Fee Study	
Demographic Analysis	\$ 13,476.20
DHS Asbestos Testing	
WHS Lockers	
Transfers to Building Fund	
TOTAL EXPENDITURES	\$ 13,476.20
 FUND ENDING BALANCE	\$ 481,331.84

Personnel

Personnel

Personnel

Downey Unified School District
CERTIFICATED HUMAN RESOURCES

SALARY SCHEDULE

MAR 4141

Credit for placement upon the administrators' salary schedule is based upon an assessment of teaching and administrative experience. District employees receiving promotions will be positioned upon the appropriate salary step which will allow for a per diem rate not less than the amount they would have received had they continued in their former position. Longevity increments shall not be included in computing per diem rates.

Administrative and Program Specialist Salary Schedule

<u>Range</u>		<u>Work Days</u>
100	Program Specialist	195
101	Elementary School Vice Principal	195
102	Middle School Vice Principal	201
104	High School Vice Principal	210
104	Continuation High School Assistant Principal	210
105	Program Administrator	215
105	Adult School Vice Principal	215
106	Adult School Assistant Principal	220
106	High School Associate Principal	220
107	<i>Coordinator II - Early Education/Extended Programs</i>	210
107	High School Assistant Principal	210
107	Elementary School Principal	210
108	Continuation High School Principal	210
108	Middle School Principal	210
109	Adult School Principal	223
109	Assistant Director	223
110	Director	223
110	Director/Principal	223
111	High School Principal	223
112	Administrator	223
114	Senior Director	223

Downey Unified School District
CERTIFICATED HUMAN RESOURCES

SALARY SCHEDULE

MAR 4141

<u>ADMINISTRATORS AND PROGRAM SPECIALISTS</u>							
<i>(Effective September 10, 2019)</i>							
<u>RANGE</u>	<u>CONTRACT DAYS</u>	<u>POSITION</u>	<u>A(001)</u>	<u>B(002)</u>	<u>C(003)</u>	<u>D(004)</u>	<u>F(005)</u>
100	195	Program Specialist	\$102,012 (523.14)	\$104,095 (533.82)	\$106,219 (544.71)	\$108,386 (555.83)	\$110,597 (567.16)
101	195	Elementary Vice Principal	\$111,516 (571.88)	\$113,746 (583.31)	\$116,021 (594.98)	\$118,342 (606.88)	\$120,709 (619.02)
102	201	Middle School Vice Principal	\$116,286 (578.54)	\$118,612 (590.11)	\$120,984 (601.91)	\$123,403 (613.95)	\$125,871 (626.22)
104	210	Cont. H.S. Asst. Principal	\$122,490 (583.29)	\$124,938 (594.94)	\$127,438 (606.85)	\$129,987 (618.99)	\$132,586 (631.36)
105	215	Program Admin. / Adult Vice Prin.	\$125,597 (584.17)	\$128,109 (595.86)	\$130,672 (607.78)	\$133,285 (619.93)	\$135,951 (632.33)
106	220	H.S./Adult Asst. Principal	\$131,817 (599.17)	\$134,454 (611.15)	\$137,143 (623.38)	\$139,885 (635.84)	\$142,683 (648.56)
107	210	Coordinator II- Early Ed. / H.S. Asst. Prin. / Elem. Principal	\$129,062 (614.58)	\$131,643 (626.87)	\$134,276 (639.41)	\$136,962 (652.20)	\$139,701 (665.24)
108	210	M.S./Cont. Principal	\$131,304 (625.26)	\$133,931 (637.77)	\$136,610 (650.52)	\$139,341 (663.53)	\$142,129 (676.80)
109	223	Adult Principal / Asst. Director	\$141,640 (635.16)	\$144,473 (647.86)	\$147,362 (660.82)	\$150,310 (674.04)	\$153,317 (687.52)
110	223	Director Director/Principal	\$145,386 (651.96)	\$148,292 (664.99)	\$151,258 (678.29)	\$154,284 (691.86)	\$157,370 (705.70)
111	223	H.S. Principal	\$147,658 (662.14)	\$150,611 (675.38)	\$153,622 (688.89)	\$156,696 (702.67)	\$159,829 (716.72)
112	223	Administrator	\$137,052 (614.58)	\$139,792 (626.87)	\$142,587 (639.40)	\$137,093 (614.77)	\$148,348 (665.24)
114	223	Senior Director	\$152,649 (684.52)	\$155,702 (698.22)	\$158,816 (712.18)	\$161,992 (726.42)	\$165,232 (740.95)
Doctorate: \$2,738 Longevity: After the 18th Year of Service - \$900 After the 23rd Year of Service - \$1,800 After the 28th Year of Service - \$2,700							

