

DOWNEY UNIFIED SCHOOL DISTRICT



UNIFORM COMPLAINT FORM

Please print all information clearly

I (We) wish to file the following complaint against: _____

an employee of the Downey Unified School District assigned to: _____

Site/Department/Location

Nature of Complaint

Has the complaint been discussed with the employee named in this complaint, his/her principal, or his/her supervisor?

If so, to whom have you spoken? (Name(s))

When did you speak to them? (Date(s))

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What was the result of the discussion?

I (We) understand that the District Representative may request from me (us) further information about this complaint, and if such information is available, I (we) shall present it upon request.

I (We) also understand that a copy of this complaint will be given to the person against whom the complaint is being made, and he/she will be given the opportunity to respond in writing to this complaint and that I (we) will receive a copy of such response.

Name (Please Print):

Signature:

Home Telephone Number:

Cell Number:

Name (Please Print):

Signature:

Home Telephone Number:

Cell Number:

Child's/Student's Name:

Child's/Student's I.D.#:

Child's/Student's Grade:

Child's/Student's School:

Please return completed and signed form to:

<u>For Employees</u>	<u>For Students</u>
Alyda R. Mir Assistant Superintendent Certificated Human Resources Title IX Compliance Officer 11627 Brookshire Avenue Downey, CA 90241 (562) 469-6541 (562) 469-6546 (fax) almir@dusd.net	Robert Jagielski, Ed.D. Senior Director Student Safety, Wellness & Engagement Title IX Compliance Officer 11627 Brookshire Avenue Downey, CA 90241 (562) 469-6565 (562) 469-6515 (fax) rjagielski@dusd.net