

# Downey Unified School District

## INSTRUCTION

### SELECTION AND ADOPTION OF TEXTBOOKS AND OTHER BASIC LEARNING MATERIALS, GRADES K-8

AR 3134.1

Textbooks and other basic learning materials for specific subject areas in grades K-8 are provided by the State. However, since the State does not provide textbooks for every subject taught in grades K-8 (e.g., Typing, Homemaking, American Heritage, etc.), it may be occasionally necessary to acquire textbooks for some subjects in grades K-8 through local adoption processes, in which case the provisions of AR 3134.2 shall apply.

The term "textbook" as used in the State adoption process may include other kinds of instructional materials which may be combined into learning systems. Learning systems may include computer software, films, filmstrips, tapes, kits, recordings, charts, flash cards, study prints, and other "non-text" items in addition to standard textbooks.

Responsibility for ordering the appropriate titles and quantities of State textbooks and other basic learning materials lies within the jurisdiction of the Superintendent or designee. No minimum order or ratio is required beyond providing instructional materials in sufficient quantity to meet the needs of students in grades K-8. Textbooks may be ordered without regard to the subject or grade designated by the State and may be used in any manner which will promote the maximum efficiency of pupil learning.

Teachers shall play a key role in the evaluation and selection of State textbooks and are to be assisted in this process by parents and other community members.