2 of 2

Approved: 12/15/09, 2/16/10, 7/26/11, 6/25/13, 5/6/14, 6/3/14, 6/24/14, 4/21/15, 6/23/15, 7/15/15, 4/19/16, 7/12/16, 10/10/17

Downey Unified School District
CERTIFICATED HUMAN RESOURCES

SALARY SCHEDULE

MAR 4141

Credit for placement upon the administrators' salary schedule is based upon an assessment of teaching and administrative experience. District employees receiving promotions will be positioned upon the appropriate salary step which will allow for a per diem rate not less than the amount they would have received had they continued in their former position. Longevity increments shall not be included in computing per diem rates.

Administrative and Program Specialist Salary Schedule

<u>Range</u>		<u>Work Days</u>
100	Program Specialist	195
101	Elementary School Vice Principal	195
102	Middle School Vice Principal	201
104	High School Vice Principal	210
104	Continuation High School Assistant Principal	210
105	Program Administrator	215
105	Adult School Vice Principal	215
106	Adult School Assistant Principal	220
106	High School Associate Principal	220
107	<i>Coordinator II - Early Education/Extended Programs</i>	210
107	High School Assistant Principal	210
107	Elementary School Principal	210
108	Continuation High School Principal	210
108	Middle School Principal	210
109	Adult School Principal	223
109	Assistant Director	223
110	Director	223
110	Director/Principal	223
111	High School Principal	223
112	Administrator	223
114	Senior Director	223

Downey Unified School District
CERTIFICATED HUMAN RESOURCES

SALARY SCHEDULE

MAR 4141

<u>ADMINISTRATORS AND PROGRAM SPECIALISTS</u>							
<i>(Effective September 10, 2019)</i>							
<u>CONTRACT</u>							
<u>RANGE</u>	<u>DAYS</u>	<u>POSITION</u>	<u>A(001)</u>	<u>B(002)</u>	<u>C(003)</u>	<u>D(004)</u>	<u>F(005)</u>
100	195	Program Specialist	\$102,012 (523.14)	\$104,095 (533.82)	\$106,219 (544.71)	\$108,386 (555.83)	\$110,597 (567.16)
101	195	Elementary Vice Principal	\$111,516 (571.88)	\$113,746 (583.31)	\$116,021 (594.98)	\$118,342 (606.88)	\$120,709 (619.02)
102	201	Middle School Vice Principal	\$116,286 (578.54)	\$118,612 (590.11)	\$120,984 (601.91)	\$123,403 (613.95)	\$125,871 (626.22)
104	210	Cont. H.S. Asst. Principal	\$122,490 (583.29)	\$124,938 (594.94)	\$127,438 (606.85)	\$129,987 (618.99)	\$132,586 (631.36)
105	215	Program Admin. / Adult Vice Prin.	\$125,597 (584.17)	\$128,109 (595.86)	\$130,672 (607.78)	\$133,285 (619.93)	\$135,951 (632.33)
106	220	H.S./Adult Asst. Principal	\$131,817 (599.17)	\$134,454 (611.15)	\$137,143 (623.38)	\$139,885 (635.84)	\$142,683 (648.56)
107	210	Coordinator II- Early Ed. / H.S. Asst. Prin. / Elem. Principal	\$129,062 (614.58)	\$131,643 (626.87)	\$134,276 (639.41)	\$136,962 (652.20)	\$139,701 (665.24)
108	210	M.S./Cont. Principal	\$131,304 (625.26)	\$133,931 (637.77)	\$136,610 (650.52)	\$139,341 (663.53)	\$142,129 (676.80)
109	223	Adult Principal / Asst. Director	\$141,640 (635.16)	\$144,473 (647.86)	\$147,362 (660.82)	\$150,310 (674.04)	\$153,317 (687.52)
110	223	Director Director/Principal	\$145,386 (651.96)	\$148,292 (664.99)	\$151,258 (678.29)	\$154,284 (691.86)	\$157,370 (705.70)
111	223	H.S. Principal	\$147,658 (662.14)	\$150,611 (675.38)	\$153,622 (688.89)	\$156,696 (702.67)	\$159,829 (716.72)
112	223	Administrator	\$137,052 (614.58)	\$139,792 (626.87)	\$142,587 (639.40)	\$137,093 (614.77)	\$148,348 (665.24)
114	223	Senior Director	\$152,649 (684.52)	\$155,702 (698.22)	\$158,816 (712.18)	\$161,992 (726.42)	\$165,232 (740.95)
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2 of 2

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Vision, Mission and Shared Values

VISION

All students graduate with a 21st Century Education that ensures they are college and career ready, globally competitive, and citizens of strong character.

