

Downey Unified School District

INTERNAL BOARD OPERATIONS

REVIEW AND APPROVAL OF ADMINISTRATIVE REGULATIONS

BP 9100

It shall be the policy of the Board of Education to review and approve all Administrative Regulations proposed by the Superintendent to ascertain that they are in compliance with adopted Board Policies.

Administrative Regulations shall be submitted for review at a meeting for which the proposed regulation has been described in writing in the agenda, and shall not become operative until approved by the Board of Education (second reading).

It is agreed that the Board of Education, by its approval of Administrative Regulations, sanctions and endorses implementation of rules and regulations as administrative operational procedures specifically contained therein, but shall not limit such procedures thereto. However, nothing contained in this paragraph shall be construed to permit operational procedures beyond the Administrative Regulations without the express permission of the Superintendent or designee.

All Administrative Regulations shall be included in the Board Policies and Administrative Regulations handbooks and shall be kept by each member of the Superintendent's staff and by all school principals in their offices, available for ready reference by all school employees and all residents of the District.

Only those Administrative Regulations recorded in the Official Minutes of the Board of Education as having been approved shall be regarded as official.