

Downey Unified School District

INSTRUCTION (Adult)

GRADUATION AND CREDIT REQUIREMENTS

AR 3610

High School Diploma or Credit

The Downey Adult School as an approved four year secondary school is authorized to issue high school diplomas according to requirements and regulations of the State Department of Education and the Board of Education.

Grades and Credits

Credit shall be granted for completion of course requirements, comprehensive test requirements, and attendance for 85% of the scheduled class time. Students taking courses in the Academic Skills Center must successfully complete all course requirements as well as comprehensive test requirements to be eligible for credit.

The teacher shall give a grade to all students taking a course for high school credit. The grade shall be given according to the following:

A	=	Superior
B	=	Above Average
C	=	Average
D	=	Below Average
F	=	Failure
Cr	=	Credit
NC	=	No Credit
I	=	Incomplete

Credit Examination

Credit will be granted in any academic subject whenever requirements have been completed or upon successful completion of a comprehensive examination in said subject.

Non-Credit Students

Students may attend adult education classes without the requirement of working for official high school credit or grade.

Those wishing certificates of completion shall, however, meet course and attendance requirements.

Downey Unified School District

INSTRUCTION (Adult)

GRADUATION AND CREDIT REQUIREMENTS - continued

AR 3610

Final Examinations

A final examination will be required in academic subjects.

Transfers from Day School

Students who transfer to the adult school after leaving a day school program may, if they need 40 credits or less, complete the regular requirements of the day school program or, if they prefer, complete the requirements of the adult school.

Work Experience

Work experience is an entirely out-of-school situation and indicates actual achievement on the job in full-time or part-time work. Credit may be granted for work experience of six months or more in a specific trade or vocation. Amount of credit will depend upon required skills, training, and total years of experience; no more than 40 credits may be granted. All work experience must be verified by employers and only that completed after the 18th birthday will be considered.

Requirements for Graduation

180 credits in subjects above the eighth grade are required for an adult high school diploma.

<u>Curriculum Requirements</u>	<u>Credit</u>
English	30
Social Studies	30
World History and Geography (10)	
American History (10)	
American Government (5)	
Economics (5)	

Downey Unified School District

INSTRUCTION (Adult)

GRADUATION AND CREDIT REQUIREMENTS - continued

AR 3610

<u>Curriculum Requirements</u> - continued	Credit
Mathematics (including Algebra)	20
Biological Science	10
Physical Science	10
Visual or Performing Arts or Foreign Language	10
Physical Education	20
Electives	<u>50</u>
TOTAL	180

Veterans

A military veteran may be granted credit for courses completed in service schools or for ratings earned while in service. Ten credits in Mental Hygiene and First Aid are also granted for basic training or boot camp for those classified as veterans.

The total amount of credit granted for work experience, basic training or boot camp, and for courses completed in service schools shall not exceed 60 credits.

Graduation Requirements for Those Using the General Education Development Tests (GED)

The primary use of these tests is to appraise the educational development of adults who have not completed their formal high school education. The emphasis of these tests is placed on intellectual power rather than detailed content; on the demonstration of competence in using major generalizations, concepts, and ideas; and on the ability to comprehend exactly, evaluate critically, and to think clearly in terms of concepts and ideas.

The five tests encompass the following areas:

1. Writing Skills
2. Social Studies
3. Science
4. Reading Skills
5. Mathematics

Downey Unified School District

INSTRUCTION
(Adult)

GRADUATION AND CREDIT REQUIREMENTS - continued

AR 3610

Credits for Passing GED Tests

The following scale indicates the maximum amount of GED credit that will be granted on the basis of previously completed high school work.

Based upon GED test scores, a student may be granted high school credits in specific subject areas as follows:

Average test score of 45 with
no single test score below 40

English	15
Mathematics	10
Science	10

Completed credits approved
for graduation, including
Work Achievement, GED Credit

0	90
5	85
10	85
15	80
20	80
25	75
30	75
35	70
40	70
45	65
50	65
55	60
60	60
65	55
70	55
75	50
80	50
85	45
90	45
95	40
100	40

Downey Unified School District

INSTRUCTION
(Adult)

GRADUATION AND CREDIT REQUIREMENTS - continued

AR 3610

105	35
110	35
115	30
120	30
125	25
130	25
135	20
140	20
145	15
150	15
155	10
160	10
165	5
170	0

General Requirements Relating to GED Tests

1. Credit from GED tests is dependent upon passing the entire battery with an average standard test score of 45 or over, and no single test score below 40.
2. If persons are within 60 days of their 18th birthday or when their class would have graduated, they may take the GED, regardless of enrollment status. Persons not within this 60-day stipulation may take the GED only with (a) verification of having been out of school for 60 days and (b) a written request from the military, a postsecondary institution, or a prospective employer.
3. The entire battery of GED tests must be taken. Individual GED subject tests are not allowed.
4. If a student received a score of less than 40 on any single battery of the GED test, he/she must take five credits in the subject failed before being retested. If he/she receives less than an average of 45 on all given batteries, he/she must take five units of credit in the subject (or subjects) with the lowest score before being retested.