MISSION

Downey Unified School District is committed to developing all students to be self-motivated learners and productive, responsible and compassionate members of an ever-changing global society. Our highly qualified staff foster meaningful relationships with students, parents, and the community while providing a relevant and rigorous curriculum in facilities that advance teaching and learning.

SHARED VALUES

STUDENT ACHIEVEMENT

We believe that all students must have access to a positive and challenging learning environment to guide and inspire them in realizing their individual potential and to ensure they graduate college and career ready.

TEACHING AND LEARNING

We believe that teachers must engage and motivate all students in learning, using a rigorous and relevant curriculum based on principles of 21st Century Learning.

BEST STAFF AND HIGH STANDARDS

We believe that highly qualified employees who reflect high moral and ethical character and consistently model a passion for education must be recruited, trained and retained.

POSITIVE SCHOOL CULTURE

We believe that a culture of understanding and mutual respect among all members of the learning community must be promoted in schools so that students grow academically and socially and develop as responsible citizens.

CLEAN AND SAFE SCHOOLS

We believe that learning environments must be clean and safe to promote high performance within the school community.

RELATIONSHIPS AND PARTNERSHIPS

We believe that partnerships and communication with parents and the community must be nurtured to optimize opportunities for learning and personal growth for students.

CONTINUOUS IMPROVEMENT

We believe that improvements and enhancements to all aspects of our program must be implemented based on performance data.

FISCAL AND OPERATIONAL STEWARDSHIP

We believe that efficiency, transparency and cost-effective practices must characterize District and school operations to ensure that resources are aligned and applied to achieve established goals.

2019-20 BOARD OF EDUCATION GOALS

1. Downey will demonstrate a measurable growth trend of 10% as reflected by the California College and Career Readiness Dashboard. Measurements of focus will include University of California and California State University (UC/CSU) eligibility, Career Technical Education (CTE) Pathway Completion, California State Seal of Bi-literacy eligibility, Smarter Balance Assessment (SBA) (Score 3+), Advanced Placement (AP) participation and score of 3 and above.
2. Downey Unified will continue to enhance Districtwide parent engagement opportunities through parent academies, workshops and the Local Control Accountability Plan (LCAP) process. Continue to partner with all parent advisory groups in building parent capacity and leadership that includes enhancing parent outreach communication through full implementation of the DUSD online app, social media, and site websites.
3. Downey Unified will continue its commitment to student safety, wellness, and engagement via CHARACTER COUNTS!, Positive Behavioral Interventions and Support (PBIS), and other relevant whole child supports including the pursuit and fulfillment to be a National CHARACTER COUNTS! Exemplary School District.
4. Downey Unified will obtain Division of the State Architect (DSA) approval for Doty Middle School, complete modernization of Stauffer Middle School, and work toward completion of modernization at Griffiths and Sussman Middle Schools in order to meet the Fall 2020-2021 construction deadline.
5. Downey Unified will maintain the strong fiscal position that our District has achieved through the deliberate management and strategic oversight of state funding realities. Continue to use and refine Local Control Funding Formula (LCFF) and Federal Funding resources to implement the Local Control Accountability Plan (LCAP) enabling students to reach their full potential.
6. Downey Unified will refine First Best Instruction (FBI) and continue to implement system-wide interventions to support student academic success.
7. Downey Unified will increase zero and seventh period options at the secondary schools and closely follow the progress of SB328 in order to proactively prepare for possible implementation of later start times at the secondary level.
8. Downey Unified will execute the Next Generation Science Standards (NGSS) plan that incorporates professional development and implementation: Elementary- Pilot NGSS curriculum; Middle School- Thematic Design and Common Formative Assessments; High School- Thematic Design, Lab and Rubrics and Common Formative Assessments.
9. Downey Unified will implement Career Technical Education (CTE) grant plans for Career Technical Education Incentive Grant (CTEIG), K12 Strong Workforce Program (K12 SWP), and Carl Perkins V. The focus will be on best practices that strengthen the sustainability through further development and implementation of essential pathway elements in the Elementary, Middle School, and High School segments.
10. In an effort to reach Downey Unified's goal of 23,000 students by 2021, we will increase marketing and public communication efforts, successfully implement the Global Language Academies of Downey (GLAD) initiative and utilize the enrollment growth committee to generate and explore additional innovative programs at the secondary level; including before and after school care and extended learning options for projected implementation August 2020.