

Downey Unified School District

CERTIFICATED PERSONNEL

JURY DUTY AND SUBPOENA

BP 4158

It shall be the policy of the Board of Education not to grant leaves of absence with pay to certificated employees regularly called for jury duty.

However, twelve (12) month certificated management employees shall be granted leave for the period of jury service and shall receive full pay while on leave.

The District shall pay the per diem salary for any employee's initial day of legally required jury duty in any county where the court refuses to honor the District's jury statement letter.

Leaves of absence shall be granted to employees who are subpoenaed as a witness, in court or at other quasi-judicial proceedings.

An employee who becomes a litigant is not eligible for a leave of absence under this policy.