



# PARENT AND FAMILY ENGAGEMENT POLICY

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## Garcia Elementary School 2025-2026 Parent and Family Engagement Policy

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Garcia Elementary recognizes that parents/guardians are the first and most important influence in their children's educational development. We firmly believe that parental engagement is critical for enhancing student achievement and fostering positive behavior. This Parent and Family Engagement Policy shall be an integral piece of the school plan that promotes a meaningful home-school partnership.



## Administrative Staff


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Caridad Calvo - Principal  
Cindy Reichwein - Vice Principal



## Contact Us

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 562-904-3578

 18133 Imperial Highway  
Downey, CA 90242

 [www.dusd.net/Garcia](http://www.dusd.net/Garcia)

# General Expectations

Garcia Elementary School agrees to implement the following requirements:

- The school will jointly develop with parents, distribute to parents of Title I children, a School Parental Engagement Policy that the school and parents of participating children agree to uphold.
- The school will notify parents about the School Parent and Family Engagement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in English and Spanish.
- The school will revisit the School Parental Engagement Policy yearly to meet the changing needs of parents and the school.
- The school will make the School Parental Engagement Policy available to the local community through a web site link.
- The school will adopt the Home-School compact as a component of its Parent and Family Engagement Policy
- The school will provide accessibility and opportunities for parents with limited English proficiency, parents with disabilities, and parents of migratory students.

The school agrees to be governed by the following definition of parental engagement, and will carry out programs, activities and procedures in accordance with this definition:

Parental engagement means the participation of parents, including those with disabilities and/or with limited English proficiency, in regular and meaningful communication involving student academic learning and other school activities, including ensuring –

- that parents play an integral role in assisting their child's learning;
- that parents are encouraged to be actively involved in their child's education;
- that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- the carrying out of other activities, such as those described in section 1118 of the ESEA.

# Implementation of the Parent and Family Engagement Policy

Garcia Elementary School will take the following actions to involve parents in the joint development and joint agreement of its Engagement Policy and its schoolwide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

- Title I Parent Team Meetings will be held to create, review, and improve the Engagement Policy and the Home-School Compact yearly.
- Parents will have the opportunity to discuss and share ways to improve the Title I Program.
- Parents will have the opportunity to complete a survey about our Title I Program each year.
- Parents will be provided, if they request an appointment for regular meetings.

Garcia Elementary School will take the following actions to distribute to parents of children participating and the local community, the Engagement Policy:

- The hard copy of the school's Parent and Family Engagement Policy will be available to any parent when requested.
- The Engagement Policy will be posted on our official School web site for the community to view.

Garcia Elementary School will review yearly and update periodically its Engagement Policy to meet the changing needs of parents and the school:

- A team meeting will be held yearly to review and/or update the Engagement Policy. The Fall Information Meeting will review the Williams Uniform Complaint Procedure
- Fall meeting with survey regarding dates times and topics.

Garcia Elementary School will convene an annual meeting to inform parents of the following:

- That their child's school participates in Title I,
- About the requirements of Title I
- Of their rights to be involved in:
  - Parent and Family Engagement Policy
  - Home-School Compact
  - Williams Uniform Complaint Procedure
- About their school's participation in Title I
- Invitations emailed home in English & Spanish and posted on social media
- Dialer callers in English and Spanish and at convenient times for parents
- Parents are encouraged to attend parent functions, through various incentives
- Parents are encouraged to take the LCAP survey yearly, to voice their opinions

# Implementation of the Parent and Family Engagement Policy (continued)

Garcia Elementary School will hold a flexible number of meetings at varying times:

- Invitations will be sent in English and Spanish, with plenty of notice using multiple methods of contact.
- Childcare may be provided by trained volunteers.
- Spanish translation will be provided at parent functions as needed.
- Parent surveys will be given to determine parent interest needs.
- Garcia Elementary School will provide information about Title I programs to parents of participating children in a timely manner:
  - A Fall meeting will be held.
  - Written notification will be sent home with all Title I students, explaining the program

Garcia Elementary School will provide to parents of Title I students a description and explanation of the curriculum being used, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

- A letter will be sent home with all Title I students, explaining the curriculum, assessments being used, and what level is expected of them.
- This will also be discussed at the Informational Meetings.

Garcia Elementary School will provide parents of Title I students opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children:

- Informational meetings
- SSC – School Site Council
- PTA Meetings
- Annual Title I Meeting
- District LCAP Survey

DUSD



# Shared Responsibilities for High Student Academic Achievement

Garcia Elementary School will build the school's and parents' capacity for strong parental engagement, in order to ensure effective engagement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- Needs Assessment Survey taken by parents (conducted by Title I)
- Parent input through team meetings (conducted by Title I)
- Parental requests (conducted by Title I)
- Varied / multiple meeting times (conducted by Title I)
- PTA Meetings (conducted by the PTA board members)
- Encouragement to attend "Back To School" night and Open House (conducted by the staff and principal)
- School calendar which is available in Spanish and English

Garcia Elementary School will incorporate the Home-School Compact as a component of its Parent and Family Engagement Policy:

- Both policies will be reviewed at the meetings held for Title I parents
- Both policies will be displayed on our school web site

Garcia Elementary School will, with the assistance of its district, provide assistance to parents of children served by the school in understanding topics, such as the following:

- the State's academic content standards,
- the State's CAASPP proficiency levels
- the State and local academic assessments including alternate assessments,
- the requirements of Title I
- how to monitor their child's progress, and
- how to work with educators
- Results of the annual Title I review - These various topics will be addressed at the Title I Informational Meetings and through Parent Education throughout the year.

Garcia Elementary School will, with the assistance of its district, provide materials to help parents work with their children to improve their children's academic achievement, through:

- parent/family education
- parent/family-teacher conferences
- parent/family meetings and school functions
- gathering parental input on desired parent education trainings

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# Shared Responsibilities for High Student Academic Achievement (continued)

Garcia Elementary School, with the assistance of its district, shall educate its staff, in how to reach out to, communicate with, and work with parents as equal partners through:

- staff meetings
- professional development
- professional literature

Garcia Elementary School will, to the extent feasible and appropriate, will strive to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand. Parent/Family invitations and information will be translated in Spanish and may be distributed in the following ways:

- Parent Square.
- Auto dialer, text, and email.
- School social media

## Adoption of Garcia's Parent and Family Engagement Policy

This Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, as evidenced by Susie Joachim, Categorical Resource Teacher.

This policy was approved and adopted by Garcia Elementary School's School Site Council in March, 2025 and will be in effect for the 2025-2026 school year. It will be made available to Garcia families and the local community. Notification to parents of this policy will be in an understandable and uniform format and, to the extent practicable, provide a copy of this policy to parents in a language the parents can understand.