DOWNEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
11627 Brookshire Avenue
Downey, CA 90241

AGENDA #5

Regular Meeting   4:00 p.m.
Lloyd L. Stromberg Conference Room   October 21, 2015

ADDENDUM
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I.   GENERAL COMMISSION FUNCTIONS

1. Call to order - Dianne Lumsdaine.

2. The Renewal of the Pledge of Allegiance to the Flag of the United
    States of America to be led by John Kennedy.

3. Roll.

4. **APPROVE** Minutes of the Regular Meeting of September 16, 2015.   1-5

5. **RECEIVE** correspondence and refer it to the proper order of Business
    or to the Director, Classified Human Resources for processing.

6. **HEAR** oral communications from members of the Personnel
    Commission and Director, Classified Human Resources.

7. **HEAR** the public on items not appearing elsewhere on the agenda.

II.   CONSENT AGENDA

1. **RATIFY** certification of Chief Technology Officer eligibility list   6
    established October 15, 2015.

2. **RATIFY** certification of Occupational Therapist eligibility list   7
    established September 29, 2015.

3. **RATIFY** certification of Personnel/Credentials Technician eligibility list   8
    established September 17, 2015.

4. **RATIFY** the classification of one Food Service Assistant II position   9
    established by the Board of Education, assigned to Williams
    Elementary School, effective September 28, 2015.

5. **RATIFY** the classification of one limited-term Intermediate Clerical   10
    Assistant-Bilingual position established by the Board of Education,
    assigned to Instructional Support Programs, effective
    September 14, 2015 through March 14, 2016.

Pursuant to Government Code §54957.5, a copy of all documents related to any item on this agenda that have been
submitted to the Personnel Commission may be obtained from the Classified Human Resources office, 11627 Brookshire
Avenue, Downey, CA 90241.

Persons requiring accommodation in order to view the agenda or participate in the meeting, may make the request for
accommodation to the Director, Classified Human Resources at (562) 469-6641 at least 24 hours in advance of the meeting.
[Government Code §54954.2(a)(1)]

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6. **RATIFY** the classification of one Occupational Therapist position   11
    established by the Board of Education, assigned to Special
    Education, effective September 4, 2015.

7. **RATIFY** the classification of one limited-term Senior Instructional   12
    Assistant-Behaviorally Challenged position established by the Board
    of Education, assigned to the Price Elementary School, effective
    September 3, 2015 through March 3, 2016.

8. **RATIFY** the classification of one Senior Instructional Assistant-   13
    Behaviorally Challenged position established by the Board of
    Education, assigned to the Price Elementary School, effective
    August 26, 2015.

9. **APPROVE** the changes to the class description for the classification   14-17
    of Food Service Assistant II as submitted, effective October 22, 2015.

10. **APPROVE** the changes to the class description for the classification   18-22
    of Personnel Analyst as submitted, effective October 22, 2015.

11. **APPROVE** the changes to the class description for the classification   23-27
    of Senior School Office Manager as submitted, effective
    October 22, 2015.

III.   OLD BUSINESS

1. **DECLARE** a public hearing to hear public in the matter of the
    appointment of Dianne Lumsdaine to the Personnel Commission for a
    three-year term commencing December 1, 2015.

    a.   Open the hearing

    b.   Close the hearing

2. **APPROVE** the appointment of Dianne Lumsdaine to the Personnel
    Commission for a three-year term commencing December 1, 2015.

IV.   NEW BUSINESS

1. **DISCUSS** attendance for Personnel Commissioners and Staff at the
    2016 Statewide CSPCA Annual Conference in Anaheim, CA,
    February 25-28, 2016.

V.   NEXT REGULAR MEETING

       November 18, 2015 at 4:00 p.m. in the Lloyd L. Stromberg Conference
       Room.

VI.   CLOSED SESSION

       Public Employee Performance Evaluation, Title: Director, Classified
       Human Resources, in accordance with provisions of the Government
       Code Section §54957.

VII.   ADJOURNMENT