

Downey Unified School District

CERTIFICATED PERSONNEL

EMPLOYEE USE OF TECHNOLOGY

BP 4166

The Board of Education recognizes that technological resources can enhance employee performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, students, and the community, supporting district and school operations, and improving access to and exchange of information.

It shall be the policy of the Board of Education to support a technology program that allows employees to access the most current and extensive sources of information. The Internet and other electronic resources provided by the District will be used to support the instructional program and further learning.

The Superintendent or designee shall establish regulations governing employee access to technology. These regulations shall prohibit access to harmful matter on the Internet including but not limited to content that may be obscene, pornographic, and/or illegal, and other misuses of the system. Technological resources shall not be used to disclose, use, or disseminate personal identification information about students, employees, or District operations without proper authority. In addition, these regulations shall establish the fact that users have no expectation of privacy and that District staff may monitor or examine electronic communications, including but not limited to, email and voice mail. Employees shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their employment. Employees who fail to abide by District rules or all applicable law may be subject to disciplinary action, revocation of the user privileges, legal action, and/or other action as appropriate.

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or child pornography and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. (20 USC 6777; 47 USC 254)

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all employees who use the District's technological resources. Employees shall be required to acknowledge in writing that they have read and understood the District's Acceptable Use Agreement.