

DOWNEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
11627 Brookshire Avenue
Downey, CA 90241

MINUTES
Regular Meeting

September 14, 2016

The Regular Meeting of the Personnel Commission of the Downey Unified School District was called to order by Dianne Lumsdaine, Chairperson, on Wednesday, September 14, 2016 at 3:11 p.m. in the Library at Alameda Elementary School, 8613 Alameda Street, Downey, California.

#49
PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by John Kennedy.

#50
ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: John Kennedy
 Dianne Lumsdaine
 Angie Rademaker

#51 INTRODUCTION OF
ATTENDEES

Ms. Dianne Lumsdaine asked the meeting attendees to take a moment and introduce themselves.

#52
SPECIAL EDUCATION
PRESENTATION ON THE
ROLE OF SENIOR
INSTRUCT. ASSISTANTS
IN THE DISTRICT

Billie Barrios, Program Administrator, Special Education, gave a presentation on the important role that Senior Instructional Assistants perform at the Downey Unified School District.

#53
MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Mr. Kennedy, seconded by Ms. Rademaker, and the motion carried unanimously, to approve the minutes of the Regular Meeting of August 24, 2016.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		
Angie Rademaker	X		

#54
CORRESPONDENCE
RECEIVED

No correspondence was received.

#55
ORAL
COMMUNICATIONS

Ms. Rademaker shared that she started with the District as a Senior Instructional Assistant and really enjoyed the two years that she did that job at Rio Hondo Elementary School and she applauds every employee that performs those duties for the District.

Mr. Kennedy shared that he was a Resource Specialist at a high school and he knows how valuable Instructional Assistants are to the District.

Mr. Kennedy congratulated Downey High School for again being recognized by Microsoft as a Microsoft Showcase School. Downey High School was one of only 49 schools in the country recognized by Microsoft for their efforts and innovation in rethinking teaching, learning and assessment in order to deepen 21st Century competencies.

Mr. Kennedy also shared the story of the ghost that allegedly haunts the main building of Alameda Elementary School.

Ms. Lumsdaine thanked the C.S.E.A. for mentioning the Personnel Commission meeting in their "Bear Facts" newsletter and for all the support that they give the Personnel Commission and the District.

Ms. Arko shared that the start of the school year was again challenging and recognized the members of the Personnel Commission staff for all their hard work and efforts. Ms. Arko informed the Commissioners that she is working on creating a newsletter from the department to classified employees addressing various different topics.

Ms. Arko reviewed and answered questions regarding the September Vacancy/Recruitment Status Report.

#56
PUBLIC HEARD

Dr. Garcia shared that Downey Unified School District was selected as one of only four school districts in the country to be recognized as a 2016-17 21st Century Learning Exemplar school district as part of the P21 Partnership for 21st Century Learning.

#57
CONSENT AGENDA

A motion was made by Mr. Kennedy and seconded by Ms. Rademaker, and the motion was carried unanimously to approve the consent agenda (shown below as Minute Action Items 58-59).

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
John Kennedy	X		
Dianne Lumsdaine	X		
Angie Rademaker	X		

#58
RATIFY CERTIFICATION OF
ASSISTANT NETWORK
ADMIN. ELIGIBILITY LIST

RATIFY certification of Assistant Network Administrator eligibility list established September 7, 2016.

#59
RATIFY CERTIFICATION OF
FOOD SERVICE ASSISTANT
ELIGIBILITY LIST

RATIFY certification of Food Service Assistant eligibility list established August 9, 2016.

#60
OLD BUSINESS

None.

#61
NEW BUSINESS

None.

#62
NEXT REGULAR
MEETING

The next Regular Meeting of the Personnel Commission will be October 12, 2016, at 4:00 p.m., in the Lloyd L. Stromberg Conference Room of the Gallegos Administration Center, 11627 Brookshire Avenue, Downey, California.

#63
CLOSED SESSION

The Personnel Commission retired to closed session at 3:43 p.m. in accordance with provisions of the Government Code (Section §54957) to consider Public Employee Performance Evaluation, Title: Director, Classified Human Resources.

#64
OPEN SESSION

The Personnel Commission returned to open session at 4:13 p.m. There were no reportable actions taken during closed session.

#65
ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 4:14 p.m. with the consent of the members.

Personnel Commission
DOWNEY UNIFIED SCHOOL DISTRICT

Dianne Lumsdaine, Chair

BethAnn Arko, Director