

Downey Unified School District

INSTRUCTION

SELECTION OF LIBRARY MATERIALS FOR
SECONDARY SCHOOLS

AR 3135.1

Any citizen wishing to register a criticism of any library material, including books, periodicals, pamphlets, films, filmstrips, or any other kind of media, may do so by completing the form "Citizen's Request for Reconsideration of Library Materials" available from the school principal. The form must be signed, or proper identification given, to permit a proper reply.

The principal shall appoint a review committee consisting of the school librarian (grades 6-12) and teachers in the subject matter field of the material challenged. The challenged material shall be evaluated by this committee and a written report submitted to the principal. The principal shall then provide the citizen with a reply to the criticism registered, indicating his/her decision relative to the retention, or not, of the material criticized, and a copy of this reply shall be forwarded to the Superintendent or designee.