

Downey Unified School District  
ADMINISTRATIVE SERVICES

CAFETERIA

AR 6210

Responsibilities

The Food Services Director shall be responsible for food preparation, menu planning, and supervision of that area of the cafeteria used for food preparation and serving. Use of cafeteria equipment such as ranges, coolers, refrigerators, freezer boxes, food carts, dishes, etc., is under the supervision and control of the Food Services Department.

That area of the cafeteria used primarily by the students and faculty shall be under the supervision and control of the Principal or designee. This will include but not be limited to serving lines, dining area, snack area, scheduling of lunch period and snack period, and custodial services.

Voluntary Use of Cafeteria

The cafeteria shall operate as a non-profit service to pupils, but no pupil may be compelled to patronize the cafeteria.

Meals for Needy Pupils (Cross Reference: AR 2540)

Free and reduced-price meals for needy children shall be an expense of the cafeteria fund of the District.

Guest Meals

The cafeteria shall not donate labor, meals, or foodstuffs, even to the guests of the school, inasmuch as all cafeteria assets are public property.

Public Use of Cafeteria (Cross Reference: AR 1221)

The Board of Education shall authorize the use of the cafeteria for customary functions of the Parent-Teacher Association, other groups mentioned in the Civic Center Act, and such other organizations as the Board of Education authorizes.

The following regulations shall govern cafeteria use:

1. Food owned by the District shall not be used.
2. Arrangement for use of the cafeteria must be made through the office of the authorized representative of the Superintendent.

Downey Unified School District

ADMINISTRATIVE SERVICES

CAFETERIA - continued

AR 6210

Public Use of Cafeteria - continued

3. An assigned cafeteria employee shall be present at all times when an organization is using kitchen facilities.

Federal Programs

The District shall participate in the National School Lunch Program and School Breakfast Program.

Initial and Replacement Cost

The cost of housing and initial equipment for the cafeteria shall be paid from the general fund. Replacement of equipment shall be charged against the cafeteria fund except when the Board of Education desires to make a charge against the general fund.

Credit

The school cafeteria will not extend credit to any individual.

Approved: 7/2/73, 8/28/90