

Downey Unified School District

INSTRUCTION

STUDENT USE OF TECHNOLOGY

AR 3136.2

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. He/she shall ensure that all students using these resources receive instruction in their proper and appropriate use.

All instructional staff shall receive a copy of this Administrative Regulation, the accompanying Board Policy, and the District Internet and Technology Use Agreement describing expectations for appropriate use of the system. Instructional staff shall also be provided with information about the role of staff in supervising student use of technological resources.

Teachers, administrators, and/or librarians shall prescreen technological resources and online sites that will be used for instructional purposes to ensure that they are appropriate for the intended purpose and age of the students.

Online/Internet Services: User Obligations and Responsibilities

1. Students are authorized to use the District's equipment to access the Internet or other online services in accordance with Board Policy, the user obligations and responsibilities specified below, and the District's Internet and Technology Use Agreement.
2. The student in whose name an online service account is issued is responsible for its proper use at all times. Students shall keep personal account numbers and passwords private and shall use only the account to which they have been assigned.
3. Students shall use the District's system safely and responsibly for educational purposes. Students shall not use the system to engage in commercial, political, or for-profit activities.
4. Students may be required to take online assessments as part of the classroom instructional program, in addition to State and federal testing mandates.

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Online/Internet Services: User Obligations and Responsibilities - continued

5. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians. Personal information includes the student's name, address, telephone number, Social Security number, or other personally identifiable information.
6. The District reserves the right to monitor any online communications for improper use, including personal devices using the District network. Electronic communications and downloaded material, including files deleted from a student's work, may be monitored or read by District officials.
7. The use of the District's system is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges. The District reserves the right to monitor use of the District's technology systems for improper use without advance notice or consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the District for the purpose of ensuring proper use.
8. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, genetic information, or political beliefs. Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards appeals to unhealthy interests and is matter which depicts or describes, in a clearly offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors.
9. Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff.
10. Users shall not use the system to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law, District Policy, or Administrative Regulation.

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Online/Internet Services: User Obligations and Responsibilities - continued

11. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit with any other printed source of information.
12. Vandalism may result in the cancellation of user privileges. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy District equipment or materials or manipulate the data of any other user, including so-called "hacking."
13. Users shall not read other users' mail or files; they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify or forge other users' mail or use another individual's identity.
14. Users shall report any security problem or misuse of the services to the teacher or principal.

When a student is found to have violated Board Policy, Administrative Regulation, or the District Internet and Technology Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the District's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board Policy. The decision of the principal or designee shall be final.

Internet Access and Content Filtering

The District's Technology Department will oversee the maintenance of an Internet content filtering system that will meet federal guidelines and provide students with a safe online educational experience.

District Obligations and Responsibilities

1. The District shall comply with the Broadband Data Improvement Act, the Children's Online Privacy Protection Act, and the Children's Internet Protection Act (CIPA), and will provide Internet filtering for computers that connect to the Internet.

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District Obligations and Responsibilities - continued

2. Content filtering does not provide a foolproof safety net; however, it does prevent most accidental encounters with inappropriate Internet material. In conjunction with the District Internet and Technology Use Agreement signed by each student and parent/guardian, content filtering provides assurance to parents, students, and educators that a reasonable effort is being made to provide students with a safe educational experience.

Adopted: 5/4/99

Approved: 10/23/01, 8/24/04, 5/8/12