

Downey Unified School District

ADMINISTRATIVE SERVICES

CAFETERIA - ESTABLISH BANK ACCOUNT/CAFETERIA FUND

AR 6220

The Superintendent or designee shall have custody of the cafeteria bank account. This person shall be responsible for the payment into the account of all monies received from food sales.

The Superintendent or designee shall establish the required controls for cash collections in the cafeteria account and cafeteria fund.